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Contact Officer:
Nicola Gittins 01352 702345
nicola.gittins@flintshire.gov.uk

To: Cllr Aaron Shotton (Leader)

Councillors: Bernie Attridge, Chris Bithell, Helen Brown, Derek Butler,
Christine Jones, Kevin Jones and Billy Mullin

16 March 2016

Dear Councillor

You are invited to attend a meeting of the Cabinet which will be held at 9.30 am on Tuesday, 22nd March, 2016 in the Clwyd Committee Room, County Hall, Mold CH7 6NA to consider the following items

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 7 - 24)

Purpose: To confirm as a correct record the minutes of the last meeting.

TO CONSIDER THE FOLLOWING REPORTS

STRATEGIC REPORTS

4 COMMUNITY ASSET TRANSFERS (Pages 25 - 32)

Report of Chief Officer (Organisational Change), Chief Officer (Organisational Change.) - Deputy Leader of the Council and Cabinet Member for Environment

Purpose: To review progress with Community Asset Transfers and final arrangements for a number of transfers which are 'ready to go'.

5 **QUARTER 3 IMPROVEMENT PLAN MONITORING REPORT** (Pages 33 - 138)

Report of Chief Executive - Cabinet Member for Corporate Management

Purpose: To receive the 2015/16 Quarter 3 Improvement Plan monitoring reports for the period July to September 2015.

6 **PLAY SUFFICIENCY ASSESSMENT 2016 INCLUDING FUTURE PROPOSALS FOR SUMMER PLAY SCHEMES AND PLAY AREAS** (Pages 139 - 232)

Report of Chief Officer (Organisational Change) - Cabinet Member for Waste Strategy, Public Protection and Leisure

Purpose: To advise on changes to funding for the county summer playscheme programme in partnership with local town and community councils, as a result of a potential reduction in the level of grant funding.

7 **BUSINESS CASE FOR SOLAR FARMS AT BROOKHILL AND STANDARD LANDFILL SITES** (Pages 233 - 244)

Report of Chief Officer (Streetscene and Transportation) – Deputy Leader and Cabinet Member for Environment

Purpose: To provide the business case for the solar panels on Brookhill and Standard Landfill Site.

8 **REVIEW OF STRATEGIC HIGHWAY IMPROVEMENT SCHEMES** (Pages 245 - 250)

Report of Chief Officer (Streetscene and Transportation) - Deputy Leader of the Council and Cabinet Member for Environment

Purpose: To review the Council's highway improvement list and remove schemes which are no longer deemed to be a priority releasing private land which has been designated for the new road.

OPERATIONAL REPORTS

9 **CAPITAL PROGRAMME MONITORING 2015/16 (MONTH 9)** (Pages 251 - 274)

Report of Corporate Finance Manager - Leader of the Council and Cabinet Member for Finance

Purpose: To provide the Month 9 (end of December) capital programme information for 2015/16.

10 **REVENUE BUDGET MONITORING 2015/16 (MONTH 9)** (Pages 275 - 306)

Report of Corporate Finance Manager - Leader of the Council and Cabinet Member for Finance

Purpose: To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 9 and projected forward to year-end based on the most up to date information available.

11 **SCHOOL ADMISSION ARRANGEMENTS 2017/18** (Pages 307 - 320)

Report of Chief Officer (Education and Youth) - Cabinet Member for Education

Purpose: To advise of the outcome of the statutory consultation exercise on the admission arrangements for September 2017.

12 **URDD NATIONAL EISTEDDFOD 2016** (Pages 321 - 324)

Report of Chief Executive - Leader of the Council and Cabinet Member for Finance and Cabinet Member for Education

Purpose: To provide a progress report on the County Council's involvement in the Urdd National Eisteddfod which is being held in Flint between 30 May and 4 June 2016.

13 **APPOINTMENT OF AN INDEPENDENT DIRECTOR TO NEW HOMES**
(Pages 325 - 328)

Report of Chief Officer (Community and Enterprise) - Cabinet Member for Housing

Purpose: The appointment of a Third Independent Board Member to NEW Homes.

FORWARD WORK PROGRAMME - COUNTY COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY - FOR INFORMATION

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO
CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

The following item is considered to be exempt by virtue of Paragraph(s) 15 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

The report contains information relating to contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority and employees of the authority. It is in the public interest for that information to remain exempt until after those negotiations have concluded.

14 ALTERNATIVE DELIVERY MODELS (Pages 371 - 618)

Report of Chief Officers (Organisational Change) - Deputy Leader of the Council and Cabinet Member for Environment

Purpose: To review the final business plans and agree whether to progress to Alternative Delivery Models.

The following item is considered to be exempt by virtue of Paragraph(s) 15 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

It is not good employment practice or in the public interest for matters the subject of consultation with employees effected and other unions to be discussed in public at this stage of the process.

15 HOUSING PROGRAMMES RESTRUCTURE (Pages 619 - 628)

Report of Chief Officer (Community and Enterprise) - Cabinet Member for Housing

Purpose: To seek support for the housing programmes staffing structure.

The following item is considered to be exempt by virtue of Paragraph(s) 15 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

It is not good employment practice or in the public interest for matters the subject of consultation with employees effected and other unions to be discussed in public at this stage of the process.

16 **COUNCIL HOUSING SERVICE - HOUSING MANAGEMENT RESTRUCTURE** (Pages 629 - 636)

Report of Chief Officer (Community and Enterprise) - Cabinet Member for Housing

Purpose: To seek support for the housing management staffing structure.

The following item is considered to be exempt by virtue of Paragraph(s) 15 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).


It is not good employment practice or in the public interest for matters the subject of consultation with employees effected and other unions to be discussed in public at this stage of the process.

17 **REVIEW OF THE POLICY AND PERFORMANCE AND COMMUNICATIONS TEAMS** (Pages 637 - 642)

Report of Chief Executive - Leader of the Council and Cabinet Member for Finance

Purpose: This report proposes the amalgamation of the Policy and Performance and Communications Teams.

Yours faithfully



Peter Evans
Democracy & Governance Manager

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CABINET
16th FEBRUARY 2016

Minutes of the meeting of the Cabinet of Flintshire County Council held in the Clwyd Committee Room, County Hall, Mold on Tuesday, 16th February 2016

PRESENT: Councillor Aaron Shotton (Chair)

Councillors: Bernie Attridge, Chris Bithell, Helen Brown, Derek Butler, Christine Jones and Kevin Jones

APOLOGY:

Councillor: Billy Mullin

IN ATTENDANCE:

Chief Executive, Chief Officer (Community and Enterprise), Chief Officer (Education and Youth), Chief Officer (Governance), Chief Officer (Streetscene & Transportation), Chief Officer (Organisational Change), Corporate Finance Manager and Team Manager - Committee Services

OTHER MEMBERS IN ATTENDANCE:

Councillors: Glyn Banks, Dave Mackie, Mike Peers and Arnold Woolley

128. DECLARATIONS OF INTEREST

On agenda item number 10, School Organisation – Ysgol Mornant Gwespyr Picton, the Chief Officer (Governance) explained that any Members who were a School Governor had a personal interest. The interest was not prejudicial for most of those Members as they were not School Governors of the school being discussed except for Councillor Shotton whose interest was personal and prejudicial as he was a School Governor at Ysgol Maes Garmon which would form part of the discussion. Councillors Bithell, Brown, Butler, Christine Jones and Kevin Jones declared personal interests in agenda item numbers 10. Councillor Shotton declared a personal and prejudicial interest in agenda item number 10 accordingly.

On agenda item number 17, Introduction of Council Tax Premium for Empty and Second Homes, Councillor Butler declared a personal interest.

On agenda item number 18 Councillor Butler declared a personal interest. Councillors Bithell and Brown declared personal and prejudicial interest.

129. MINUTES

The minutes of the meeting held on 19th January 2016 had been circulated with the agenda.

RESOLVED:

That the minutes be approved as a correct record.

The Chair advised that agenda item number 10, School Organisation – Ysgol Mornant Gwespyr Picton would be brought forward and considered as the first agenda item.

130. YSGOL MORNANT GWESPYR PICTON

Councillor Bithell introduced the report which provided details of the responses from the statutory consultation period for Ysgol Mornant, Gwespyr Picton. The proposal to enter into formal consultation on closure was approved in June 2015 on the basis of criteria laid down in the Council's School Modernisation Strategy which were: Unfilled places across the primary school portfolio; diminishing resources criteria; small school; and it was in Welsh Government's (WG) categorisation 4 (out of 1-4), with 4 being the lowest, for standards.

Responses had focussed on:

- The impact on Welsh Culture (language, community and education provision);
- Transport, with concerns on distance and time to alternative schools;
- Impact on the wider community;
- Concern that the Council was not following the Welsh Education Strategic Plan (WESP);
- Impact on childcare, parents and carers;
- Impact on pupils
- Concern about the consultation documents and procedure

On concerns raised about not following the WESP, Councillor Bithell said the authority was committed to the Plan and had been commended for the Welsh school in Shotton, Ysgol Ty Fynnon. Similarly, on the concern about the procedure that had been raised, he explained that Estyn had considered the documents and believed the review was appropriately and fairly presented.

The Council worked in partnership with WESP to increase the number of fluent Welsh speakers however take up in individual schools depended on parental preferences. Following Welsh Language surveys in 2009 and 2013, the Council responded to the demand by extending the provision of Ysgol Croes Atti in Flint onto the additional site in Shotton, Ysgol Ty Fynnon, which opened in September 2014 and the number of pupils attending that school were rising. Conversely, the pupil numbers at Ysgol Mornant had been in steady decline with the current number of 44 not providing a sufficient income to sustain high quality provision at the school.

The Governors at Ysgol Croes Atti had considered an official request to federate with Ysgol Mornant however it was decided, unanimously, that they were not in favour of forming a federation at this time. However, representatives of Ysgol Maes Garmon had stated that they would wish to engage further with the Governors at Ysgol Mornant and the Council to explore ways in which Welsh Medium provision could be sustained in the area and what support they could offer to achieve this.

In considering the consultation responses, Councillor Bithell said it was acknowledged that parents would be less likely to choose an alternative Welsh medium school if Ysgol Mornant was to close because the next nearest Welsh schools were between 4 and 9 miles away which would result in some children needing to get on a

bus at 7.30am which was clearly a disincentive. In addition, if the school were to close the biggest impact on community activity would be on the Cylch Meithrin. The Governing Body was currently trying to provide transport to the Cychh Meithrin in an aim to boost numbers at Ysgol Mornant.

A recent Education and Youth Overview and Scrutiny Committee resolved “That the Committee recommend to Cabinet that they do not issue the Statutory Notice to Ysgol Mornant but work towards a federation of schools using Welsh Medium education”. In responding to that an in light of recent discussions with the Governors at Ysgol Maes Garmon, Councillor Bithell moved the following recommendations, which were seconded:

- (a) That Cabinet support the commitment from the Governing Bodies of Ysgol Maes Garmon and Ysgol Mornant to develop and consult on a federation proposal;
- (b) That Cabinet authorises support for the schools in planning consultation, decision making and implementation of a federation proposal (with existing officers advising); and
- (c) That Cabinet authorises officers to work with other local schools and community partners on how they can support the sustainability and resilience of Ysgol Mornant.

The Chief Officer (Education and Youth) added that the authority wanted the best possible education for all pupils in the County. Clear guidance had been provided to the Governing Bodies of Ysgol Mornant and Ysgol Maes Garmon on what a federation entailed. He stressed the importance of community support for a possible federation for the future of education at Ysgol Mornant with more pupils resulting in additional funding and sustainability of the school. This included supporting early years education and encouraging families to access the school. If the community could find a practical transport solution for those in nursery at the Cychh Meithrin, he felt a federation could be successful.

A written outline proposal for a federation had been submitted and all of the appropriate support would be offered to both Governing Bodies in preparation of them consulting on the federation which was the next stage of the process.

The Chief Executive commented on two other school review reports considered by Cabinet the previous month. A similar approach had been taken to allowing schools the opportunity to explore federations as an option. Each case had to be considered on its own merits. The Chief Executive and Chief Officer (Education and Youth) explained the difference to the two previous review reports being the presence of a firm proposal for a federation and information from parents that they would be unlikely to access alternative Welsh Medium education if Ysgol Mornant closed.

On the timeline, the Chief Officer explained that over the next two months consultation would take place with parents, staff, pupils and the community. Following that consultation a report would be submitted to each Governing Body in April 2016 detailing the responses subsequent to which both Governing Bodies would take a

formal decision to form a federation with a start date of September 2016. A copy of the report submitted to both Governing Bodies in April 2016 would be presented to Cabinet to provide assurance on the process.

Councillor Attridge commended the officers, Cabinet Member, the local Member, Councillor Glyn Banks, and the community for the dignified way in which this had been dealt with, adding thanks to staff, parents and carers.

Councillor Butler concurred and said this was an example of a robust process where an alternative solution had been found which was a good outcome to a difficult situation.

RESOLVED:

- (a) That the commitment from the Governing Bodies of Ysgol Maes Garmon and Ysgol Mornant to develop and consult on a federation proposal be supported;
- (b) That support be authorised for the schools in planning consultation, decision making and implementation of a federation proposal (with existing officers advising); and
- (c) That officers be authorised to work with other local schools and community partners on how they can support the sustainability and resilience of Ysgol Morant.

Councillor Shotton left the room during discussion of the item and Councillor Attridge chaired.

131. COUNCIL FUND REVENUE BUDGET 2016/17

Councillor Shotton introduced the budget options for the closing Stage Two of the annual budget process, adding them to the budget proposals adopted at Stage One in January, for recommendation of a balanced budget to County Council that afternoon.

He expressed his thanks to all Chief Officers, Cabinet Members and employees for their help in achieving a balanced budget in what had been the most difficult year faced by the authority to date. He was pleased that a balanced budget had been achieved without devastation to public services and commented on the protection of the three local authority care homes, leisure centres and additional funding for schools budgets during the difficult budget process.

The Chief Executive explained that Stage Two was before Members for consideration, with the previous Stage One being appended for information. The remaining Stage Two budget options were detailed in fully the report and reflected how the amount of £3.517M would be met, which were:

- Review of New and Emergent Pressures;
- Workforce;
- Council Tax;

- Use of Reserves and Balances; and
- Other Adjustments.

There were eight significant risks outlined in full in the report, which were:

- Impact of reductions in Specific Grant funds;
- Inflationary impacts;
- Failure to achieve income targets in full;
- Failure to achieve efficiency targets in full;
- Insufficient capacity to implement change programmes and projects to time and to financial target;
- Impact of new and emergent pressures;
- Over use of reserves and balances; and
- Sufficiency of remaining reserves and balances to meet unforeseen pressures.

The Chief Executive said the Council would have to have a greater 'appetite' for risk which was the same for all public bodies in the fiscal climate. He explained that provided the risks were understood, the likelihood of their occurring and the impact they would make if they did so occur was assessed, and there were sufficient plans to mitigate those impacts in that eventuality, then the approach to risk could be supported. An underlying organisational risk was that there was less financial flexibility to adjust to new cost pressures in year as budgets were more precisely based on forecast need with smaller margins for flexibility and error, with the total quantum of funding available to the Council as a corporate body being smaller than in recent years.

He provided details of a service issue which had been raised late in the budget process, which was the provision of a weekly allowance to the clients of the Learning Disability Workforce Schemes. Cabinet, since the publication of the January budget report, had directed that this allowance be continued for 2016/17 and the budget reinstated. This required a budget provision of £0.070M which had the impact of increasing the remaining gap to £3.517M.

An additional area for consideration was the discussions and negotiations that were ongoing between the independent care providers and the Council for commissioned services in residential, nursing, specialist care, domiciliary care, and direct payments, over the rate of annual uplift for to inflationary costs in the sector.

The Final Settlement was due to be announced on 9th March 2016 and this late date presented challenges for all councils in setting a balanced budget within the statutory timescales, whilst ensuring there was sufficient time to deal with the practicalities of Council Tax billing in advance of the new financial year. Advice provided by Welsh Government (WG) was that there was unlikely to be any significant change from the allocation provided at the Provisional Settlement stage. Therefore setting a budget now based on the Provisional Settlement was considered low risk.

The Corporate Finance Manager and Section 151 Officer provided further information on each of the work-stream areas on how the budget gap would be met, primarily focussing on setting the Council Tax at 4.5%, reduction in the annual

contribution to GWE and the adjustment to the levy payable to North Wales Fire and Rescue Authority.

On Council Tax and the use of Reserves and Balances, several factors required careful consideration which were the extent of the remaining gap to be funded, the comparison of planned Council spend with the Standard Spending Assessment (SSA) as the national spending guideline, and the impact of using too high a level of reserves now on the 2017/18 budget.

Although higher than in previous years the proposed increase in Council Tax of 4.5% was still 0.5% lower than the maximum allowable level of 5%, and the utilisation of £1.429M of reserves and balances was consistent with examples of recent local practice and was not at a level where sustainability of budget planning was unachievable against the latest Medium Term Financial Planning forecast.

The formal advisory opinions of the Corporate Finance Manager and Section 151 Officer and the Chief Executive were detailed in full in the report.

Councillor Attridge said Cabinet was pleased to be in a position to present a balanced budget to County Council that afternoon, explaining the difficult year the Chief Executive, Chief Officers and Cabinet Members had faced in achieving that. He thanked the Chief Executive and all officers who had been involved in the process and commented on the investments being made in education and social care.

In response to a question from Councillor Kevin Jones, the Corporate Finance Manager explained that the rise of 1.5% in Council Tax roughly equated to the additional funding for schools. The Chief Executive added that if that funding was not found through the rise in Council Tax then there would inevitably be an impact on services.

Councillor Shotton commented on the recent public consultation events that had taken place on budget consultation where overwhelming support was given at each event for a rise in Council Tax for the protection of services.

Councillor Shotton read out two amended recommendations which were supported unanimously.

RESOLVED:

- (a) That Council be recommended to approve a balanced budget for 2016/17 based on a combination of the previously adopted Stage One proposals, and the new Stage Two of £3.517M as set out within Table 1 of the Council report; and
- (b) That the Council calls on Betsi Cadwaladr University Health Board to allocate a proportion of the additional Intermediate Care Fund monies granted by Welsh Government to assist the Council, in its capacity as a commissioner of care, in meeting the increasing provider costs within the local residential and nursing and specialist provider independent care sector to both sustain the provider market and protect the secondary and acute health sector from increased demand.

132. COUNCIL FUND CAPITAL PROGRAMME 2016/17 AND INDICATIVE PROGRAMME TO 2019/20

The Corporate Finance Manager introduced the Council Fund Capital Programme and indicative programme for 2017/18 – 2019/20. The report was linked with the draft Capital Strategy and Asset Management Plan 2016-2020 where it was proposed to split the Council Fund Capital Programme into 3 sections; Statutory / Regulatory; Retained Assets and Investment sections. The report provided details of the proposed allocations for the period 2016/17 – 2019/20 for those sections of the Programme.

Table 3 in the report showed the proposed schemes for the period 2016/17 – 2019/20 for the Investment section of the Capital Programme which would grow through 2016/17 as business plans were developed. Table 4 summarised the proposals for the 2016/17 – 2019/20 Council Fund Capital Programme financed from general funding.

Details of schemes funded by specific grants and borrowing were outlined in Table 6 in the report with Table 7 showing the summary of total proposals for the 2016/17 – 2019/20 Capital Programme.

Councillors Shotton and Kevin Jones commented on the importance of the headroom that had been built in to enable the programme to be more flexible, either to allocate funding to small schemes as they presented in year as a result of opportunities or to fund urgent unforeseen activity.

RESOLVED:

That the following be recommended to County Council on 16 February 2016:

- Approval of the allocations in Table 2 for Statutory/Regulatory and Retained Assets sections of the Council Fund Capital Programme 2016/17 – 2019/20
- Approval of the schemes included in Table 3 for the Investment section of the Council Fund Capital Programme 2016/17 – 2019/20
- Continued support for the existing process of allocating capital receipts to fund capital schemes generally only when the receipts have been actually received

133. CAPITAL STRATEGY AND ASSET MANAGEMENT PLAN 2016-2020

The Chief Officer (Organisational Change) introduced the Capital Strategy and Asset Management Plan 2016-2020, which was a new Strategy for Flintshire County Council combining medium term plans for managing the Council's assets and its Capital Programme.

There was a need for a comprehensive and structured strategy which merged together capital resource planning and development, with asset management planning. Even more so in the current period of austerity where prudent use of capital resources in programmes of work could be used for strategic investment projects contributing positively to reduce the revenue budget gap that the Council faced.

The key aims of the strategy were outlined fully in the report including the strategy's principles. Also provided was a summary of what was included in the Capital Strategy and Asset Management Plan. Plans for other assets included within the strategy had been drawn from the Improvement Plan, Portfolio Business Plans and other strategies.

Future capital programmes would be set on a four year rolling basis reflecting the fact that schemes spanned more than one year and did not necessarily correspond financial year boundaries. Schemes starting in year one would be approved along with costs and funding in the subsequent years. Schemes starting in years two onwards would be given indicative approval to enable services to plan more efficiently, but would ultimately be approved in the subsequent year's Capital Programme.

Headroom would be built into the Capital Programme to enable it to be more flexible so as to be able to allocate funding to small schemes as they presented in year either as a result of opportunities or unforeseen circumstances.

The timetable for creating and approving the Capital Programme was outlined in the report.

Councillor Kevin Jones asked for information on what was the intention for phases 3 and 4 of County Hall. Colin Everett explained that both phases were being moved to phases 1 and 2 to make best use of accommodation and reduce running costs; a decision had not yet been taken on phases 3 and 4.

RESOLVED:

That the Capital Strategy and Asset Management Plan 2016-2020 be approved so that it can be adopted as the principal document for managing the Council's Capital Property and Land resource assets.

134. DRAFT HOUSING REVENUE ACCOUNT BUDGET 2016/17 AND CAPITAL PROGRAMME 2016/17

Councillor Brown presented the draft Housing Revenue Account (HRA) Budget for 2016/17 and HRA Business Plan which included details on the rent increase of 1.4%, a garage rent increase of 1.4% and the proposed HRA Capital Programme for 2016/17.

The HRA had a ring fenced budget which demonstrated that the Council could achieve the Welsh Housing Quality Standard (WHQS) by 2020, could meet service improvement plans and commitments and with prudential borrowing could commence a council house building programme in 2016.

Cabinet Members welcomed the report, particularly the ability to meet WHQS by 2020 and the building of new council homes in 2016. Councillor Shotton commented on the low increase in rent which he said was the lowest since he had been a Member of the Council.

RESOLVED:

- (a) That the Housing Revenue Account budget for 2016/17 as set out in the Business Plan be approved and recommended to Council;
- (b) That a rent increase of 1.4% (plus up to or minus £2) as set out in the business plan with target rents applied for new tenancies, and with the introduction of service charges for communal area cleaning, digital services and aerial maintenance for existing tenancies be approved;
- (c) That a garage rent increase of 1.4% be approved; and
- (d) That the proposed Housing Revenue Account Capital Programme for 2016/17 be approved.

135. TREASURY MANAGEMENT STRATEGY 2016/17 AND MID-YEAR REPORT 2015/16

The Corporate Finance Manager presented the draft Treasury Management Strategy 2016/17 for approval and recommendation to Council, in conjunction with the Draft Treasury Management Policy Statement 2016-2019 and the Draft Treasury Management Practices 2016-2019. In addition the draft Treasury Management Mid-Year review 2015/16 was presented for approval and recommendation to Council.

RESOLVED:

That the following be approved and recommended to Council:

- Draft Treasury Management Strategy 2016/17
- Draft Treasury Management Policy Statement 2016-2019
- Draft Treasury Management Practices and Schedules 2016-2019
- Draft Treasury Management Mid-Year Report 2015/16

136. LOCAL SERVICE BOARD AND STRATEGIC PARTNERSHIPS – MID YEAR MONITORING

The Chief Executive presented an overview of arrangements for the transition of the Flintshire Local Service Boards (LSB) to a Public Services Board (PSB) in accordance with the Well-being of Future Generations (Wales) Act 2015. An update on the Flintshire LSB Single Integrated Plan (SIP) priorities were provided which were based on the following themes:

- People enjoy good health, well-being and independence; and
- People are safe.

RESOLVED:

- (a) That the arrangements for the transition of the Flintshire LSB to the Flintshire PSB be noted; and

- (b) That the progress made as detailed in the two SIP priority update reports be noted and the commitments made be endorsed.

137. THE SOCIAL SERVICES AND WELL-BEING (WALES) ACT 2014

Councillor Christine Jones provided details of the Act which provided a legal framework for improving the well-being of people who needed care and support, and their carers, and would play a critical role in transforming how services were delivered over the next two years.

The process of implementation would take a phased approach which would be built on a foundation of training and cultural development. Flintshire was working collaboratively to support the development and implementation of regional training plans which were aligned to the national learning and development strategy. Sound progress was being made in transforming and modernising services in preparation for the delivery of the Act, building key mechanisms into practices and processes which centered on the key principles of the Act.

RESOLVED:

- (a) That the Council's preparation and response to the Social Services and Well-being (Wales) Act 2014 be approved; and
- (b) That a further report be submitted to Cabinet in 6 months to report on the progress to implement actions in response to the Act.

138. REPORT BACK FROM THE ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE'S CONSIDERATION OF THE HOPE HOUSEHOLD RECYCLING CENTRE CALL-IN

The Chief Officer (Governance) outlined the decision of the Environment Overview and Scrutiny Committee to the decision relating to the Hope Household Recycling Centre which was that the explanations given by the decision makers were accepted.

The decision of the Cabinet taken in December could now be implemented.

RESOLVED:

That the resolution of the Environment Overview and Scrutiny Committee that it was satisfied with the explanations given (option one) be noted and that the decision regarding Hope Household Recycling Centre be implemented immediately.

139. REVENUE BUDGET MONITORING 2015/16 (MONTH 8)

The Corporate Finance Manager provided the latest revenue budget monitoring position for 2015/16 for the Council Fund and the Housing Revenue Account and reported that no specific issues had been raised when considered at the recent Corporate Resources Overview and Scrutiny Committee meeting. The position was

based on actual income and expenditure as at Month 8 and projected to the year-end. The projected year-end position, as estimated at Month 8 was as follows:

Council Fund

- Net in year expenditure forecast to be £0.743M lower than budget
- Projected contingency reserve balance at 31 March 2016 of £4.379M

Housing Revenue Account

- Net in year expenditure forecast to be £0.149M lower than budget
- Projected closing balance as at 31 March 2016 of £1.386M

The report provided details on the programme of efficiencies, inflation, unearmarked reserves and earmarked reserves.

The report also outlined details on a number of risk areas as follows:

- Municipal Mutual Insurance (MMI)
- Recycling
- Car Parking
- Out of County Placements
- Former Euticals Site

RESOLVED:

- (a) That the overall report and the projected Council Fund contingency sum as at 31 March 2016 be noted; and
- (b) That the projected final level of balances on the Housing Revenue Account be noted.

140. PRUDENTIAL INDICATORS 2016/17 TO 2018/19

The Corporate Finance Manager provided details of the Council's Prudential Indicators for 2016/17 – 2018/19 on:

- Prudential Indicators for Capital Expenditure
- Prudential Indicators for Affordability
- Prudential Indicators for Prudence
- Prudential Indicators for External Debt and Treasury Management

RESOLVED:

That the following be approved and recommended to County Council:

- The Prudential Indicators for 2016/17 – 2018/19 as detailed in Section 1 of the report
- Delegated authority for the Corporate Finance Manager to effect movements between the separately agreed limits within the authorised limit for external debt and the operational boundary for external debt

141. MINIMUM REVENUE PROVISION - 2016/17 POLICY

The Corporate Finance Manager presented the annual statement which the authority was required to prepare on their policy on making Minimum Revenue Provision.

RESOLVED:

- (a) That the following be approved and recommended to County Council on 16 February for Council Fund (CF):-
- Option 1 (Regulatory Method) be used for the calculation of the MRP in 2016/17 for all capital expenditure funded from supported borrowing; this represents a continuation of the approved and adopted policy for 2015/16.
 - Option 3 (Asset Life Method) be used for the calculation of the MRP in 2016/17 for all capital expenditure funded from unsupported (prudential) borrowing or credit arrangements; this represents a continuation of the approved and adopted policy for 2015/16.
- (b) That the following be approved and recommended to County Council on 16 February 2016 for Housing Revenue Account (HRA):-
- Option 2 (Capital Financing Requirement Method) be used for the calculation of the HRA's MRP in 2016/17 for all capital expenditure funded by debt; this represents a continuation of the approved and adopted policy for 2015/16

142. FLINTSHIRE APPRENTICESHIP ACADEMY

The Cabinet Member for Economic Development provided a progress update on the creation of an apprentice academy and sought approval to enter into a service level agreement with Future Works, who would employ the apprentices and manage the scheme in partnership with the Council. This was a flagship for Flintshire which he was proud to present to Members.

The Council planned to spend circa £150m on housing construction over the following five years which created the opportunity for 50 completed apprenticeships to level 2, with a number achieving level 3 and beyond. The type of job roles needed included plumbing, joinery, plastering, gas and electrical, bricklayers. Also required were Tenant Liaison Officers, Clerk of Works and Quantity Surveyor.

Work had been underway to set up a scheme to take forward the establishment of "an academy" and a summary of four options was outlined to take the scheme forward with the recommended route being to work with Future Works.

Future works would employ the apprentices and would charge the construction companies for the apprentices placed with them. They would ensure the apprentices were provided in the numbers needed at any one time and would work jointly with Flintshire staff to recruit. They would also work closely with Coleg Cambria and any

other Further Education providers to ensure that students were working successfully through their training qualifications.

Recruitment had taken place for the first cohort of apprentices with the first scheme to be on site by the end of February. An Apprentice Fayre was taking place on 16th March to which Flintshire secondary schools had committed to send young people to. The Council was also exploring opportunities to establish a “skills centre” as part of the significant construction contracts being delivered across the Council.

Cabinet Members welcomed the report, commenting on the link between capital investment, local jobs and apprentices and the opportunity to complete the courses in full. It was also hoped the scheme would be adopted regionally.

Councillor Bithell said he was pleased to represent the Council at a presentation ceremony at the Dorchester Hotel in London on 4 February in recognition of the work undertaken by Flintshire on apprenticeships who were the only public body to be nominated for an award.

RESOLVED:

That it be approved that the Council enters into a service level agreement with Future Works, a community interest company, who will employ and provide apprentices in Flintshire, branded as Future Works Flintshire, for an initial period of five years commencing in March 2016.

143. INTRODUCTION OF COUNCIL TAX PREMIUM FOR EMPTY AND SECOND HOMES

The Chief Officer (Community and Enterprise) provided details of the introduction of a premium which was designed to address local housing need and encourage owners of empty and second home properties to bring those properties back into full use.

The introduction of a premium was designed to address local housing need and to encourage owners of empty and second home properties to bring those properties back into full use. The determination to charge a premium must be made by County Council at least one year before the beginning of the financial year to which the premium related. This meant that the earliest a premium could be changed from was 1st April 2017.

There was evidence that demonstrated that some owners sat on empty properties for long periods of time without having plans in place to bring the properties into use. This was often despite best efforts of the Council to work with owners to encourage them to bring their asset back into use, either by accessing loans or grants.

Using the taxation system to encourage owners to bring long term empty property and second homes back into use would provide a sensible financial incentive to do so and potentially help to increase the supply of housing in the County. Current

Council Tax records indicated that 888 properties as being long term empty or second homes which could be potentially liable for the premium from April 2017.

Councillor Bithell welcomed the report and asked if going through probate could be an exemption to the taxation. The Chief Officer said she would obtain that information and respond to Councillor Bithell outside of the meeting.

In response to a question, the Chief Officer explained that for Council Tax purposes the following year, the Council Tax table could show two different amounts for Band D for example, one as was currently shown and one column showing the amount for empty properties.

RESOLVED:

- (a) That the Council Tax premium scheme be introduced from 2017/18;
- (b) That a 50% premium be adopted for the first year of implementation in 2017/18 which will be consistent with other local authorities across the region; and
- (c) That the premium level be reviewed during the first year of implementation in 2017/18 with a view to increasing the rate from 2018/19 after taking into consideration the effectiveness of the new policy of incentivising owners to bring long term empty properties and second homes back into full use.

144. COUNCIL TAX AND BUSINESS RATE STATUTORY POLICIES 2016/17

The Chief Officer (Community and Enterprise) provided details on policies for the administration of Council Tax and Business rates which were:

- Council Tax Discounts on second and long term empty homes
- Council Tax Discretionary Discounts
- Business Rates Discretionary Rate Relief
- Business Rates 'top-up' Discretionary Rate Reliefs to small businesses

RESOLVED:

- (a) That the current policy of not awarding Council Tax discounts on second and long term empty homes be continued in 2016/17;
- (b) That the current policy to consider Discretionary Council Tax discounts only in cases of civil emergencies and natural disasters be continued;
- (c) That the Discretionary Rate Relief Policy for 2016/17 be approved; and
- (d) That the current policy of not awarding 'top-up' Discretionary Discounts to businesses already qualifying for Small Business Rate Relief be continued in 2016/17.

Councillors Bithell and Brown left the room during the discussion of this item.

145. FLINTSHIRE SUPPORTING PEOPLE COMMISSIONING PLAN

Councillor Brown presented the Supporting People Local Commissioning Plan 2016/18 which had been subject to significant reductions over the past three years. She was pleased to announce that the grant had been protected for 2016/17 which would provide the team time to work with providers to identify different ways of working which could deliver savings whilst protecting service delivery.

She commented on the released funding that would be used to ensure Flintshire had suitable and safe arrangements for males fleeing domestic abuse which was welcomed.

RESOLVED:

- (a) That the Local Commissioning Plan 2016/18 for the Supporting People Programme Grant be approved; and
- (b) That the spend plan for 2016/17 be approved.

146. REVIEW OF THE COUNCIL'S SUBSIDISED BUS SERVICES

Councillor Attridge explained that it was intended that only a core network of bus routes would be maintained in the County, largely made up of commercial bus services, with minimal support provided to ensure that essential regular connections were retained at key hubs along the routes. Other commercially operated routes could also operate in the County, but they would not be within the control of the Council and may not receive any subsidy.

RESOLVED:

- (a) That the proposed core network of bus routes be approved; and
- (b) That the withdrawal of the existing subsidised journeys and routes that are poorly used and no longer sustainable or affordable and the mitigating actions that are intended to reduce the impact of the proposals in the community currently services by each route be withdrawn.

147. EXERCISE OF DELEGATED POWERS

An information item on the actions taken under delegated powers was submitted. The actions were as set out below:-

Organisational Change

- **IT Staffing Structure**

Approval of the following minor amendments to the structure agreed by Cabinet at its June meeting:

1. Movement of 1 post from the Workplace Technologies Team to Business Partnership and Service Desk Team to increase the number of people on the IT help desk. The overall number of posts will remain the same and the change is cost neutral
2. Transfer the despatch office from the Corporate Admin Team to Digital Print Team, in order to pave the way for an electronic post room. This is cost neutral

Organisational Change

- **Clwyd Theatr Cymru Theatre Tax Relief**

To approve the establishment of an independent trading company of the Council to act for the specific purpose of ensuring effective management of theatre production costs. This is to include dealing efficiently with Theatre Tax Relief and Value Added Tax (VAT). It is initially estimated that up to £0.100m could be claimed in tax relief.

Revenues

- **Business Rates Write Offs**

Financial Procedure Rules (section 9.6 – Income and Expenditure) stipulate that any individual debt between the values of £5,000 and £25,000 shall be reported to the Chief Finance Officer (Corporate Finance Manager/Section 151 Officer) for consideration to write off, in conjunction with the Cabinet Member for Finance. For the financial years 2010, 2014 and 2015 the grand total of write offs in £29,182.15.

Community and Enterprise

- **Installation of Solar Panels on Council homes**

Cabinet has previously approved the installation of Solar PV (Solar Panels) on 400 Council homes. This approval was given following the submission of a delegated powers form, given the need to complete the Scheme prior to the cut in the Government's Feed in Tariff, which we now know will be on 15 January 2016. This additional delegated powers form seeks authority to extend the current Solar PV medium term contract with Warmer Energy Services from £2,000,000 to £2,500,000.

RESOLVED:

That the actions taken under delegated powers be noted.

148. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 – TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That the press and public be excluded for the remainder of the meeting for the following items by virtue of exempt information under paragraph 15 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

149. ADMINISTRATION REVIEW

The Chief Officer (Governance) provided an update on the savings achieved by the administrative review, and sought approval to combine administration teams as part of the long term vision.

RESOLVED:

- (a) That the reduction in administrative costs achieved during Phase 1 of the administration review be welcomed and the vision for Phase 2 be agreed;
- (b) That delegated authority be given to the Chief Officer (Governance) in consultation with the Cabinet Member for Corporate Management to merge the Corporate Administration and Social Services teams as an interim step; and
- (c) That a further report be brought to Cabinet proposing a permanent structure for the administration teams and setting out an initial business case for Phase 2.

150. CHILDREN'S SERVICES RESTRUCTURE

Councillor Christine Jones outlined the principles that had informed the structure proposals as well as the core functions of the proposed service areas.

RESOLVED:

That the new Children's Services operating structure be endorsed.

151. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There were 2 members of the press and 8 members of the public in attendance.

(The meeting commenced at 9.30am and ended at 11.47am)

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Chair

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CABINET

Date of Meeting	Tuesday, 22 March 2016
Report Subject	Community Asset Transfers
Cabinet Member	Deputy Leader of the Council and Cabinet Member for Environment
Report Author	Chief Officers (Organisational Change)
Type of Report	Strategic

EXECUTIVE SUMMARY

In November 2014 the Council re-launched its Community Asset Transfer (CAT) scheme. The revised scheme has been simplified into a three stage process with expression of interest, business plan and legal completion. Flintshire Local Voluntary Council (FLVC) are supporting delivery of the scheme and providing independent support to community organisations. It was always anticipated that community asset transfers would take 12-24 months to complete so now 15 months into the updated scheme is a good time to review progress.

To date 103 expressions of interest have been received and approved for 208 community assets. In percentage terms this is 49% of the assets sent out on the community asset transfer list. Of these expressions of interest 12 business plans have been approved for 18 community assets (see Appendix A). In percentage terms 12% of the expressions of interest have developed into successful and approved final applications. Of these approved business plans the aim is to have between 7 and 12 completed legal agreements and full community asset transfers by the end of March 2016. These potentially include Gwernymynydd Village Centre, Trelogan Community Centre, Connahs Quay Allotments, Gwespyr Play Area, Bagillt War Memorial, Connahs Quay Swimming Pool, Argoed Community Centre (including Mynydd Isa Library), and Mancot Library. In summary these assets will be protected for the next 27 years subject to sustainability of the community organisation who has taken the asset on. The estimated savings to the Council of transferring these assets are over £0.330m per annum revenue savings, as well as an estimated saving of £0.600m related to not having to maintain these assets in the future.

In summary the scheme has been a success so far in sustaining a number of

community assets and providing significant savings to the Council. If the areas for improvement identified in the report are addressed then it is anticipated that the number of CATs that could be completed in the next twelve months could be doubled to between 14-26. These potentially might include Holywell Leisure Centre, Hope Library, Saltney Library which as well as protecting these assets could save the Council over £0.350m in revenue per annum.

RECOMMENDATIONS

1	To note progress of the revised Community Asset Transfer Scheme.
2	To agree the additional policy principles (detailed at 1.07) for Community Asset Transfers identified in this report which have come through learning in the first 15 months.
3	To agree the areas for improvement (detailed at 1.09), identified in this report, that need to be worked upon over the next 12 months.

REPORT DETAILS

1.00	A REVIEW OF THE COMMUNITY ASSET TRANSFER SCHEME
1.01	The revised Community Asset Transfer scheme was launched in November 2014.
1.02	The revised scheme has a simple three stage process with an application pack, supporting information, and independent support and administration of elements of the scheme provided by Flintshire Local Voluntary Council.
1.03	A list of all their own community assets was provided to town and community councils to help them identify which they might want to take responsibility for, and to enable them to facilitate local conversations.
1.04	With 103 expressions of interest for 208 community assets across a range of geographical areas and asset types the scheme has received a positive response from local communities.
1.05	Larger assets with real risk of future closure such as libraries, leisure centres and community centres have been easier to progress to stage 2 business plans. This is in part because communities see the real need to take on these assets and run them for the benefit of their local communities.
1.06	Smaller assets such as open spaces and play areas have been less successful. This is in part due to lack of understanding by communities of the risk of these not being provided for in the future by the Council and also due to the work required to complete a CAT.
1.07	As the schemes have progressed we have developed a number of policy principles which need consolidating and agreeing, these are detailed below:-

	<ul style="list-style-type: none"> • one off revenue support to be considered for set up costs where a service is being retained in addition to an asset; • capital grants to be linked to condition surveys but with flexibility for which elements of the condition survey are addressed by the community organisation; • capital grants to have a maximum amount dependent upon the type of building and the work required from the condition survey; • legal completions for any CAT to be authorised prior to signing and sealing by the Council through a delegated report from the two Chief Officers for Organisational Change, in consultation with both the Deputy Leader and the appropriate service portfolio holder; • where organisations want to retain a local asset and / or service but the Council advises this is not suitable, then consideration under the CAT scheme be given to supporting organisations to adapt an existing building for the uses of the original building, including potential capital grant and one off revenue start up grant if appropriate.
1.08	<p>Learning has been developing as the scheme has progressed and so far the current strengths are seen as:</p> <ul style="list-style-type: none"> • independent advice and support on offer via FLVC; • a simplified three stage application process; • the potential for capital and one off revenue support for start up costs; • model legal agreements; • the delivery of actual asset transfers with robust business models.
1.09	<p>Areas for improvement are seen as:</p> <ul style="list-style-type: none"> • the need for a lighter touch application for smaller community assets; • better communication and contact with applicants with all correspondence, phone calls and decisions being responded to in a timely fashion; • consistent advice on the most appropriate governance solution for a community organisation; • quicker completion of legal agreements with a maximum time from agreement of business plan to completion of legal agreements set as three months;

	<ul style="list-style-type: none"> • with certain types of community assets, being clear about what the Council will retain in future e.g. play areas; • additional independent support from agencies who can enable community organisations to develop external funding bids e.g. Cadwyn Clwyd are considering allocating over £0.050m to support organisations in rural areas who are progressing community asset transfers with this support
1.10	In summary it is proposed to continue with the CAT scheme building on the success and learning from the first 15 months. This initial review is from a Council perspective but takes on board comments received so far from a range of organisations. It is also proposed that this review is built upon through the Organisational Change Scrutiny Committee listening to case studies from successful projects, and through sharing the results of this review with town and community councils at County Forum.

2.00	RESOURCE IMPLICATIONS
2.01	<p>Financial Implications</p> <p>CATs anticipated to be completed by the end of March 2016 will save the Council over £0.330m of revenue costs per annum as well as over £0.600m estimated as the future costs of maintenance and refurbishment of these buildings.</p> <p>Through future leisure centre and library transfers it is estimated that in 2016/17 CATs will be completed that save the Council over an additional £0.350m of revenue costs per annum as well as future costs of maintenance and refurbishment of these buildings.</p> <p>One off revenue has been provided to support the scheme of £0.050m to enable Flintshire Local Voluntary Council to administrate the application process and provide independent support to applicants.</p> <p>One off revenue committed to in 2015/16 to enable organisations to start up their activities is estimated to total £0.069m.</p> <p>Capital grant allocations for projects committed to in 2015/16 are estimated to amount to £0.340m.</p>
2.02	<p>Human Resource Implications</p> <p>For smaller CATs such as play areas and open space there are no human resource implications.</p> <p>For medium size CATs such as community libraries and community centres there are often implications related to librarians, caretaking and cleaning staff. As the operations proposed by communities are very different to current operations the Transfer of Undertakings Protection of Employment Regulations (TUPE) is considered, in most instances, not to apply and the Council manages through it's normal processes including re-</p>

	<p>deployment and redundancy.</p> <p>For more complex CATs such as leisure centres TUPE does apply and the Council works these through with CAT applicants, trade unions and staff.</p>
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3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Engagement and support is provided to town and community councils and community groups where requested.
3.02	Where current user groups or staff are involved in an asset formal engagement and consultation takes place.

4.00	RISK MANAGEMENT
4.01	<p>Key Risks and Mitigation specific to consideration of the plans:</p> <ul style="list-style-type: none"> (1) That the social sector is not strong enough to take on the assets – independent support provided to the sector; (2) That organisations business plans are not robust enough to ensure the CAT is sustainable – independent review by the CAT panel including FLVC is built into the process; (3) The Council is not clear of the risks of a CAT at the point of transfer – all CATs will be signed off in consultation with portfolio holders and these reports will have a full risk assessment included; (4) That the organisation taking on the CAT ‘fails’ – no matter what safeguards are in place organisations may still fail and cease trading, what is in place are safeguards in the CAT legal agreements to ensure the asset returns to the Council and then it will need to be considered alongside all other community assets that are at risk again.

5.00	APPENDICES
5.01	Appendix A – List of 12 Community Asset Transfer Working on Completion

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Community Asset Transfer Application pack Community Asset Transfer (CAT) Information Pack</p> <p>Contact Officers: Ian Bancroft / Neal Cockerton Telephone: 01352 704511 E-mail: ian.bancroft@flintshire.gov.uk / neal.cockerton@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p data-bbox="304 262 1378 367">Alternative Delivery Model (ADM) – A different way of providing the service ranging from shared service through to a social organisation through to external procurement</p> <p data-bbox="304 409 1378 551">Transfer of Undertakings Protection of Employment Regulations (TUPE) – Employees transfer automatically to Cambrian Aquatics with their terms and conditions of employment and continuity of service preserved.</p> <p data-bbox="304 593 1378 698">Community Asset Transfer (CAT) – the transfer of a community asset to a community or social organisation on the basis of a 27 year lease and peppercorn rent.</p>

Appendix A – List of Community Assets with Approved Business Plans

Asset Title	Lead Community Organisation
Gwernymynydd Village Centre	Gwernymynydd Village Hall Man. Cmmttee.
Trelogan Community Centre	Trelogan Community Association
Connah's Quay Allotments South	Connah's Quay Town Council
Gwespyr Play Area	Gwespyr Village Hall Committee
Bagillt War Memorial	Bagillt Community Council
CQ Swimming Pool	Cambrian Aquatics
Argoed Community Centre (inc Mynydd Isa Library)	Caffi Isa
Mancot Library	Mancot Community Library
Buckley Scout	The Scout Association Trust Corporation
Holywell Scout	
Kinnerton Scout	
Mynydd Isa Scout	
Trinity Fammau Scout	
Pen-y-ffordd Scout	
Flint Scout	
Connah's Quay Allotments North	
Bowling Club	Leeswood B.C.
Mold RFC	Mold RFC

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CABINET

Date of Meeting	Tuesday, 22 March 2016
Report Subject	Quarter 3 Improvement Plan Monitoring Report
Cabinet Member	Cabinet Member for Corporate Management
Report Author	Chief Executive
Type of Report	Strategic

EXECUTIVE SUMMARY

The Improvement Plan 2015/16 was adopted by the Council in June 2015. This report presents the monitoring of progress for the third quarter of 2015/16.

Flintshire is a high performing Council as evidenced in previous Improvement Plan monitoring reports as well as in the Council's Annual Performance Reports. This third monitoring report for the 2015/16 Improvement Plan shows positive levels of achievement; the majority of activities are assessed as making good progress 76% and likely to achieve the desired outcome 79%. In addition, 73% of the performance indicators met or exceeded target for the quarter. Risks are also being successfully managed with the majority being assessed as moderate (73%) or minor (18%).

This report is an exception based report and therefore detail focuses on the areas of under-performance.

RECOMMENDATIONS

1	Cabinet to note and accept: the levels of progress and confidence in the achievement of high level activities which seek to deliver the impacts of the Improvement Plan; the performance against improvement plan performance indicators, for the quarter; the current risk levels for the risks identified in the Improvement Plan.
2	Cabinet to be assured by the plans and actions to manage the delivery of the 2015/16 Improvement Plan and its intended impacts.

REPORT DETAILS

1.00	EXPLAINING THE QUARTER 3 PERFORMANCE
1.01	The Improvement Plan monitoring reports give an explanation of the progress being made toward the delivery of the impacts set out in the 2015/16 Improvement Plan. The narrative is supported by performance indicators and / or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are being controlled.
1.02	Individual priority reports (8 in total) have been prepared for Cabinet. Members will also receive respective reports when circulated with Overview and Scrutiny Committee agendas.
1.03	This is an exception based report and detail therefore concentrates on the areas of under-performance.
1.04	<p>Monitoring our Activities</p> <p>Each of the sub-priorities have high level activities which are monitored over time. 'Progress' monitors progress against scheduled activity and has been categorised as follows: -</p> <ul style="list-style-type: none"> • RED: Limited Progress – delay in scheduled activity; not on track • AMBER: Satisfactory Progress – some delay in scheduled activity, but broadly on track • GREEN: Good Progress – activities completed on schedule, on track <p>A Red / Amber / Green (RAG) status is also given as an assessment of our level of confidence at this point in time in achieving the 'outcome(s)' for each sub-priority. Outcome has been categorised as: -</p> <ul style="list-style-type: none"> • RED: Low – lower level of confidence in the achievement of the outcome(s) • AMBER: Medium – uncertain level of confidence in the achievement of the outcome(s) • GREEN: High – full confidence in the achievement of the outcome(s)
1.05	<p>In summary our overall progress against the high level activities is: -</p> <p>ACTIVITY PROGRESS</p> <ul style="list-style-type: none"> • We are making good (green) progress in 44 (76%). • We are making satisfactory (amber) progress in 14 (24%). • We are making limited progress (red) in 0 (0%).

	<p>ACTIVITY OUTCOME</p> <ul style="list-style-type: none"> • We have a high (green) level of confidence in the achievement of 46 (79%). • We have a medium (amber) level of confidence in the achievement of 11 (19%). • We have a low (red) level of confidence in the achievement of 1 (2%).
1.06	<p>One activity showed a red RAG status for outcome: -</p> <p>Priority: Modern and Efficient Council (Improving Resource Management)</p> <p>Part 1 of the Medium Term Financial Strategy (MTFS) was reported to Cabinet in June and Corporate Resources Overview and Scrutiny Committee in July. Part 1 forecasts the resources the Council is likely to have available over the next 3 years and details the cost pressures needing to be met from this reduced funding.</p> <p>Part 2 of the MTFS sets out the solutions and options for organisational efficiency and service changes, to work to close the challenging financial gap. This was published in September.</p> <p>The Council has been able to set a balanced budget for 2016/17 by applying the MTFS Part 2 solutions and taking a balanced risk approach to managing cost pressures and fluctuations in-year. Based on the risk assessment reported to Council when recommending the annual budget the risk of non-achievement of the 2016/17 budget and its planned financial efficiencies and controls can best be described as an amber risk.</p> <p>However, the achievement of the MTFS objectives and financial targets for 2017/18 (the third and final year of the current version) and then for 2018/19 (as the third and final year for the new version which is to be published for a rolling three year period 2016/17-2018/19) is classed as a red risk. This is due to the non-availability of an indicative Governmental budget for local government for the medium term, the lack of commitment by Governments to fund emerging and major cost pressures such as workforce costs and the rising costs in the care sector, and the uncertainty of UK budget forecasts and fiscal policy which will underpin the coming Chancellor's budget statement.</p> <p>Local government cannot plan with any certainty within these public sector funding conditions. Therefore, any financial planning by Flintshire County Council or any other council cannot be done with a sufficient level of certainty and assurance. This position is recognised by the Welsh Local Government Association (WLGA) as the representative body for local government, and independent commentators such as the Independent Commission for Local Government Finance in Wales.</p> <p>Flintshire is particularly exposed to financial risk as a Council which is low funded per capita and one which has minimal reserves having followed a</p>

	responsible policy on avoiding accumulating excessive reserves and using balances to fund services wherever possible.
1.07	<p>Monitoring our Performance</p> <p>Analysis of performance against the Improvement Plan performance indicators is undertaken using the RAG (Red, Amber Green) status. This is defined as follows: -</p> <ul style="list-style-type: none"> • RED equates to a position of under-performance against target. • AMBER equates to a mid-position where improvement may have been made but performance has missed the target. • GREEN equates to a position of positive performance against target.
1.08	<p>Analysis of current levels of performance for those PIs which are measured quarterly and where performance could be compared with target, shows the following: -</p> <ul style="list-style-type: none"> • 37 (73%) had achieved a green RAG status • 7 (14%) had achieved an amber RAG status • 7 (14%) had achieved a red RAG status
1.09	<p>Analysis of the year to date (YTD) performance (quarters 1, 2 and 3 combined 01/04/15 – 31/12/15) against the year to date target shows: -</p> <ul style="list-style-type: none"> • 33 (62%) had achieved a green RAG status • 12 (23%) had achieved an amber RAG status • 8 (15%) had achieved a red RAG status
1.10	<p>Analysis of the trend for those indicators where performance could be compared with the previous period, shows: -</p> <ul style="list-style-type: none"> • 35 (51%) had improved • 14 (21%) had remained at the same level • 19 (28%) had downturned
1.11	<p>The 9 performance indicators (PIs) which showed a red RAG status for the period (quarter three) and/or year to date are: -</p> <p>Priority: Housing (Appropriate and Affordable Homes) PI: The average number of calendar days taken to deliver a Disabled Facilities Grant (DFG) for Children. Q3 Target 316 – Q3 Actual 0</p> <p>Whilst no children's DFG's have been completed during this latest quarter, a particularly complex DFG completed in quarter one, taking a total of 660 days, has resulted in an average of 433 days for the year to date position and therefore a 'red' RAG status. This has been reported and explained previously.</p>

Priority: Housing (Modern, Efficient and Adapted Homes)
PI: Capital Works Target – Heating Upgrades
Q3 Target 102 – Q3 Actual 55

It was anticipated that the installation of new heating systems in Treuddyn would have commenced during this quarter. The off gas infrastructure has now been installed and the heating installations will be undertaken during quarter four. Overall delivery against target is behind by 70 properties due to this delay. However, the number of installations will be increased in the final quarter to address this.

Priority: Housing (Modern, Efficient and Adapted Homes)
PI: Capital Works Target – Smoke Detectors
Q3 Target 200 – Q3 Actual 153

Although performance did not meet the target for the quarter, it is expected the overall target for the year will be achieved, with the current shortfall being made up during quarter four. Additional resource has been allocated to this programme to ensure full delivery.

Priority: Living Well (Integrated Community Social and Health Services)
PI: Dementia Respect Empathy and Dignity (RED) project within GP surgeries
Q3 Target 12 - Q3 Actual No Data

No data has been received from the main parties involved in the project for quarter 3. This is currently being followed up. As a result the year to date performance reflects the combined performance for quarters one and two, compared with the year to date target, which is the combined target for the first three quarters of the year. This is a reporting issue rather than a performance issue.

Priority: Economy and Enterprise (Town and Rural Regeneration)
PI: Number of business grants offered to high street businesses.
Q3 Target 2 – Q3 Actual 0

Nine businesses have formally signed up to the Deeside Shop Front grant scheme but none have yet reached the offer stage.

Priority: Environment (Transport Infrastructure and Services)
PI: Road safety initiatives to reduce the risk of collisions of high risk groups:

- **Older drivers – Q3 Target 20 – Q3 Actual 7**

Documentation from the Advanced Driving Instructor to confirm the actual numbers for the quarter is awaited. This is a reporting issue.

- **Newly qualified young drivers – Q3 Target 27 – Q3 Actual 2**

As previously reported, funding was not received until mid-May and has been granted on the basis of cost per head trained and not providing for

	<p>promotion of the training. In addition, a scheduled course had to be cancelled.</p> <p>Priority: Modern and Efficient Council (Developing Communities) PI: The number of public assets transferred to the community Q3 Target 2 – Q3 Actual 0</p> <p>Nine applications are awaiting completion. It is anticipated that these will be complete by the end of the financial year, which would exceed the annual target of eight. There is a separate report on Community Asset Transfers on this Cabinet agenda.</p> <p>Priority: Modern and Efficient Council (Improving Resource Management) PI: Amount of efficiency targets achieved. Q3 Target £12,874,000 – Q3 Actual £10,702,000</p> <p>Progress against the annual efficiency target is reported monthly to Cabinet and Corporate Resources Overview and Scrutiny Committee. As at the month eight position the expected efficiencies for 2015/16 are forecast to be £10,702,000 – an achievement rating of 83%.</p>
1.12	<p>Monitoring our Risks</p> <p>Analysis of the current risk levels for the strategic risks identified in the Improvement Plan is as follows: -</p> <ul style="list-style-type: none"> • 1 (2%) is insignificant (green) • 8 (18%) are minor (yellow) • 32 (73%) are moderate (amber) • 3 (7%) are major (red) • 0 (0%) are severe (black)
1.13	<p>The three major (red) risks are: -</p> <p>Priority: Skills and Learning Risk: Limited funding to address the backlog of known repair and maintenance works in Education and Youth assets will be further reduced to meet new pressures on the Education and Youth Budgets.</p> <p>School Modernisation remains a key tool in enabling the Authority to invest appropriately in its school portfolio, this will involve a reduction in schools within the Council's portfolio and a reduction of unfilled places.</p> <p>Priority: Modern and Efficient Council Risk: The scale of the financial challenge.</p> <p>Part 2 of the MTFs 'Meeting the Financial Challenge' was published in September 2015, setting out how the Council plans to meet the challenge.</p> <p>The Welsh Government published the Provisional Local Government Settlement for the 2016/17 financial year on 9 December. The detail and</p>

	<p>implications of the Settlement for Flintshire were summarised in a report to Cabinet on 19 January 2016.</p> <p>The average reduction in funding across Wales was 1.4% with Flintshire being advised of a reduction of 1.5%. Although this was still a significant reduction in core funding for Flintshire, it was less than had been assumed in the initial forecast and had the effect of improving the overall position by £3.770m.</p> <p>The Settlement also notified of some intended reductions in specific grants such as the Single Environment Grant and the Families First Grant which will add further pressure to specific service areas.</p> <p>The announcement was later than previous years due to the next UK Spending Review and notification of the final amount of funding will not be known until the Welsh budget is approved in March 2016. The Final Settlement has since been announced and there was no material change.</p> <p>The risk remains red due to the uncertainty over future national financial planning and fiscal policy as described in 1.06 above.</p> <p>Priority: Modern and Efficient Council Risk: The capacity and capability of the organisation to implement necessary changes.</p> <p>The extensive programme to consider alternative delivery models across a range of services will continue to impact on available resources across portfolios and support services. Support services will need to be prioritised for those services progressing to the feasibility stage, although the numbers progressing to feasibility at this time is lower than originally anticipated. Additional / external support may be needed to support the services and support services as we near the commissioning stage. This risk will change to amber once decision have made on the business cases to convert to alternative delivery models and there are agreed and resourced transition plans in place.</p>
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2.00	RESOURCE IMPLICATIONS
2.01	There are no specific resource implications for this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The Improvement Priorities are monitored by the appropriate Overview and Scrutiny Committees according to the priority area of interest.
3.02	Chief Officers have contributed towards reporting of relevant information.

4.00	RISK MANAGEMENT
4.01	Progress against the risks identified in the Improvement Plan have been reported on for quarter three and the detail is included in the report at Appendix 1. Summary information for the risks assessed as major (red) is covered in paragraphs 1.12 and 1.13 above.

5.00	APPENDICES
5.01	Appendix 1: Quarter 3 Improvement Plan Progress Report

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Improvement Plan 2015/16: http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Improvement-Plan.aspx</p> <p>Contact Officer: Vicki Robarts – Performance Team Leader Telephone: 01352 701457 E-mail: vicki.c.robarts@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.</p> <p>Medium Term Financial Strategy: a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.</p> <p>Disabled Facility Grant: a grant available for larger adaptations to a person's home.</p> <p>Dementia Respect Empathy and Dignity (RED) project: a North Wales project aimed at contributing to the development of dementia supportive communities.</p> <p>Deeside Shop Front Grant Scheme: a scheme to better inform the public of the nature of the business whilst improving the visual impact of the building and wider appearance of the street.</p> <p>School Modernisation: the process by which the Local Authority ensures there are a sufficient number of high quality school places, of the right type in the right locations.</p>

Quarter 3 Improvement Plan Progress Monitoring Report – Housing

Flintshire County Council



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Actions

1 Housing

1.1 Improving the choice and quality of local housing



1.1.1 Appropriate and Affordable Homes

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.1.1 Meet the new homeless prevention duties of the new Wales Housing Act 2014	Pam Davies - Housing Options Team Leader	In Progress	01-Apr-2015	31-Mar-2016	70.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

To fulfil the duties specified in the Housing (Wales) Act 2014 (prevent or relieve homelessness), the local authority must assess the housing and support needs of households who are homeless or threatened with homelessness within 56 days. Reasonable steps are taken to help clients to either remain in their current accommodation or find an alternative housing solution. However, there is also a duty to provide free housing advice for anyone with a housing related problem and provide them with such advice which prevents them from accessing the formal homeless route. This quarter the service received a total of 218 referrals from the housing triage teams, of those only 178 went on to make a formal presentation in accordance with the legislation, the remainder were helped at an early stage resulting in a positive outcome for the customer. The new configuration of the service means some clients are helped by the triage team at first point of contact and not referred to the housing solutions service. These outcomes are currently not recorded but will be included as a requirement for 2016/17. The figures reported in this document are based on the number of outcomes reached during the quarter (73) and of those the number of cases where prevention or relief failed and the household became homeless. Failed prevention includes all those who become homeless whether they are owed a duty or not. In instances where a household withdraws an application or fails to co-operate, the figures are not included as a successful outcomes or a failed outcome.

Last Updated: 03-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.1.2 Stimulate the growth of affordable housing	Denise Naylor - Customer Services Manager	In Progress	01-Apr-2015	31-Mar-2016	60.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The Flintshire House Standard Design Specification for new build was approved by Cabinet April 2015. The Standard will continue to be refined and developed during the design and development stages to incorporate detailed specification of key components parts including kitchens, windows, doors, bathrooms etc.

Detailed design and scheme viability work is now also being undertaken for The Walks, Flint, the site of the former Custom House School, Connah's Quay and Maes Y Meilion, Leeswood. Work is now also being undertaken on a further site of the former Dairy, Connah's Quay, which has been bought by the Council through the Welsh Government's V & V grant funding programme.

The work is overseen by fortnightly meetings the SHARP Design Team which included representatives from Wates (the development partner), Planning, Highways, Housing, Streetscene, Building Control and Design and Consultancy Team.

Planning permission has been granted for the construction of 12 new council houses on the former Custom House Lane School, Connah's Quay and works will commence w/b 29th February, 2016. Subject to obtaining the necessary planning permission for the construction of 92 new properties (council and affordable) at the Walks, Flint, works will commence during May, 2016.

Report to be considered by Community and Enterprise Scrutiny Committee in February 2016 to provide an update on the provision of new social and affordable housing schemes in Flintshire. The report focuses upon the primary mechanisms for delivering new social and affordable housing in Flintshire including the Council's Strategic Housing And Regeneration Programme (SHARP), Social Housing Grant (SHG) Programme and affordable housing secured through Section 106 Planning Agreements with private developers.

Last Updated: 10-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.1.3 Meet the duties of the Wales Housing Act 2014 for the Traveller Community	Denise Naylor - Customer Services Manager	In Progress	01-Apr-2015	31-Mar-2016	80.00%	GREEN	GREEN

ACTION PROGRESS COMMENTS:

The Gypsy/Traveller Accommodation Assessment is underway and is on target to be completed within the required timescale. A Gypsy Traveller working group has been established with representation from across the council to improve working arrangements with this community in line with existing legislation and good practice.

Last Updated: 10-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.1.4 Develop our extra care provision to provide units in Flint and Holywell	Craig Macleod - Development & Resources Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	GREEN	GREEN

ACTION PROGRESS COMMENTS:

Quarter 3:

Planning permission has been granted and pre-commencement planning conditions reviewed. Building Regulations has conditional approval, with the discharge of conditions ongoing. Archaeological work on the site has been back-filled, now awaiting final completion to enable the development to commence. The scheme partner, Pennaf, have confirmed Anwyl as the appointed contract developer, with contract documents in preparation for hand-over and work to begin on site in early February 2016. With approximately an 18 month build, the scheme would be opened during Summer 2017. Pennaf are working closely with the FCC Highways department and the Health Board (BCUHB), to ensure that co-ordinated traffic management plans are in place during the respective housing and health centre developments.

Outline planning permission was refused for the Holywell Extra Care scheme in April 2015 as a result of concerns regarding the site chosen and the impact of the loss of parking to the town. Alternative sites and designs are being reconsidered with the scheme partner Wales & West, to ensure that a quality and viable scheme can be developed within the Holywell area. There will be close consultations and information sharing with local members, town councillors and residents prior to formal planning applications being submitted.

Q2 Update:

The scope of the archaeology work has been expanded as a result of the excavations to date, which have revealed areas of regional and national archaeological importance. A build start date on site of February 2016 is now expected. With approximately an 18 month build, the scheme would be opened approximately November 2017.

Outline planning permission was refused for the Holywell Extra Care scheme in April 2015 as a result of concerns regarding the site chosen and the impact of the loss of parking to the town. Alternative sites are being reconsidered and explored before planning is re-submitted. The aim is to have outline planning permission by October 2015. The design is still to be agreed and will commence as soon as an agreed site has been identified and received outline planning permission.

Quarter 1: Full planning permission was granted for the Flint Extra Care scheme in April 2015. The design was signed off by Social Services in May. The service model will be agreed in partnership with Pennaf. The build is scheduled to commence in October 2015, subject to the movement of utilities and completion of the archaeology surveys. It will be an 18 month build and completion is aimed for April 2017.

Last Updated: 02-Feb-2016

1.1.2 Modern, Efficient and Adapted Homes

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.2.1 Deliver financial support to repair, improve and adapt private sector homes	Gavin Griffith - Housing Regeneration & Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	40.00%	GREEN	GREEN

ACTION PROGRESS COMMENTS:

There has been an increase in the number of expressions of interest for financial support, which coincides with the launch of the Welsh Government Home Improvement Loan Scheme. There are currently 20 approved loans with the system awaiting a start on site with a further 16 moving through the system. In addition 10 of the new WG Home Improvement Loans are making their way through the assessment process. This is a strong start to the first three quarters, against a target of 40 Loans completed for the financial year.



Last Updated: 10-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.2.2 Reduce the number of long term vacant homes	Gavin Griffith - Housing Regeneration & Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	70.00%	GREEN	GREEN

ACTION PROGRESS COMMENTS:

Performance in the first three quarters has been strong with 32 long term vacant properties returned to use against a target of 30. This is as a result of additional funds through Vibrant & Viable Places being made available for the Living Over The Shops initiative and the high demand for Houses into Homes loan funding.

Last Updated: 10-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.2.3 Deliver the six year asset management strategy to meet the Welsh Housing Quality Standard across all Flintshire Council homes	Sean O'Donnell - Contract Surveyor	In Progress	01-Apr-2015	31-Mar-2016	15.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The strategy has been developed and approved. The capital works team have completed all the main tendering exercises and are currently delivering the projects on site.

Approximately 5% reflects the progress made with the tendering processes and a further 10% commencing onsite with the new Contractors.

Additional Contractors have been procured to assist on work streams where Contractor performance has been an issue.

One Contractor has experienced difficulties on their project and although this has improved; the Contractor will not fulfil their original target.

100% will only be achieved once the whole six year plan is delivered.

Last Updated: 08-Feb-2016

Performance Indicators

1 Housing

1.1 Improving the choice and quality of local housing

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.1M01 The number of households where homelessness is prevented by the use of the private rented sector	No Data	49	Not Set		↓	125	Not Set	

Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Pam Davies - Housing Options Team Leader

Aspirational Target:

Progress Comment: This quarter 49 households (both families & single people) were helped to secure private sector housing with the aid of a cashless deposit bond. Only 2 received a qualifying offer from the housing solutions team, the other 47 were assisted through effective housing solutions.



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.1M02 The number of households where the Council has discharged its full statutory duty into private rented accommodation	No Data	2	Not Set		↑	2	Not Set	

Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Pam Davies - Housing Options Team Leader

Aspirational Target:

Progress Comment: Qualifying offers of private sector housing were accepted by 2 households this quarter. It is intended from next quarter to issue everyone who is offered housing in the private sector with a qualifying officer. This will allow households to exercise their right under the legislation to request a review of the suitability of the property if they believe the property is not reasonable for them to accept.



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.1M03 (HHA/013) - The percentage of all potentially homeless households for whom homelessness was prevented for at least 6 months	No Data	91.78	90	 GREEN	↑	91.78	90	 GREEN

Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Pam Davies - Housing Options Team Leader

Aspirational Target: 90.00

Progress Comment: The Housing (Wales) Act 2014 sets different time-scales to prevent or relieve homelessness. There is no specific time-scale to prevent a household from becoming homeless as long as it can be demonstrated that reasonable steps are taken to ensure the household does not become homeless. Duties to relieve homelessness are completely different, the local authority must act within 56 days otherwise the household would be owed a full homeless duty under section 75 of the Act. This shows the numbers where the service has prevented or relieved homelessness within timescale to prevent a household becoming homeless. There are instances where households withdraw an application or fail to comply, these outcomes have not been included in the calculation as they cannot be recorded as positive prevention or failed prevention.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.1M04 The number of gifted new homes realised through Section 106 Planning Agreement between the Council, NEW Homes and the developers	No Data	2	2	 GREEN	↔	4	6	 AMBER

Lead Officer: Melville Evans - Strategic Housing and Regeneration Programme (SHARP) Programme Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: 2 properties in St Mary's Drive, Northop Hall were transferred to NEW Homes Quarter 3. A further 2 properties are scheduled to be transferred to NEW Homes at Overleigh Drive, Hawarden during Quarter 4.



1.1.2 Modern, Efficient and Adapted Homes

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.2M06 (PSR/009a) The average number of calendar days taken to deliver a Disabled Facilities Grant for Children.	No Data	No Data	316		Not Applicable	433	316	 RED
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Aspirational Target: 223.00 Progress Comment: No children's DFG's have been completed in this Quarter.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.2M07 (PSR/009b) the average number of calendar days taken to deliver a Disabled Facilities Grant for Adults	296.54	262.08	274	 GREEN	↑	269.45	274	 GREEN
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Aspirational Target: 204.00 Progress Comment: During this quarter 24 DFG's were completed and performance was above the target set.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.2M08 The number of empty homes brought back into use through the Welsh Government Houses into Homes Scheme	No Data	8	9	 AMBER	↓	32	27	 GREEN
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Aspirational Target:</p>								

Progress Comment: This comprises 3 units directly through Houses into Homes loans and a further 5 through Welsh Government Vibrant & Viable Places funding which is be used to supplement the resource.

KPI Title	Pre.EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.2M09 Capital Works Target – Heating Upgrades	No Data	55	102		↑	179	247	



Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: It was anticipated that the installation of new heating systems in the Treuddyn would have commenced in the 3rd quarter, however, the off gas infrastructure was installed in the 3rd quarter and the heating installations will therefore be installed in the last quarter. Overall delivery against target is behind by 70 properties due to this delay, however the number of installations will be increased in the final quarter to address this.

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.2M10 Capital Works Target – Kitchen Replacements	No Data	598	585		↑	801	875	

Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: The target has just been exceeded for the 3rd quarter, however, the overall total for the full year to date remains just under target by approximately 75 properties. The reason for this is largely due to the underperformance of one main contractor failing to achieve their targets in quarters 2 and 3. The number of installations has been managed carefully to ensure that work is being carried out to expected standards and meeting tenants expectations. The output and performance of this contractor has improved however they will be unable to recover their full target and therefore a second contractor has been engaged for the last quarter to ensure the required number of kitchens will be met for the whole year.



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.2M11 Capital Works Target – Smoke Detectors	No Data	153	200		↓	314	400	

Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: The in house DLO team are undertaking the Smoke Alarm upgrade programme. Although, slightly under target, it is expected the DLO will achieve the overall target as the required number of installations for quarter 4 is only 100. Additional resource has also been allocated to this programme to ensure full delivery.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.2M12 Capital Works Target – Bathroom Replacements	No Data	744	724		↑	1034	1093	



Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: The target for bathroom installations has been exceeded for the 3rd quarter, however, the cumulative total for the 3 quarters shows just under target by approximately 60 properties. As part of effective contract management the delivery on-site has been carefully managed and monitored to ensure good standards and the installations meet tenants' expectations. This has required some strong management and changes to the delivery teams on-site to ensure standards are being met and has resulted in a reduced number of installations being undertaken. To mitigate the risk of underperformance a second contractor has been engaged on a bathroom only contract and another contractor has been engaged on a Kitchen and Bathroom contract for the last quarter.

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP1.1.2M13 (IPH3M1) - Capital Programme expenditure on improvement work streams (Managing expenditure within or below budget to maximise available financial resources - Capital works budget)	No Data	7,638,886	8,000,000		↑	12,897,757	14,750,000	

Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor



Aspirational Target:



Progress Comment: The investment programme consists of approximately 30 different budget lines with many varied projects. The 5 major projects with the exception of 1 will be fully spent at year end. The only major work stream that is unlikely to be fully spent is the Whole house Envelope project. The project started late due to a new contractor being engaged on a new work stream. There are 3 areas within the project and issues have been experienced on one of these areas, those being logistical issues with Scottish Power renewing cables to whole blocks in the Holywell district. However, the potential underspend of circa £1.5m will be rolled over to complete the properties in the first quarter of the following financial year. Following years will not experience underspends as all major contracts are procured and let on various timescales. Any new contracts required can be tendered on a staggered basis to ensure consistent workload and deliverability. This year required all major contracts to be procured at once and a great deal of work has been undertaken to ensure relationships and expectations of contractors are clear and performing effectively for the duration of the contract.



RISKS

1 Housing

1.1 Improving the choice and quality of local housing

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Homelessness will remain a growing area of demand due to the current economic climate	Clare Budden - Chief Officer - Community and Enterprise	Pam Davies - Housing Options Team Leader			↔	Open
<p>Potential Effect: Rising numbers of homeless households requiring support or assistance from the Council</p> <p>Management Controls: Ensure that homeless prevention activity continues to be prioritised</p> <p>Progress Comment: An increase in the number of households requesting homeless assistance and the lack of accessible suitable housing will increase risk</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Demand and aspirations for independent living will not be met	Neil Ayling - Chief Officer - Social Services	Carol Dove - SPoA Project Manager			↔	Open
<p>Potential Effect: Insufficient capacity within existing extra care provision</p> <p>Management Controls: Resolve the planning issues to the Holywell Extra Care Scheme</p> <p>Progress Comment: Alternative options are being explored with a view to ensuring that a viable site is identified and considered through the planning processes.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The supply of affordable housing will continue to be insufficient to meet community need	Clare Budden - Chief Officer - Community and Enterprise	Denise Naylor - Customer Services Manager, Melville Evans - Strategic Housing and Regeneration Programme (SHARP) Programme Manager			↓	Open
<p>Potential Effect:</p> <p>Management Controls: Continue to ensure that affordable housing is achieved on all sites where Local Planning Guidance No.9 is in force. Appoint to the vacant Affordable Housing Officer post.</p> <p>Progress Comment: Plans for the future delivery of 277 new properties through the Council's Social Housing Grant (SHG), plus 132 Section 106 properties which will be realised through</p>						

the Council's Planning system were presented by the Council's Community and Enterprise Overview Committee on the 10th February 2016.

Scrutiny Committee supported the overall approach to the delivery of new social and affordable housing in Flintshire, including:

- Flintshire's Social Housing Grant (SHG) Programme for the delivery of 277 new social and affordable new homes during the period 2015/16-2018/19;
- Proposals for the projected delivery of 132 new homes through Section 106 Planning Agreements agreed to date for the period 2015/16- 2017/18;
- Supports the development of policy initiatives to increase supply of local affordable housing provision, including revision of Section 106 Agreements, improved marketing and use of social media and improved arrangements for the use of Commuted Sums.

This is in addition to the SHARP which will deliver 500 new affordable (300) and Council (200) homes over the next five years across the county. The plan has been approved by Council Cabinet and NEW Homes Board and will also see the purchase of 8 additional affordable homes and the delivery of a further 13 new build units are due to be transferred to NEW Homes during 2015/16 from 3 schemes across the county, with 3 final properties in 2016/17, providing a total of 31 homes.

NEW Homes aims to borrow against its existing assets to secure new affordable housing units. Initial plans included in the financial modelling will see NEW Homes acquire 8 properties to let at affordable rents.

1.1.2 Modern, Efficient and Adapted Homes

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The increased work programme to deliver the WHQS will not be met due to the scale of the programme	Clare Budden - Chief Officer - Community and Enterprise	Nikki Evans - Senior Manager Council Housing Services	Yellow	Amber	↔	Open

Potential Effect:

Management Controls: Ensure sufficient staffing resource and effective procurement practices

Progress Comment: The investment programme consists of approximately 30 different budget lines with many varied projects. The 4 / 5 major projects with the exception of 1 will be fully spent at year end. The only major work stream that is unlikely to be fully spent is the Whole house Envelope project. The project started late due to a new contractor being engaged on a new work stream. There are 3 areas within the project and issues have been experienced on one of these areas, those being logistical issues with Scottish Power renewing cables to whole blocks in the Holywell district. However, the potential underspend of circa £1.5m will be rolled over to complete the properties in the first quarter of the following financial year. Following years will not experience underspends as all major contracts are procured and let on various timescales. Any new contracts required can be tendered on a staggered basis to ensure consistent workload and deliverability. This year required all major contracts to be procured at once and a great deal of work has been undertaken to ensure relationships and expectations of contractors are clear and performing effectively for the duration of the contract.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Council funding for adaptations and home loans will not be sufficient to meet demand	Clare Budden - Chief Officer - Community and Enterprise	Gavin Griffith - Housing Regeneration & Strategy Manager	Yellow	Yellow	↔	Open

Potential Effect:

Management Controls: Strong budgetary control of council and Welsh Government resources to ensure as far as possible that demand, particularly statutory demand in the case of adaptations can be met.

Progress Comment: Quarter 3 commentary is the same as for quarter 2.

The council is managing the budget prudently and is prioritising statutory DFG's over discretionary home loans funded from within the council fund capital programme.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Financial assistance available to repair residents' homes is not taken up by residents	Clare Budden - Chief Officer - Community and Enterprise	Gavin Griffith - Housing Regeneration & Strategy Manager	Amber	Amber	↔	Open

Potential Effect:

Management Controls: Ensure that the availability of financial support to homeowners is widely promoted.

Progress Comment: Quarter 3 commentary is the same as for quarter 2.

There has generally been an increase in interest due to the launch of the national loan scheme and publicity associated with that. Local publicity was commissioned in Q1 through a local trade magazine and therefore confidence is currently high that applications will meet the resources available.

Interest in Q2 has increased due to marketing through Inside Flintshire and direct mailings to landlords associated with the Bond Scheme. The risk is that without the additional staffing required it will be difficult to process all the applications and applicants lose interest or applicants get delayed.

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RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Customer expectations for the timeliness of adaptations undertaken through disabled facilities grants will not be met due to competing demands on resources	Clare Budden - Chief Officer - Community and Enterprise	Gavin Griffith - Housing Regeneration & Strategy Manager	Amber	Amber	↔	Open

Potential Effect:

Management Controls: Recruit to currently vacant posts and continue to streamline processes and procedures. Introduces a complete electronic document management system

Progress Comment: Quarter 3 commentary is the same as for quarter 2.

The recruitment of three posts is progressing as planned.

The recruitment of two posts directly linked to the adaptations function is now underway. Further recruitment is planned to address the capacity gap caused by the increased WG resources of Home Improvement Loans, Houses into Homes Loans and Vibrant & Viable Places Energy works.

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Quarter 3 Improvement Plan Progress Monitoring Report – Living Well

Flintshire County Council



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Actions

2 Living Well

2.1 Enabling more people to live independently and well at home

2.1.1 Independent Living

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.1.1 Ensure Care Home Provision within Flintshire enables people to live well and have a good quality of life.	Lin Hawtin - Commissioning Manager	In Progress	01-Apr-2015	31-Mar-2016	90.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS:</p> <p>1. Delivering the Dementia Awareness training to all care homes by September 2015 - We have delivered 5 initiatives through the dementia awareness programme and can report the following progress:</p> <ul style="list-style-type: none"> Voucher Scheme- Session in Music/ Happy Time Activities completed by providers for EMI Care Homes Training for Care Staff- All training and Follow up session completed in Dance Circles/ Dementia Gardening. Equipment loans and delivery support- On going access to resources and 'Never Ending Story' with both resources and delivery support booked till January 16 Memory Cafes - 5 Memory Cafes established in Mold, Holywell, Mostyn, Flint and Buckley. With Care Homes attending and invited to every cafe. Sustainability Event of above services arranged for November 15 with all EMI Care Homes <p>2. Evaluating the impact (including satisfaction levels) of the pilot project being undertaken with Age Concern 'Listening Friends' by March 2016 -The project is being delivered by Age Connects North East Wales using a pool of existing volunteers. Training is on-going and volunteers are starting to set up regular visits to homes. Their progress will be reported through the Quality Circle.</p> <p>3. Improving the quality of care through implementing pre-placement agreements for all care homes by May 2015 - Pre placement agreements have been sent to all care homes in Wales who have a Flintshire funded placement. The agreed start date was 1.6.15.</p> <p>We have received a challenge against the pre placement agreement from a home owner in Wrexham, following legal advice we have extended the date for return to 30.09.15 However approximately 80% of contracts have been returned signed</p> <p>09/10/15 Challenge from provider in Wrexham is still on-going and the region have sought legal advice, a decision is to be made about making small amendments to 2 clauses</p> <p>Q3 progress:</p> <p>A sustainability Event was completed successfully with the full attendance of Care Homes, residents and providers.</p> <p>2 projects were arranged for Care Homes to build upon dementia awareness and sustainability of the Voucher Scheme.</p> <p>Planned Projects include a Small Grant competition for enhanced environments in technology, reminiscence resources and outside space, and a Voucher scheme project enhancement using a Buy one Get one free model from providers via ICF funding.</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.1.2 Support greater independence for individuals with a frailty and / or disability.	Susie Lunt - Integrated Services Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The baseline for the existing access routes for obtaining information, advice and access to community services has been completed and there is recognition for the benefit of introducing a Single Point of Access for citizens and professionals alike. We are progressing our action plan in readiness for the implementation of the Single Point of Access and our duties under the Social Services and Wellbeing Act, as follows:

1. Adoption of outcome focused and person centred 'front door' approach to assessment.
2. Review of working practices to reflect the new approach and documentation.
3. Roll out of training and support programme to support staff to confidently offering information, advice and assistance.
4. Supporting the population of the new DEWIS Directory of Services (DoS).

In terms of the SPOA position, the above actions remain in place and are on going.

BCUHB have appointed to the area director post and strategic discussions should provide a clearer indication of when BCUHB are likely to deploy resources to SPOA.

Dewis had had a soft launch across North Wales.

A Flintshire information network is established, they will lead and oversee the continued population of information .

The pilot of the night support service is underway and monitoring has taken place.



A review of the pilot has been undertake as part of phase 1. Phase 2 will seek to establish the business benefits, e.g. cost effective, sustainable with flexible service model, dependent on the development agreements funding .

January update: Health and Social Care staff are using the "What Matters" conversation at the front door, and progress is being made on getting the new documentation into Paris.

There is a plan in place that links with the Act. We are continuing to support DEWIS and encouraging staff to use it.

There will be a Phase 2 review of Night Time Support by the end of March 2016.

Last Updated: 27-Jan-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.1.3 Strengthen and enhance prevention and early intervention services for vulnerable children and families.	Craig Macleod - Development & Resources Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:



Quarter 3: A proposed operating structure has been developed in consultation with staff and the unions. Arrangements are in place for the proposed structure to be formally endorsed and implemented. The proposed structure responds to the key recommendations identified within the CSSIW Inspection Report. Included within this is the establishment of a targeted

support team that will bring together and coordinate a range of early intervention services. A report on progress will be submitted to Scrutiny in March as part of an overall update on progress in responding to the CSSIW inspection recommendations.

Quarter 2: A new structure for Children's Services has been developed and is currently out for consultation with all staff. The proposed structure responds to the key recommendations identified within the CSSIW Inspection Report. Included within this is the establishment of a targeted support team that will bring together and coordinate a range of early intervention services.

Last Updated: 03-Feb-2016

2.1.2 Integrated Community Social and Health Services



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.1 Continue integrating community based health and social care teams to provide consistent service across localities.	Christine Duffy - Localities Manager	In Progress	01-Apr-2015	31-Mar-2016	33.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

Awaiting response from Health colleagues re organisation of community services.

Q3 update: Health are looking at a site in Connah's Quay, although co-location is now unlikely to be achieved by March 2017.

Last Updated: 26-Jan-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.2 Ensure that effective services to support carers are in place as part of the integrated social and health services.	Lin Hawtin - Commissioning Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Consultation events with Vol orgs held March to July 2015 Wider consultation with all Flintshire Carers arranged for September 2015 Notification to Providers to end current contract and develop new contracts from April 2016

Final consultation with carers October 19th. Tender process to follow with new contracts in place by March 2016.

Last Updated: 20-Jan-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.3 Influence the use of Intermediate Care Funds to support effective discharge from hospital and ensure a smoother transition between Health and Social Care services.	Craig Macleod - Development & Resources Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Quarter 3: Projects are running well with governance arrangements in place to assess and evaluate performance. Arrangements are in place for determining the allocation of funding for 16/17 to support effective intermediate care services with proposals to support and sustain existing services where there are specific pressure points. This includes the potential for supporting high quality Care Home provision and independent sector domiciliary support which plays an integral role in reducing pressures on hospital in terms of admissions and facilitating timely discharge.

Quarter 2: All projects are live with governance arrangements in place to assess and evaluate performance.



Joint 'East Division' planning sessions have taken place with Health, GP's and Wrexham LA to set an agreed vision for services in the area, including how ICF funding can be effectively deployed in future years. This work will inform funding priorities for 2016/17 onwards as part of a strategic approach to bringing together services to support people in the community with effective interfaces with hospitals.

Detailed quarterly performance reports incorporating quantitative performance data as well as case studies are produced and submitted to Welsh Government.

Last Updated: 03-Feb-2016

2.2 Ensuring adults, young people and children are safeguarded



2.2.1 Safeguarding

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.2.1.1 Create a single Safeguarding Unit to manage safeguarding and protection processes for adults, young people and children.	Jane M Davies – Workforce Development Manager	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

There is now an established Safeguarding Unit operational that covers both the adults and children's safeguarding processes and functions. The Unit is located in the Flint offices and has close contact with operational services in both Adults and Children's. Consideration is currently being given to the appointment of a dedicated Safeguarding Unit manager



Last Updated: 13-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.2.1.2 Prepare for the new and additional safeguarding requirements of the SSWB Act.	Jane M Davies - Workforce Development Manager	In Progress	01-Apr-2015	31-Mar-2016	60.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Upon receipt of the new legislation for safeguarding contained within the Social Services & Wellbeing Act (Wales), the North Wales Safeguarding Board and its associated groups will plan full implementation of the new requirements. The corporate safeguarding panel which is scheduled to commence in early December will have preparation for the Act as a primary priority.

Last Updated: 05-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.2.1.3 Strengthen arrangements within all Council portfolios to have clear responsibilities to address safeguarding.	Jane M Davies - Workforce Development Manager	In Progress	01-Apr-2015	31-Mar-2016	15.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:



Named safeguarding leads have been identified by each Chief Officer and the first meeting of the Corporate Safeguarding Panel will take place in December and will commence the establishment of these roles. A self assessment will be completed against the recent Auditor General for Wales' 'Review of Corporate Safeguarding Arrangements in Welsh Councils' and presented to the appropriate Scrutiny Committee.

Last Updated: 26-Jan-2016



Performance Indicators



2 Living Well

2.1.1 Independent Living



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.1M01 (SCAL/025) Percentage of Flintshire care homes using the One Page Profile as the foundation to person-centred practice	No Data	100	0	 GREEN	↔	100	0	 GREEN
<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Nicki Kenealy - Contracts Team Manager Aspirational Target: Progress Comment: All 16 homes on the Person Centred Care programme are using the One Page Profile.</p>								

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.1M02 (SCAL/027) Number of care homes which are a 'Service of Concern'	0	2	3	 GREEN	↓	2	3	 GREEN
<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Nicki Kenealy - Contracts Team Manager Aspirational Target: Progress Comment: Two nursing homes remain a 'Service of Concern' with CSSIW, progress is being monitored through the Joint Inter -agency Monitoring Panel</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.1M03 (SCAL/028) Number of care homes in 'Escalating Concerns'	0	0	2	 GREEN	↔	0	2	 GREEN
<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Nicki Kenealy - Contracts Team Manager</p>								

Aspirational Target:**Progress Comment:** There are no homes in Escalating Concerns.



KPI Title	Pre. EOY Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.1M04 (SCAL/023) - Percentage of referrals where support was maintained or reduced or no further support was required at the end of a period of Reablement.	77.3	82.56	75	 GREEN	↓	82.56	75	 GREEN



Lead Officer: Christine Duffy - Localities Manager**Reporting Officer:** Joanne Caffrey - Performance Officer**Aspirational Target:****Progress Comment:** The outturn is slightly down on the last quarter but we are still well on track to meet our target at the end of this year.



KPI Title	Pre. EOY Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.1M05 (FS/002) The percentage of service users who say that the advice and assistance received from the Family Information Service (FIS) enabled them to make an informed decision about childcare and family support.	No Data	100	87	 GREEN	↔	100	87	 GREEN

Lead Officer: Gail Bennett - Early Intervention Services Manager**Reporting Officer:** Peter Wynne - Information Service Manager**Aspirational Target:****Progress Comment:** During Q3, 402 tailored packages of information were provided to customers. Of these, 129 were sent a customer survey form and 19 responses were received, equivalent to 15%, of which 100% confirmed that they were able to make an informed decision about childcare and / or family support services from the advice and / or assistance received from the service. The FISF Service is planned to relocate to the Flint Office in January 2016 to increase partnership working between Social Services for Children, Housing and Adults with Learning Disabilities.

2.1.2 Integrated Community Social and Health Services

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.2M06 (SCAL/030) Support people effectively through the use of 'step up and step down' beds	0	30	22.5	 GREEN	↑	82	67.5	 GREEN
<p>Lead Officer: Christine Duffy - Localities Manager Reporting Officer: Jacque Slee - Performance Lead – Social Services Aspirational Target: Progress Comment: A further 30 people were admitted between October and December</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.2M07 (SCAL/026) The number of care homes in Flintshire signed up to the Six Steps to Success.	No Data	20	Not Set		↑	47	Not Set	
<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Nicki Kenealy - Contracts Team Manager Aspirational Target: Progress Comment: 10 homes have successfully completed the programme. We are now in a position to offer the programme to the remaining homes in Flintshire.</p>								



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.2M08 (SCA/018c) - The percentage of identified carers of adult service users who were assessed or reassessed in their own right during the year who were provided with a service.	82.35	97.77	82	 GREEN	↓	97.77	82	 GREEN
<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Joanne Caffrey - Performance Officer Aspirational Target: 82.00 Progress Comment: We are well on track to meet our target by the end of the year.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.2M09 (SCAL/029) Dementia Respect Empathy and Dignity (RED) project within GP surgeries	No Data	No Data	12.5		↔	16	37.5	 RED
Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Luke Pickering-Jones - Planning Officer Aspirational Target: Progress Comment: No data has been received from the main parties involved in the project. We are following this up.								



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.1.2M10 (SCA/001) – The rate of delayed transfers of care for social care reasons.	1.23	2.37	2	 AMBER	↓	2.37	2	 AMBER
Lead Officer: Christine Duffy - Localities Manager Reporting Officer: Joanne Caffrey - Performance Officer Aspirational Target: 2.00 Progress Comment: There has been a considerable reduction in the number of delays this quarter. Two of the reported 4 cases are in dispute with Health, and it is likely that the overall outturn will be better.								

2.2.1 Safeguarding

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.2.1M11 (SCA/019) The percentage of adult protection referrals where the risk was managed.	100	100	98	 GREEN	↔	100	98	 GREEN
Lead Officer: Jane M Davies - Workforce Development Manager Reporting Officer: Joanne Caffrey - Performance Officer Aspirational Target: 100.00 Progress Comment:								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.2.1M12 (SCC/014) – The percentage of initial child protection conferences held within 15 days of the strategy discussion.	100	84.78	95	 AMBER	↓	84.78	95	 AMBER

Lead Officer: Jane M Davies - Workforce Development Manager
Reporting Officer: Laura D'Arcy - Performance Officer
Aspirational Target: 98.00
Progress Comment: This quarters decline in performance is primarily due to conferences being held outside timescales because of diary capacity and family none attendance.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP2.2.1M13 (SCC/034) – The percentage of child protection reviews completed within timescales.	100	1000	98	 GREEN	↔	100	98	 GREEN




Lead Officer: Jane M Davies - Workforce Development Manager
Reporting Officer: Laura D'Arcy - Performance Officer
Aspirational Target: 100.00
Progress Comment:




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RISKS

2 Living Well

2.1.1 Independent Living

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The quality of care home services will not meet required standards.	Neil Ayling - Chief Officer - Social Services	Lin Hawtin - Commissioning Manager				Open
<p>Potential Effect: Negative impact on reputation of the Council.</p> <p>Management Controls: Contract monitoring in place Good relationship with CSSIW Good relationships with providers</p> <p>Progress Comment: Both nursing homes previously in escalating concerns have had the embargos lifted. We are working closely with CSSIW to monitor the quality of provision and the evidence that intended improvements are being delivered. The level of risk remains the same.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Children and vulnerable families are not fully supported where multi-agency services and partners do not move toward an early intervention and prevention approach together.	Neil Ayling - Chief Officer - Social Services	Gail Bennett - Early Intervention Services Manager				Open
<p>Potential Effect:</p> <p>Management Controls:</p> <p>Progress Comment: Risk reviewed annually</p>						

2.1.2 Integrated Community Social and Health Services



RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding between Health and Council does not transfer smoothly; eg. CHC, ICF, Primary Care funds	Neil Ayling - Chief Officer - Social Services	, Craig Macleod - Development & Resources Manager				Open

Potential Effect: Increased costs to the Council

Management Controls: Refreshed strategic direction led by BCUHB's new Executive Boards and a new operating structure currently being introduced. The structure will have more of a locality focus with a strengthened focus on increasing capacity within community based services.

Progress Comment: Quarter 3: There are a small number of high cost packages of care that remain in CHC dispute processes. We continue to try and secure agreement on these cases with BCU but, despite effort, they remain unresolved. This creates financial risks for the authority.

ICF funding will increase for 2016/17. We are working with Health with a view to ensuring that the additional allocation supports social care issues and can be used for sustainability issues.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Service provision is not co-ordinated / integrated.	Neil Ayling - Chief Officer - Social Services	, Craig Macleod - Development & Resources Manager			↔	Open

Potential Effect: Ineffective joint services

Management Controls: Refreshed strategic direction led by BCUHB's new Executive Boards and a new operating structure currently being introduced. The structure will have more of a locality focus with a strengthened focus on increasing capacity within community based services.

Progress Comment: Quarter 3 There is an established Integrated Services Board (ISB) which provides governance for integrated services between BCUHB and local authorities. The Memorandum of Understanding between the partners was refreshed in quarter 1 to underpin the work of the ISB and the associated commitment to integrated and co-ordinated service delivery. There is a positive alignment of ambition between the newly developed Senior Management Team for the East Area of BCUHB with acknowledgement of the need for closer, more integrated working. The success of translating this ambition into consistent organisational practice and approach will need continuous review.

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2.2.1 Safeguarding

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Safeguarding arrangements do not meet the requirements of the SSWB Act.	Neil Ayling - Chief Officer - Social Services	, Jane M Davies - Workforce Development Manager			↔	Open

Potential Effect: Criticism from Regulator

Management Controls:

Progress Comment: Until we receive the final regulations and code of practice it is difficult to identify the requirements and reach a judgement as to whether these can/will be met.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Adults, young people and children are not sufficiently safeguarded.	Neil Ayling - Chief Officer - Social Services	, Jane M Davies - Workforce Development Manager	Yellow	Yellow	↔	Open
<p>Potential Effect: Criticism from regulator Negative impact on reputation of Council</p> <p>Management Controls: Establish wider ownership and governance of safeguarding across the authority whilst streamlining its management</p> <p>Progress Comment: Lead Officers for Safeguarding have been appointed and their work programme will be agreed at the first Corporate Safeguarding Panel in December. Quarter 2 performance has shown improvement.</p>						

Quarter 3 Improvement Plan Progress Monitoring Report – Economy and Enterprise



Flintshire County Council
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Actions

3 Economy and Enterprise

3.1 Creating jobs and growing the local economy



3.1.1 Business Sector Growth

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.1.1 Promote Flintshire as a recognised centre for energy and advanced manufacturing.	Rachael Byrne - Enterprise Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Quarter 3 has resulted in 19 new business enquiries of which 7 have converted to investment with an additional 16 enquiry conversions from previous periods, resulting in 381 new jobs throughout the county. Expansions from existing businesses and new investment have all contributed to job creation.

Last Updated: 13-Jan-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.1.2 Support the growth of the existing businesses in Flintshire, to maximise opportunities for investment.	Rachael Byrne - Enterprise Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

Quarter 3 shows increased activity relating to business expansion and growth potential. FBW 2015, attended by 2,625 delegates was delivered during Q3 as a dedicated Council event positively promoting the public, private and third sectors within the county and wider region through delivery of:-

- FBW seminars – including the regional economy; manufacturing industries; academia; apprenticeships and workforce training;
- Regional Business Exhibition – featuring 60 business stands from across the region to promote networking and trading opportunities;
- Flintshire Business Awards – showcasing Flintshire business excellence and the best in class in ten award categories;
- Development of Flintshire In Business website and Year Book 2015/16;
- Flintshire Industry Awareness 2 day event – raising awareness of the manufacturing sector with school aged students

Last Updated: 13-Jan-2016

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.1.3 Improve the local broadband infrastructure to encourage investment in economic growth.	Rachael Byrne - Enterprise Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

Welsh Government reported 1,530 premises enabled in quarter 3, resulting in 22,363 premises enabled to date across the county. With the data available, Welsh Government is unable to differentiate between business and residential premises. Welsh Government has not set BT monthly targets and did not specify to BT which premises they should focus on under Superfast Cymru other than to prioritise Enterprise Zones. Welsh Government has stated that they are on track to deploy the roll-out this year. Flintshire has three Broadband supplier options for commercial enterprises to select from and Business Wales is providing free tailored advice direct to businesses to identify the most appropriate and cost effective solution for connectivity. Airband are one of the three supplier options, appointed by Welsh Government and will rollout their wireless solution to business parks and industrial estates by June 2016.

Last Updated: 13-Jan-2016

3.1.2 Town and Rural Regeneration

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.2.1 Deliver an integrated programme of regeneration for Deeside	Niall Waller - Enterprise and Regeneration Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The Vibrant and Viable Places programme is now in its second year of delivery. The projects for this year are all underway and the programme is forecast to draw down all of the funding for this financial year. Projects include:

- 1) Shop front grants and grants to convert space over shops into accommodation
- 2) Environmental improvements
- 3) Energy efficiency improvements to housing
- 4) Group repair scheme to improve private housing stock



Last Updated: 10-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.2.2 Develop and implement long-term regeneration plans for Town Centres	Niall Waller - Enterprise and Regeneration Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 AMBER

ACTION PROGRESS COMMENTS:

The programme of environmental improvement projects across the towns is largely complete with the ERDF and Welsh Government funding ending in June 2015. The future approach is under review with local stakeholders in Buckley, Holywell and Mold. In Flint the programme of regeneration centred around the replacement of the maisonettes is being delivered according to plan.

Last Updated: 10-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.2.3 Increase the economic benefits to Flintshire of visitors coming into the County	Richard Jones - Regeneration Project Officer	In Progress	01-Apr-2015	31-Mar-2016	85.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

On a local level the Council piloted a network event in June. Businesses were invited to attend the event and collect promotional print. Feedback from attendees was positive. Similar events to be scheduled March and July 2016 (before key visitor seasons).

New Explore Flintshire website (www.exploreflintshire.co.uk) launched March 2015. On-going content management underway.

Production and circulation of e-newsletter in collaboration with North East Wales Partnership i.e. Denbighshire and Wrexham Councils.

Flintshire's promotional materials (4 Explore Flintshire leaflets) are currently distributed to an agreed schedule at high footfall sites via a distribution company across key sites in North East Wales, Chester, Cheshire and Wirral.

Flintshire CC is a member of the Cheshire Gateways Partnership. Distribution of Flintshire promotional materials form part of their circulation programme at key arrival/gateway sites such as M56 Services (Hapsford), Broughton Retail Park, Cheshire Oaks Retail Park, Chester Railways Station.

Flintshire CC supported the creation of a new visitor information point at Dangerpoint in Talacre - a key visitor destination.

Positive partnership work with Flintshire Tourism Association has realised 10 new visitor information points located within the premises of local businesses. This enhances the network of information provision across the County.


Work is underway with the Flintshire Connects team to improve information provision across all Connects facilities including familiarisation briefings for staff on key visitor information (Nov/Dec 2015), promotion of the Explore Flintshire / North East Wales brands, digital self-serve information provision via the Explore Flintshire website and QR codes made available on the external of buildings for customers to access information out of office hours via the Explore Flintshire website.

Alternative methods of distribution for promotional materials by Autumn 2015-Alternative methods of distribution for promotional materials by Autumn 2015.

Jan 2016

- Mold Connects Office officially opened late December 2015. Work on-going with the Connects team to enhance the provision of visitor information at first at this facility and then other centres across the County.
- Flintshire's Destination Management Partnership reformed. A key action the Partnership wishes to address is the provision/ accessibility of visitor information locally and regionally. What, Where and How? - the Destination Management Partnership agreed to meet towards the end of February to action this point.
- Development of new electronic promotion and communication tools e.g. website by May 2015-New Explore Flintshire website (www.exploreflintshire.co.uk) launched March 2015. On-going content management.
- Production and circulation of e-newsletter in collaboration with North East Wales Partnership i.e. Denbighshire and Wrexham Councils.
- Flintshire Connects will be offering customers the option of self-service via digital methods such a tablets. This will allow customers to access the Explore Flintshire website to see things to do, see and where to stay etc.

Looking into the possibility of QR codes on the external of all Flintshire Connects buildings to allow customers to Explore Flintshire outside of office opening times. The QR code will link direct to the Explore Flintshire website. Now in situ at the Mold Connects office. To be rolled out to all other Connects offices in Flintshire - Jan 2016 onwards.



North East Wales Year of Adventure film - underway. Designed to show North East Wales from a different perspective with a modern, fresh appeal to visitors. The film will be used heavily throughout 2016 on the new North East Wales website, social media channels and other marketing linked in with Visit Wales national 'Year of Adventure' campaign. Target for completion Mid-late March 2016.



North East Wales Marketing Material to support Visit Wales Campaigns. Activity planned is:



- Redesign of 2015 NE Wales brochure into a 2016 digital version promoting the Year of Adventure.
- Promotion/ distribution of digital brochure
- Social Media campaign (attracting circa 10-14,000 new followers to NE Wales social media portals & e-brochure)
- Year of Adventure logo for NE Wales
- Adventure branding of NE Wales website & improving back office functions



Performance Indicators

3 Economy and Enterprise



3.1.1 Business Sector Growth

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP3.1.1M01 Percentage of enquiries converted to investment in Flintshire	No Data	121.05	63	 GREEN	↑	72.62	63	 GREEN
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Rachael Byrne - Enterprise Manager Aspirational Target: Progress Comment: 19 new enquiries in Q3. 23 enquiry conversions equating to 66% conversion rate (a total of 35 enquiries with 16 from previous quarters) 7 from Q3; 15 from Q2; 1 from Q4 last year.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP3.1.1M02 Number of jobs created in Flintshire	No Data	381	300	 GREEN	↓	1222	900	 GREEN
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Rachael Byrne - Enterprise Manager Aspirational Target: Progress Comment: 381 new jobs created in Flintshire of which 198 are within Deeside Enterprise Zone</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP3.1.1M03 Number of jobs safeguarded in Flintshire	No Data	No Data	50		N/A	No Data	150	
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Rachael Byrne - Enterprise Manager Aspirational Target:</p>								

Progress Comment: No redundancies have been announced this quarter that require safeguarding support.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP3.1.1M04 Number of jobs created as a result of large capital programmes (Welsh Housing Quality Standard)	No Data	27	9	 GREEN	↑	43	27	 GREEN



Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: All contractors are continuing to utilise local subcontractors and several contractors are now engaging local labour direct due to the longevity of the contracts.

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP3.1.1M05 Number of jobs created as a result of large capital programmes (Strategic Housing and Regeneration Programme)	No Data	No Data	2		↔	No Data	2	



Lead Officer: Melville Evans - Strategic Housing and Regeneration Programme (SHARP) Programme Manager



Reporting Officer: -

Aspirational Target:

Progress Comment: Works have not yet commenced on the agreed sites. Recruitment for employment opportunities will commence for The Walks, Flint and Custom House School, Connah's Quay in Quarter 4.

3.1.2 Town and Rural Regeneration



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP3.1.2M07 Number of business grants offered to high street businesses	No Data	0	2	 RED	↔	3	6	 AMBER
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Niall Waller - Enterprise and Regeneration Manager Aspirational Target: Progress Comment: 9 businesses have formally signed up to the Deeside Shop Front grant scheme but none has yet reached the offer stage.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP3.1.2M08 Number of trainees recruited	No Data	16	10	 GREEN	↑	29	30	 AMBER
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Niall Waller - Enterprise and Regeneration Manager Aspirational Target: Progress Comment: The next tranche of trainees have been recruited to the Deeside Green Team programme and their package of work experience and training is underway.</p>								



RISKS

3 Economy and Enterprise




3.1.1 Business Sector Growth




RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Some areas within Flintshire will not be covered by superfast broadband if the joint project between Welsh Government and BT stalls.	Clare Budden - Chief Officer - Community and Enterprise	Rachael Byrne - Enterprise Manager			↔	Open
<p>Potential Effect: Some areas within Flintshire will not be covered by superfast broadband which may have an adverse effect on encouraging business growth and investment.</p> <p>Management Controls: Limited control or influence as this is a joint WG and BT programme. However FCC will receive regular progress updates. FCC are supporting promotional activity regarding the rollout.</p> <p>Progress Comment: Roll-out of Superfast Broadband is outside of FCC control. Monitoring of BT roll-out is provided through quarterly Welsh Government progress reports.</p>						

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RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Businesses are not sufficiently supported to maximise opportunities presented to them through major transformational projects within Flintshire.	Clare Budden - Chief Officer - Community and Enterprise	Rachael Byrne - Enterprise Manager			↔	Open
<p>Potential Effect: FCC contract outside of the County and are seen as not supporting local businesses (reputational risk).</p> <p>Management Controls:</p> <p>Progress Comment: FBW 2015, attended by 2,625 delegates was delivered during Q3 as a dedicated Council event positively promoting the public, private and third sectors within the county and wider region through delivery of:-</p> <ul style="list-style-type: none"> - FBW seminars – including the regional economy; manufacturing industries; academia; apprenticeships and workforce training; supply chain development with major projects - Regional Business Exhibition – featuring 60 business stands from across the region to promote networking and trading opportunities; - Flintshire Business Awards – showcasing Flintshire business excellence and the best in class in ten award categories; - Development of Flintshire In Business website and Year Book 2015/16; - Flintshire Industry Awareness 2 day event – raising awareness of the manufacturing sector with school aged students 						

3.1.2 Town and Rural Regeneration

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Opportunities to access external funding programmes to invest in our urban and rural areas are not maximised.	Clare Budden - Chief Officer - Community and Enterprise	Niall Waller - Enterprise and Regeneration Manager				Open
<p>Potential Effect: Council will not secure sufficient external funding to invest in urban and rural areas adversely affecting the Council's reputation.</p> <p>Management Controls: Close involvement in the North Wales Economic Ambition Board work stream to develop projects and share intelligence regarding the new European funding programmes. Seat secured on the decision-making body for the new Rural Development Plan funding programme. Coastal Communities Fund application submitted and funding approved - £293,135 received.</p> <p>Progress Comment: The Council, through the North Wales Economic Ambition Board European programme work stream, is working with partners across North Wales to keep abreast of the development of the new European programmes, steer their development where possible and to develop regional projects.</p> <p>The Council has also secured a seat on the new Local Action Group for Flintshire, the decision-making body for the 2015-20 Rural Development Plan programme in the County. A number of Council teams are considering projects for submission into the new Rural Community Development Fund programme although the criteria have been changed by WG and are now more restrictive which will reduce the number of projects submitted.</p> <p>The Council has helped the Big Lottery to raise awareness of the new Creating your Space funding programme which applies across Flintshire. A number of community groups are considering applications.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Opportunities to access funding to invest in the promotion of tourism are not maximised	Clare Budden - Chief Officer - Community and Enterprise	Richard Jones - Regeneration Project Officer				Open
<p>Potential Effect: Reduced number of initiatives to promote tourism across Flintshire.</p> <p>Management Controls:</p> <p>Progress Comment: Regional Tourism Engagement Fund - source Welsh Government (Visit Wales). Funding round opens 1st April 2016. Ideas for projects being discussed with Destination Management Partnerships. Rural Community Development Plan Programme/ Leader Funding - working with partners to explore opportunities for bids. Big Lottery Fund - exploring possibility of a tourism mentoring/ grants programme.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
External funding sources are often weighted towards urban regeneration with funding for rural regeneration being limited.	Clare Budden - Chief Officer - Community and Enterprise	Niall Waller - Enterprise and Regeneration Manager	Amber	Amber	↔	Open
<p>Potential Effect: Rural locations will not receive the funding required to effectively regenerate them.</p> <p>Management Controls: The Council has secured a seat on the decision-making body for the Rural Development Plan programme and will seek to influence the programme to ensure maximum benefit is derived for Flintshire's rural communities. The Council has also helped the Big Lottery to promote the new Creating your Space programme which applies to both rural and urban areas. The Council has also helped to promote the RWE wind farm grant funding which applies to the rural north of the County.</p> <p>Progress Comment: The 2015-2020 Rural Development Plan programme will provide significant resources to support community services and economic development in rural Flintshire. In addition, the Council has secured £293,135 from the Coastal Communities Fund for visitor facility development along the Dee coastline in both rural and urban areas. The LEADER programme under the Rural Development Programme has now started with Cadwyn Clwyd seeking project partners. Welsh Government have also issued an open and competitive call for proposals for the first round of the Rural Community Development Fund. The Council has also helped to promote the RWE wind farm grant funding to rural communities.</p>						

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Quarter 3 Improvement Plan Progress Monitoring Report – Skills and Learning

Flintshire County Council



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Actions

4 Skills and Learning

4.1 Improving learning provision and opportunities to achieve better learner outcomes

4.1.1 Apprenticeships and Training

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.1 Work with the public, private and voluntary sectors to maximise the number of apprenticeships, traineeships and work experience opportunities, communicated through the Common Application Process (CAP)	Jeanette Rock - Principal Education Officer Inclusion	In Progress	01-Apr-2015	31-Mar-2016	70.00%	 AMBER	 AMBER

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ACTION PROGRESS COMMENTS:

Through the Youth Engagement and Progression Framework, officers are continuing to track and support young people who are NEET or at risk of becoming NEET. Regular liaison with partners has secured access to a range of provision around work related skill development for the identified young people and this has supported engagement with suitable outcomes such as traineeships and enhanced work experience packages.



IOSH Managing Safely Training has been provided to secondary schools and Inclusion staff to enable them to identify and vet appropriate work experience packages. It is envisaged that this will lead to increased opportunities within this area.

Information regarding opportunities within Flintshire has been fed into the Common Application Process (CAP), a system operated through Careers Wales. This has been run as a pilot and is under review, the outcome of which will direct future activity in relation to how this is taken forward.

A Training Academy Project Board has been established (October 2015) to oversee and coordinate the work of the Council in relation to community benefit opportunities in relation to training and employment. Increasing the number and range of apprenticeships is focus for the Board.

Members of the Training Academy Project Board are networking to actively promote awareness of and the benefits of apprenticeships. Links have been established with Secondary Headteachers and a Flintshire Apprenticeship Day will be held for schools on the 16th March 2016.

Last Updated: 21-Jan-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.2 Increase training and apprenticeship opportunities for local people through our major capital programmes (WHQS and SHARP).	Sean O'Donnell - Contract Surveyor	In Progress	05-Jun-2015	31-Mar-2016	15.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

A number of apprentices have been appointed with contractors as part of the new WHQS programmes. To date 4 opportunities have been created through the various programmes and the service continues to work with the contractors to maximise these opportunities and ensure they fulfil their contractual obligations. A Community Benefit and Training Academy is being established by Flintshire County Council to oversee the growth of apprenticeship opportunities in the county across the major investment programmes.

The Advert for the Apprentices as part of the academy was publicised early in Quarter 4 inviting applications from the 4th January to the 19th January 2016.

Last Updated: 08-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.3 Support the Young Entrepreneur Programme with the Flintshire Business Entrepreneurship Network (BEN).	Sharon Jones - Communities First Cluster Delivery Manager East	In Progress	05-Jun-2015	31-Mar-2016	80.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

BEN on track over both CF Clusters. Celebration event planned for September 2015. Total membership is 84. We are supporting the Wrexham BEN to develop their structure, following Good Practice from Flintshire.

A very successful Celebration event was held with over 100 attendees. Lesley Griffiths AM plus Local Councillors attended. A video was shown promoting the BEN. This will be shared with other CF teams. This project is on Track.

Last Updated: 11-Jan-2016



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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.4 Support the development of two academies focusing on Retail and Construction for over 18's leading to employment.	Nigel Davies - Communities First Cluster Delivery Manager West	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

Launch of the Construction Academy by April 2015 -The Construction and Retail Academies launched January 2015. Due to procurement and commissioning of posts the launch was held back, but an Acting Up post was put in place. The Academy set up previously at Ysgol Maes Hyfred continued with the Academy at Artisans Shop in retail and hospitality. 8 pupils attended with 3 placement at the Artisans shop.

Last Updated: 14-Aug-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.5 Implement the Youth Engagement and Progression Framework for learners in danger of disengaging through: <ul style="list-style-type: none"> • Targeting vocational and employability skills • Enhancing personal support, including coaching, mentoring and help with transition • Increasing the use of release on temporary licence (ROTL) for young people in the youth justice service; to better engage with post-custody education, training and employment prior to release. 	Jeanette Rock - Principal Education Officer Inclusion	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 GREEN
<p>ACTION PROGRESS COMMENTS:</p> <p>There has been a delay to the implementation date of TRAC. The Welsh European funding Office (WEFO) has requested further detail around the project and adjustment to the Business Plan. The proposed start date is now likely to be March 2016. Extra capacity to support learners has been made available through the Resilience Team, funded through Families First. The team became operational in October 2015 and works with young people identified as Tier 2 on the Youth Engagement & Progression Framework.</p> <p>The collation of provision into a local database has been beneficial in terms of intervention. Schools and LA officers have greater awareness regarding the range of provision across Flintshire and meetings are now taking place between Wrexham and Flintshire officers to extend knowledge of provision across both counties.</p> <p>Last Updated: 21-Jan-2016</p>							

4.1.2 Modernised and High Performing Education



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.1 Working effectively with the Regional School Improvement Service (GwE) to: <ul style="list-style-type: none"> o share best teaching practice and resources across schools and the region; o identify and target support for those schools most in need; o develop the capacity of schools to respond to national initiatives and curriculum reforms; and o improve skills in literacy and numeracy. 	Claire Homard - Principal Education Officer Primary	In Progress	01-Apr-2015	31-Mar-2016	60.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Senior Challenge Adviser is attending a range of Flintshire meetings with Officers, Headteachers and Members by invitation. Regional meeting structure has been redefined by Chief Officer's Group. Meetings of LA Officers with GwE Senior Challenge Adviser are on-going and focus on effective monitoring of schools to identify and target support for schools most in need. GwE are represented at School Standards Monitoring Group meetings. Feedback provided to help development of regional model document for LA/School Partnership Agreements. GwE Senior Challenge Adviser has taken over the administration and leadership of Secondary Forums from the LA. GwE have also organised regional conferences to share best practice. New Foundation Phase Profile Train the Trainers event held 2nd June. Six training events were then delivered in June to cover all schools. Pupil portfolio Referral Unit (PPRU) Post Inspection Action Plan has been drafted and progress against recommendations is being monitored through Education & Youth Programme Board. Discussions held with GwE on need for support for PPRU resulted in GwE advertising for a Challenge Adviser to fulfil this need in the new school year. Interviews for this post to be held on 13th October. Work on Literacy and Numeracy continues to develop as GwE Challenge Advisers identify schools in need of support and then group them together to more effectively target intervention at these schools by using the resources available eg Associate Partners. Co-leading schools initiatives have been rolled out by GwE from September 2015 onwards with Green and High Yellow schools working in networks with a nominated Challenge Adviser to provide peer challenge, peer support and to share best practice. 14 Flintshire schools across the primary and secondary sector have been selected as Pioneer and Co-Leading Schools by GwE/WG in key areas such as Digital Learning, Creative Learning, Literacy, Numeracy, Successful Futures (Curriculum Framework) and New Deal (Workforce Development). Flintshire has the highest number of schools nominated across the GwE region.

Last Updated: 17-Nov-2015

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.2 Reducing the impact of poverty and disadvantage, including through the Families First Programme (2015-17) and Flintshire's Integrated Youth Services Strategy, (2014-18), "Delivering Together"	Ann Roberts - Families First Lead / Youth Services Manager	Ongoing	01-Apr-2015	31-Mar-2016	80.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:



The Flintshire Families First Programme (2015-2017) continues to deliver on the outcomes for the Child Poverty Strategy (WG, 2011) and it has fully re commissioned in July 2015. This is to ensure that delivery is focussed on the areas of evidenced need and that it targets those families who are furthest from education and employment opportunities. However we have had notification of an 11.7% cut which we are managing at present. This will impact on delivery and outcomes. The evidence based collaborative approach has enabled bespoke commissioning of projects to maximise the full grant for effective impact for poverty mitigation and reduction. Welsh Government review and monitor the delivery and have returned a positive evaluation statement and supported the innovative commissioning plans. The fact that we have reviewed the programme annually has enabled us to react to the 11.7% cut in funding with minimal impact on delivery. The new commissioned projects are now all effective from 01.10.15 to 31.03.16. The Youth Support Service Plan (Delivering Together 2014-2018) has a collaborative approach to delivery of universal entitlement for all 11-25 year olds, with a focus on engagement, participation, informal learning and accreditation. It offers preventative approaches to enable young people to have learning and earning opportunities to mitigate the effects of poverty , improve financial literacy and build resilience and coping skills to minimise the NEET (Not in Education Employment or Training) population in Flintshire. It also supports our young parents population by offering parenting courses and enabling supported learning opportunities. The innovative new RESILIENCE project is now in place and shares accommodation and staff with the 3rd sector. This will enhance the emerging TRAC programme which is delayed at WG level. The Families First and Delivering Together programmes also enhance workforce development opportunities for our future potential workforce by encouraging volunteering, work placements and accreditation. The Integrated Youth Provision report update was taken to scrutiny on 17.09.15 to update on the above in more detail and all recommendations were agreed. The agreed actions have now been implemented. This has enabled us to effect a saving of £36,000 from the revue of caretaking proposal agreed on 17.09.15.

Regional agreement across North Wales has been secured regarding the use of the child profile tool to identify young people between 11 and 19 who are at risk of disengagement. This tool is an integral part of the ONE data base which links SIMS (School Management Information System) used in schools. Negotiations are underway in terms of purchase cost and training requirements. Once identified young people will be signposted in to a range of intervention strategies to support continued engagement including enhanced personal support

and alternative curriculum opportunities. FCC was a successful partner in a regional bid for European Social Fund to support the additional provision for Autumn term 2015.

Work with key partners engaged in the Integrated Youth Service plan "Delivering Together" has ensured that young people are not unnecessarily brought in to the Youth Justice System. The Youth Justice Bureau approach has been introduced and its work has developed to ensure appropriate diversionary approaches are taken resulting in significant reduced re offending rates. Sub Regional (Flintshire and Wrexham) Scrutiny Partnership is evolving to review effective decision making based around regionally agreed criteria. The new management structure for the Integrated Youth Provision plan is effective from 01.01.16. The structure has allowed for shared delivery approaches to be developed. The Youth Service and Youth Justice teams will physically co locate by April 2016 which will further enhance this approach.

Last Updated: 22-Jan-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.3 Improving outcomes for Looked After Children and young people exiting the Youth Justice System	Chris Clarke - Youth Justice Service Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

Progress reported as at Q2 is still relevant for Q3.

1. Regional Looked After Children (LAC) action Plan generated by GwE and being implemented
- 3 & 4 Symud Ymlaen have promoted service across YJS and Children's Services. Referral Packs available to staff and individual training and development plans being initiated with young people. Youth Justice Service confirmed 8 referrals and 4 young people actively engaged in training
5. Restorative Justice pilot sites identified though long term staff absence likely to impact upon delivery. Financial constraints and single practitioner in role unlikely to support replacement/cover
6. Regional LAC Action Plan - Launch planning scheduled for July 15
9. Trauma/Attachment training delivered to key professionals including Youth Justice Service (YJS) and education staff- implementation of appropriate strategies in order to improve outcomes for learners and young people presenting with >5 convictions in 24 month period (YJS). Consultation by Cordis Bright to commence October 15 through to June 16.

Last Updated: 23-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.4 Developing and implementing a plan for the next phase of Schools Modernisation, including continuing to implement the 21st Century School (Band A) programme.	Damian Hughes - Senior Manager, School Planning & Provision	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Implementation plan for the next stage of School Modernisation approved by Cabinet in June 2015. Band A projects at Connah's Quay (Post 16) and Holywell Learning Campus approved by Welsh Government. Construction projects started on site Jan 2015, projects are currently on time and within budget. Anticipated completion dates for operational buildings, September 2016.



(No negative change in progress from Q2)

Last Updated: 11-Feb-2016

Performance Indicators

4 Skills and Learning

4.1.1 Apprenticeships and Training



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP4.1.1M04 Number of training and apprenticeship opportunities started as a result of the Welsh Housing Quality Standards contracts	No Data	6	0.9	 GREEN	↑	10	2.7	 GREEN

Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: In addition to the new apprentices being engaged through local subcontractors, 2 of the main contractors have engaged the services of apprentices direct with the assistance of the framework provider Procure Plus.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP4.1.1M05 Number of training and apprenticeship opportunities started as a result of the Strategic Housing and Regeneration Programme contracts	No Data	1	1	 GREEN	↑	1	1	 GREEN

Lead Officer: Melville Evans - Strategic Housing and Regeneration Programme (SHARP) Programme Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: A Commercial Trainee has been appointed by Wates to work on the SHARP. Detailed plans are now being developed to commence the recruitment of new apprenticeships in Quarter 4 as part of the new Flintshire Community Benefit and Training Academy.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP4.1.1M06 Number of people leaving the Construction Academy with a qualification	No Data	0	Not Set		↓	29	Not Set	

Lead Officer: Niall Waller - Enterprise and Regeneration Manager
Reporting Officer: Sharon Jones - Communities First Cluster Delivery Manager East
Aspirational Target:
Progress Comment: There were no new leavers from the Academy this quarter with qualifications.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP4.1.1M07 Number of people leaving the Construction Academy with a job	No Data	0	Not Set		↓	7	Not Set	

Lead Officer: Niall Waller - Enterprise and Regeneration Manager
Reporting Officer: Sharon Jones - Communities First Cluster Delivery Manager East
Aspirational Target:
Progress Comment: There were no new leavers from the Academy this quarter with employment.

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP4.1.1M08 Number of people leaving the Retail Academy with a qualification	No Data	0	Not Set		↔	11	Not Set	

Lead Officer: Niall Waller - Enterprise and Regeneration Manager
Reporting Officer: Sharon Jones - Communities First Cluster Delivery Manager East
Aspirational Target:
Progress Comment: The Retail Academy is on going with 4 Students, this course is due to be completed in March 2016. They are due to leave with a Customer Service Qualification.



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP4.1.1M09 Number of people leaving the Retail Academy with a job	No Data	1	Not Set		↔	4	Not Set	

Lead Officer: Niall Waller - Enterprise and Regeneration Manager
Reporting Officer: Sharon Jones - Communities First Cluster Delivery Manager East
Aspirational Target:
Progress Comment: 1 person from this course has gained employment.

4.1.2 Modernised and High Performing Education

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP4.1.2M31 The percentage of young people of school age in the youth justice system that are offered 25 hours ETE	No Data	80	40	 GREEN	↓	80	40	 GREEN

Lead Officer: Chris Clarke - Youth Justice Service Manager
Reporting Officer: Louisa Greenly - Performance Management & Information Officer
Aspirational Target:
Progress Comment: This KPI looks at those young people who are of statutory school age and whether they are being offered 25 hours of education, employment or training. There are 5 young people who meet the criteria to be included in the cohort this quarter.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP4.1.2M32 The percentage of young people above school age in the youth justice system that are offered 16+ ETE	No Data	66	55	 GREEN	↑	66	55	 GREEN

Lead Officer: Chris Clarke - Youth Justice Service Manager
Reporting Officer: Louisa Greenly - Performance Management & Information Officer
Aspirational Target:
Progress Comment: There were 3 young people in this cohort, and 2 of the 3 were undertaking more than 16 hours education, training or employment.

RISKS

4 Skills and Learning

4.1.1 Apprenticeships and Training

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Local employers and learning providers do not work closely enough to identify and meet the skills based needs of the future.	Ian Budd - Chief Officer - Education and Youth	Jeanette Rock - Principal Education Officer Inclusion	Amber	Yellow	↔	Open
<p>Potential Effect:</p> <p>Management Controls:</p> <p>Progress Comment: Latest annual performance information has Flintshire with the lowest level of young people 16+ not in education, employment or training in Wales. There is a continuing need to support our most vulnerable young people to access employment and training and to develop apprenticeship opportunities matched to long term market intelligence on economic development.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Training places will not match current and future employer aspirations and needs.	Ian Budd - Chief Officer - Education and Youth	Jeanette Rock - Principal Education Officer Inclusion	Amber	Yellow	↔	Open
<p>Potential Effect:</p> <p>Management Controls:</p> <p>Progress Comment: Latest annual performance information has Flintshire with the lowest level of young people 16+ not in education, employment or training in Wales. There is a continuing need to support our most vulnerable young people to access employment and training and to develop apprenticeship opportunities matched to long term market intelligence on economic development.</p>						

4.1.2 Modernised and High Performing Education

RISK	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK	CURRENT RISK	TREND	RISK
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TITLE			RATING	RATING	ARROW	STATUS
Schools do not receive and/or make best use of the support they need from the Council and GwE	Ian Budd - Chief Officer - Education and Youth	Claire Homard - Principal Education Officer Primary	Amber	Amber	↔	Open

Potential Effect: Schools are less well informed about developments and what their actions to ensure continued improvement should be. Progress in improving outcomes for learners is reduced.

Management Controls:

Progress Comment: GwE Challenge Advisers make regular visits to schools. Regular meetings of LA Officers with GwE Senior Challenge Adviser facilitate a review of those schools least likely to make good use of the support available. Where schools are not engaging effectively with support services from either the Council or GwE, the Senior Manager for School Improvement will take appropriate action on a continuum on intervention with the most serious outcome being the issuing of a Warning Notice to the Headteacher and/or Governing Body.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Numbers of school places will not be sufficient to meet the future demands of changing demographics	Ian Budd - Chief Officer - Education and Youth	Damian Hughes - Senior Manager, School Planning & Provision	Red	Amber	↔	Open

Potential Effect: Budgetary pressures, rise in cost per pupil, rising in pupil teacher ratios, unsustainable schools in some areas, oversubscribed schools in others, more admission appeals

Management Controls:

Progress Comment: The likelihood of not having enough spaces in schools overall is low, however there may be pressures in particular locations and phases as demographics change. Currently there are in excess of 4000 unfilled places in the school estate, doing nothing, will have a negative effect on school financial allocations and raise pupil teacher ratios.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Limited funding to address the backlog of known repair and maintenance works in Education and Youth assets will be further reduced to meet new pressures on the Education and Youth Budgets	Ian Budd - Chief Officer - Education and Youth	Damian Hughes - Senior Manager, School Planning & Provision	Red	Red	↔	Open

Potential Effect: The fabric of Education and Youth buildings will continue to decline

Management Controls:

Progress Comment: School Modernisation remains a key tool in enabling the Authority to invest appropriately in its school portfolio, this will involve a reduction in schools within the Council's portfolio and a reduction of unfilled places.

Quarter 3 Improvement Plan Progress Monitoring Report – Safe Communities

Flintshire County Council



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Actions



5 Safe Communities

5.1 Keeping people and communities safe

5.1.1 Community Safety

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.1.1 Develop a plan to deliver the key outcomes of the North Wales Safer Communities Board (NWSCB) Community Safety Plan.	Sian Jones - Public Protection Manager - Community	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN
ACTION PROGRESS COMMENTS:							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.1.2 Contribute to the delivery of the North Wales Community Safety Plan priorities	Sian Jones - Public Protection Manager - Community	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN
ACTION PROGRESS COMMENTS: The local community safety plan has been adopted by the Local Service Board at its meeting on 19th January 2016. The plan reflects the aims and objectives of the Safer Communities Board's regional work programme. No issues or risks have been identified. Last Updated: 02-Feb-2016							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.1.3 Reduce fear of crime by making best use of the latest technologies including closed circuit television (CCTV).	Sherryl Burrows - CCTV Manager	In Progress	01-Apr-2015	31-Mar-2016	30.00%	 AMBER	 AMBER
ACTION PROGRESS COMMENTS: Feasibility study completed and draft report received. Meeting with CE and CO scheduled for end November, 2015 for sign off of suggestions/recommendations within the report.							

Consultation with Town & Community Councils and other Stakeholders to be completed by end March 2016.

An Executive Report to Cabinet will follow.

Funding must be agreed/secured prior to the tender process.

Specification, Pricing Schedule and related tender documents to be completed.

Formally agree proposals to be outlined within the feasibility study which has been completed.

Meeting held with CE and Chief Officer and it was agreed to identify the new location for CCTV Control Room prior to progressing to Phase Two of consultants brief which will involve:

- The preparation of detailed technical specifications, proposals, drawings and tender documentation for the upgrade of the CCTV control equipment and the procurement of re-deployable cameras (where possible), to compliment the static CCTV camera scheme.
- New Service Level Agreements are to be negotiated with Town & Community Councils.
- Tender process complete and new monitoring contract commenced in October 2015.

Formally agree proposals to be outlined within the feasibility study for a new sustainable model of CCTV provision by October 2015 -Feasibility Study complete.

Meeting with CE re-scheduled to end of November

Progress to Phase Two imminent, awaiting identification of suitable alternative location for new cctv control room

Negotiate new Service Level Agreements with Town & Community Councils for implementation by April 2016 -Initial meeting with Town & Community Councils has taken place.

A further meeting to be scheduled later in the financial year.

Re-tender for monitoring services by September 2015 -Tender process completed.

Evaluation Process completed.

Award of Contract pending.

Update meeting with Town and Community councils to be arranged before the end of the financial year.

In relation to potential increased costs Town and Community Councils have been advised to reserve between 5% and 10% based on their current annual costs.



It is anticipated Service Level Agreements will be re-negotiated during 2016/17



A suitable alternative location for CCTV control room has been identified however Phase Two of the CCTV Upgrade Project has been postponed pending submission of a business case for the relocation/refit of the CCTV control room to the Assets Programme Board.



Last Updated: 14-Jan-2016

Performance Indicators

5 Safe Communities

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP5.1.1 M01 The percentage of high risk repeat victims of domestic abuse referred to the Flintshire MARAC	No data	13.5	28	 GREEN	↑	13.5	28	 GREEN
<p>Lead Officer: Sian Jones - Public Protection Manager - Community Reporting Officer: Jackie Goundrey - Domestic Abuse Co-ordinator Aspirational Target: Progress Comment: Performance has exceed target significantly</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP5.1.1M03 Achieving a waiting time of less than 20 days from referral to treatment (KPI 2)	No data	85.38	80	 GREEN	↑	85.38	80	 GREEN
<p>Lead Officer: Sian Jones - Public Protection Manager - Community Reporting Officer: - Aspirational Target: Progress Comment: In Flintshire those waiting less than 20 days between a referral and treatment start date is 85.38% (181). <ul style="list-style-type: none"> • Between 5 – 12 weeks – 11.79% (25) 20.31% (53) • Between 3 – 6 months – 2.83% (6)4.60% (12) In accordance with WG targets, 85.38% equates to a GREEN status which is an improvement on Quarter 1 and Q2. This is just below the Wales baseline of 87.3% and North Wales 2014/15 rate of 86%.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP5.1.1M04 Achieving the Welsh Government target for the percentage of completed substance misuse treatments (80%)	No Data	80	80		↑	80	80	

Lead Officer: Sian Jones - Public Protection Manager - Community
Reporting Officer: -
Aspirational Target: 80.00
Progress Comment: In Flintshire the number of cases closed with treatment complete is 80.00% (112) which shows an improvement in performance in comparison to quarter 2. In accordance with WG targets, 80.00% equates to a GREEN status, that is, above the Wales baseline of 72.3% and North Wales 2104/15 rate of 71.5%, and an improvement on Flintshire baseline of 70.2%.

RISKS

5 Safe Communities

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Grant funded services that are administered through the Community Safety Partnership are not delivered effectively.	Andrew Farrow - Chief Officer - Planning and Environment	Sian Jones - Public Protection Manager - Community	Amber	Amber	↔	Open
<p>Potential Effect: Decommissioning of services. Greater scrutiny from funding providers. Impact on services supporting vulnerable groups.</p> <p>Management Controls:</p> <p>Progress Comment: All grants administered through the Community Safety Team have been approved for 2015/6. Where required, all quarter 3 monitoring reports have been submitted to the appropriate bodies.</p> <p>No issues identified. The risk level remains very low.</p>						

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RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding for the provision of CCTV with local partners will not be sustainable in the long term.	Andrew Farrow - Chief Officer - Planning and Environment	Sherryl Burrows - CCTV Manager	Yellow	Yellow	↔	Open
<p>Potential Effect: Funding deficit. Consideration of closure of services for example public space CCTV service.</p> <p>Management Controls:</p> <p>Progress Comment: The level of risk remains the same as the Authority is still in the process of negotiating new Service Level Agreements with Stakeholders.</p>						

Quarter 3 Improvement Plan Progress Monitoring Report – Poverty

Flintshire County Council



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Actions

6 Poverty

6.1 Protecting people from poverty

6.1.1 Maximising Income

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.1 Help children, young people and families, in or at risk of poverty achieve their potential.	Gail Bennett - Early Intervention Services Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The Early Years and Family Support Service have made several contributions towards this action, through a multi-agency, partnership arrangements. Further information is available in the Joint Education and Youth and Social and Health Overview and Scrutiny Committee Report - 4 June 2015.



The main highlights are:



- Involvement with the Anti-Poverty strategic and sub-groups.
- Implementation of Flying Start Guidance and the recruitment of a specialist Speech, Language and Communication Lead and a Safeguarding Clinical Nurse.
- Partnership with the national, 'Money Advice Service' (MAS) to conduct some ground breaking research in Wales. The pilot (and accompanying 2 year longitudinal evaluation) will test the effectiveness of programmes designed to improve children's financial capability through working with parents. The aim is to produce rigorous evidence on the impact and cost-effectiveness of parenting programmes. The pilot will raise awareness to parents of the important role they play and equip them with the desire, confidence and ability to develop the next generation of financially capable adults. Financial capability will be weaved into existing parenting programme interventions within Flying Start, some Families First delivery and school delivery of programmes such as Family Links and Incredible Years. Adult financial capability is a direct consequence of what has been seen, experienced and learned throughout childhood and adolescence, so to become financially capable, children need to observe, talk about and experience money on a regular basis. Starting young is key, with financial capability developed from the age of three with many future adult habits set by the age of seven. Parents are likely to be the strongest factor to influence adult financial capability (they are the most trusted messenger in childhood and they provide the environment for children to see, experience and learn about money on a daily basis). Despite this, there is minimal provision to support parents and little evidence about what works and what doesn't. The pilot aligns with Welsh Government requirements and has the approval of programme licence holders.
- Social Care Accolades Awards 2015 (National Award), 'Better Outcomes through Working Together'. Particular focus was given to the community engagement programmes, Families and Schools Together and parenting programmes - many of the parents who have been involved in the programme have gained employment or taken up further education due to their involvement in the programme, increased links with school and a reduction in social isolation and an increase in confidence. The programmes are delivered primarily through pooled grant funding from Flying Start, Families First and school Pupil Deprivation Grant. Schools report an increase in attendance and improved behaviour. It is recognised that this forms part of a whole school, whole family approach.

Invite as member of Wales delegation to EuroChild Symposium in Galway in December to highlight the parenting work in Flintshire re early intervention and prevention partnership between Flying Start, Families First and primary schools using their Pupil Deprivation Grant.

January 2016: Flying Start and Y Teulu Cyfan, Families First funded project/workers were trained in Financial Support for parents - part of the national evaluations to support parents to support their children in the right messages.



Last Updated: 12-Jan-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.2 Provide advice and support services to help people protect their income	Paul Neave - Manager - Advice and Homelessness Service	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: FCC continues to provide advice and support services that are helping residents to maximise their household income through accessing their correct entitlement of social security benefits and manage their debts as effectively as possible. The combination of the Advice and Support Gateways and the empowering of front line staff with additional social welfare knowledge/skills are helping, as much as possible, to manage the increase demand from residents, impacted by the welfare reforms, for access to advice and support providers.</p> <p>Last Updated: 02-Feb-2016</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.3 Support the implementation of Universal Credit (UC) within Flintshire	Paul Neave - Manager - Advice and Homelessness Service	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Universal Credit (UC) is being delivered by all the Jobcentres throughout Flintshire. However, due to the restrictions placed upon which working age claimants may claim UC (through the imposition of the UC eligibility gateway criteria) the majority of UC claimants within Flintshire are single and without overly complex life situations.</p> <p>In December 2015, the DWP announced the latest timetable for the implementation of UC throughout the United Kingdom. This notes that UC will become accessible to more claimants from May 2016, and predicts that UC will be wholly implemented throughout the United Kingdom by March 2021.</p> <p>However, the inclusion of an increased number of working age claimants onto the UC caseload will be managed via a phased approach. Given the lack a 'Welsh language UC digital claim form' it can be assumed that the roll-out of UC to more claimant groups within Flintshire will not commence until February 2017 – the date at which the DWP aim to have developed the Welsh language on-line claim form.</p> <p>The Delivery Partnership Agreement for 2015/16, funded by the DWP continues to ensure that the Flintshire UC claimants who need support to make an on-line application and/or personal budgeting support, currently, have easy access to appropriate help and support.</p> <p>Last Updated: 02-Feb-2016</p>							

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6.1.2 Fuel Poverty

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.2.1 Help residents to access funding support to improve the thermal efficiency of their homes	Leanna Jones - Home Energy Conservation Officer	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: This quarter, gas infill works continued in Trueddyn. Rhydymwyn mains laying also continued. The team has been successful in securing Warm Homes Arbed funding for parts of Shotton and Garden City, and contractors have now been appointed, with the first surveys and quotations in. Installations commenced in Q3. Work has also now commenced for the Arbed ERDF project in Deeside and completed in Flint.</p> <p>Last Updated: 18-Feb-2015</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.2.2 Deliver energy efficiency measures to council homes	Leanna Jones - Home Energy Conservation Officer	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Review of remaining off gas and solid walled properties for Housing Asset Management team now complete, and looking into further opportunities for funding remaining council solid walls and off gas solutions. Solar PV project complete and additional off gas and solid wall council properties being considered.</p> <p>Last Updated: 18-Feb-2015</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.2.3 Develop a best practice procurement solution for energy efficiency and renewable energy across Wales	Leanna Jones - Home Energy Conservation Officer	In Progress	01-Apr-2015	31-Mar-2016	60.00%	 AMBER	 AMBER
<p>ACTION PROGRESS COMMENTS: Further development of framework undertaken with Procurement team. Progress now on hold awaiting outcome of discussions with National Procurement Service and Welsh Government. Positive progress is now being made with the National Procurement Service and Valueworks. Further meet the buyer events are planned to March 2016.</p> <p>Last Updated: 18-Feb-2015</p>							

Performance Indicators

6 Poverty

6.1.1 Maximising Income

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.1M05 (WEL/001) Amount of additional Social Security and Tax Credits paid to Flintshire residents as a result of the work undertaken by FCC	No Data	162,500	166,666.67	 AMBER	↑	1,647,886	1,500,000.03	 GREEN



Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Paul Neave - Manager - Advice and Homelessness Service

Aspirational Target:

Progress Comment: During December 2015, the successful outcomes to the interventions by the Welfare Rights Team have helped Flintshire households to access welfare benefits and tax credits with a weekly value of £3,125 (£162,500pa) and, during this month, the team also helped households to access one-off payments totaling £29,234.

Note: in total, during the three quarters of the current financial year the team have helped residents to claim on-going social security income totaling £27,985pw (£1, 455,220pa). The team have also helped residents to claim £282,400 in one -off social security payments.



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.1M06 Speed of processing of Housing Benefit claims - new claims	15.8	16.35	17.5	 GREEN	↑	20.34	17.5	 AMBER

Lead Officer: Jen Griffiths - Benefits Manager

Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)

Aspirational Target:

Progress Comment: Performance within target for Quarter 3 - working practices have been realigned and dedicated officers have been allocated to new claims processing



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.1M07 Speed of processing of Housing Benefit claims - change of circumstances	5.4	6.6	9	 GREEN	↑	8.3	9	 GREEN

Lead Officer: Jen Griffiths - Benefits Manager

Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)

Aspirational Target:

Progress Comment: Performance in target for Quarter 3 - due to realignment of working practices to prioritise changes to minimise overpayments to customers



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.1M08 Number of Flintshire residents assisted by FCC to claim Additional Social Security and Tax Credits	No Data	319	Not Set		↓	953	Not Set	

Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Paul Neave - Manager - Advice and Homelessness Service

Aspirational Target:

Progress Comment: During the period September to December 2015, the Welfare Rights Unit accepted 319 new referrals from Flintshire households and provided these households with advice and support on a total of 312 social security or tax credit claims.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.1M09 Amount of discretionary housing payment (DHP) paid to support people to adjust to Welfare Reform changes	No Data	75825.24	Not Set		↑	145347.08	Not Set	

Lead Officer: Jen Griffiths - Benefits Manager

Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)

Aspirational Target:

Progress Comment: Expenditure has reached 73% of the government contribution as at the end of Quarter 3, Discretionary Housing payments are continuing to be promoted with internal departments and partner organisations to ensure that the full government contribution is used by the end of quarter 4

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.1M10 Number of residents supported to better manage their financial commitments	No Data	34	Not Set		↓	129	Not Set	

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Paul Neave - Manager - Advice and Homelessness Service
Aspirational Target:
Progress Comment: During the period September to December 2015, the FCC Money Advice Officer accepted 34 new referrals from Flintshire households who were at risk of homeless, providing these households with specialist advice and support and helping them to better manage their household debts and maintain their contractual housing costs.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.1M11 Number of Universal Credit claimants referred for Personal Budgeting support	No Data	6	Not Set		↑	20	Not Set	

Lead Officer: Jen Griffiths - Benefits Manager
Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)
Aspirational Target:
Progress Comment: This figure is in line with the agreed amounts in the Delivery Partnership Agreement with Department for Work and Pensions. Work is continuing via communication with colleagues and partner organisations to ensure that claimant's who may benefit from this service are referred through for support.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.1M12 Number of Universal Credit claimants referred for assistance with on-line access	No Data	1	Not Set		↓	3	Not Set	



Lead Officer: Jen Griffiths - Benefits Manager
Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)
Aspirational Target:
Progress Comment: The low take-up of assistance offered for online access is in line with the rest of the year's performance. This is mainly due to the current client group that are accessing Universal Credit.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.1M13 Number of enquiries received from the Universal Service Centre by Flintshire County Council's Housing Benefit Service relating to housing costs	No Data	0	Not Set		↔	34	Not Set	
<p>Lead Officer: Jen Griffiths - Benefits Manager Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits) Aspirational Target: Progress Comment: No enquiries were received during Quarter 3</p>								

6.1.2 Fuel Poverty

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.2M14 Number of private homes receiving energy efficiency measures	No Data	32	30	 GREEN	↓	393	345	 GREEN
<p>Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Reporting Officer: Leanna Jones - Home Energy Conservation Officer Aspirational Target: Progress Comment: This figure reflects all non-FCC properties receiving measures, which includes owner occupied, private rented, housing association and shared ownership.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.2M15 Overall annual fuel bill reduction for residents	No Data	71,730	70,000	 GREEN	↑	174,320	150,000	 GREEN
<p>Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Reporting Officer: Leanna Jones - Home Energy Conservation Officer Aspirational Target: Progress Comment: £9,530.00 annual savings in non-council properties plus £62,200.00 annual council energy bill savings made this quarter. Please see comments on number of homes receiving improvements for more details.</p>								



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.2M16 Annual reduction in carbon emissions	No Data	9,838.45	8,000		↑	19,065.45	17,000	

Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager

Reporting Officer: Leanna Jones - Home Energy Conservation Officer

Aspirational Target:

Progress Comment: This figure is a calculation of the lifetime tonnes carbon dioxide emissions (Itc) saved by completing the measures counted this quarter. It varies by measure based on how much is saved in a typical home using Department for Energy and Climate Change verified savings estimates.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.2M17 Number of Council homes receiving energy efficiency measures	No Data	379	220		↑	461	285	



Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager

Reporting Officer: Leanna Jones - Home Energy Conservation Officer

Aspirational Target:

Progress Comment: 293 of 398 completed by end of Q3, remaining properties completed early Q4 (deadline for FIT drop was extended to 14th Jan)

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP6.1.2M18 Overall annual fuel bill reduction for tenants in Council homes	No Data	62,200	23,000		↑	76,870	32,000	

Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager

Reporting Officer: Leanna Jones - Home Energy Conservation Officer

Aspirational Target:

Progress Comment: as above

RISKS

6 Poverty

6.1.1 Maximising Income

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Demand for advice and support services will not be met.	Clare Budden - Chief Officer - Community and Enterprise	Katie Clubb - Community Support Services Manager, Paul Neave - Manager - Advice and Homelessness Service	Amber	Amber	↔	Open
<p>Potential Effect: Service providers with insufficient resources to meet demand will quickly build up long waiting lists and residents will not be able to access timely advice that prevents problems from escalating to ones that require more costly specialist interventions. Reduced access to advice and support will result in residents facing legal enforcement action, particularly those with debt problems and residents will be unable to gain entitlement to their legal entitlement of social security income, impacting their ability to maintain their financial commitments, including housing costs. Increase in demand from residents for access to emergency provision, such as food banks, FCC provision, i.e., section 17 & 21 payments, etc.</p> <p>Management Controls: FCC is continuing to fund the Flintshire Advice Gateway to complement the Flintshire Support Gateway. Both gateways aim to ensure residents in need of social welfare advice and support are referred to an appropriate service provider in order to, as far as practical, maximise effective use of resources. Whilst the FTTP is overseeing initiatives that is helping advice and support providers to manage the increased demand from Flintshire households experiencing social welfare problems, the provisions within the Welfare Reform and Work Bill 2015, currently being considered by the UK Parliament, will if enacted, increase the number of Flintshire households, who from April 2016, will face a reduction in their present level of social security/tax credit income. It is to be assumed that these households will seek appropriate advice and support to help resolve the problems that their loss of income will generate.</p> <p>Progress Comment: The Flintshire Tackling Poverty Partnership is overseeing initiatives, including the Advice and Support Gateways which are helping providers to manage the increased demand from Flintshire households experiencing social welfare problems as a result of the £17 billion reduction in expenditure on working age benefits implemented by the Welfare Reform Act 2012. However, the provisions within the Welfare Reform and Work Bill 2015, currently being considered by the UK Parliament, will, if enacted, increase the number of Flintshire households who, from April 2016, face a reduction in their present level of social security/tax credit income. (The second phase of welfare reforms is projected to save £12 billion from the working age social security budget by 2019/20). It is to be assumed that many of the Flintshire households impacted will require appropriate advice and support to help them resolve the problems that their loss of social security income will generate.</p>						

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RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Debt levels will rise if tenants are unable to afford to pay their rent	Clare Budden - Chief Officer - Community and Enterprise	Katie Clubb - Community Support Services Manager, Paul Neave - Manager - Advice and Homelessness Service	Amber	Amber	↔	Open

Potential Effect: Rent arrears levels amongst FCC tenants will increase if they are not able to implement strategies to manage the impact generated by the reduction in their Housing Benefit award. Any reduction in income to the Housing Revenue Account negatively affects the Housing Service Business model.

Increase in court action for possession being taken against social housing tenants, particularly those with existing rent arrears which are worsened by the spare room subsidy. This will create additional financial pressures upon the fulfilment of FCC statutory homeless duties.

Management Controls: Continue the proactive response to FCC tenants impacted by the spare room subsidy ensuring they are supported to remain in, or move from their property, lessening the negative impact on the Housing Revenue Account and the risk of homelessness.

FCC funding a personal budgeting support service (delivered by the CAB) for Universal Credit claimants who experience problems managing their single monthly UC payment, including their housing costs.

FCC continuing to provide advice and support services helping Flintshire households maximise their income through accessing social security benefits & better managing their financial commitments.

FCC's effective management of Discretionary Housing Payment budget is enabling target support to households, primarily impacted by the welfare reforms.

Progress Comment: Due to the continued safe and secure implementation of Universal Credit (UC) within Flintshire, the number of UC claimants who are also liable for rent is low.

Therefore, the personal budgeting service, delivered by the Citizen Advice Service, is coping with the demand for advice and support from UC claimants.

Training has also been delivered by FCC on the UC Alternative Payment Arrangements to internal and external housing staff to raise their awareness of the safeguards that are available within the UC regulations to help tenants, who will struggle to manage their monthly UC payment in readiness for when the larger scale migration of claimants across to UC commences expected to be in the Spring of 2017 in Flintshire.

FCC also advises the DWP of issues that arise with the UC Service Centre's processes for dealing with requests from social/private landlords for a UC claimant's housing costs to be paid directly to a landlord.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The local economy will suffer if residents have less income to spend	Clare Budden - Chief Officer - Community and Enterprise	Katie Clubb - Community Support Services Manager, Paul Neave - Manager - Advice and Homelessness Service	Amber	Amber	↔	Open

Potential Effect: Low income households predominately spend their income on local services and business, if these households cannot replace lost social security income with earned income, or have their household income maximised in other ways, there will be less spending power within the Flintshire local economy. It is estimated that an increase of £1 million income pa amongst low income households may result in 12 job being created within a local economy – a loss of £1 million pa creates pressures upon the sustainment of such jobs and limits job creation.

Management Controls:

Progress Comment: FCC continues to provide services that assist residents to maximise their household income. This is achieved by supporting residents to access their correct entitlement to social security benefits and tax credits and/or through helping them to manage their financial commitments more effectively. During the period April to December 2015, the successful outcomes to the interventions by the Welfare Rights Team have helped Flintshire households to access over £1.7 million in additional social security and Tax Credit payments (£1,455,220pa ongoing payments and £282,40 one -off social security payments). This additional income will be boosting spending power within the local economy.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Resources to meet the requirements of the Universal Credit roll-out will not be sufficient	Clare Budden - Chief Officer - Community and Enterprise	Katie Clubb - Community Support Services Manager, Paul Neave - Manager - Advice and Homelessness Service	Amber	Amber	↔	Open

Potential Effect: Additional resources required to enable FCC housing staff to prepare tenants for the new system and help them manage the transition.
 Increase in rent arrears and negative impact upon the Housing Revenue Account generated by the payment of UC housing cost directly to FCC tenants.
 Reluctance of Private Landlords to let to tenants in receipt of UC and reducing the expansion of the private rented sector as a housing solution for lower income residents.
 Increased demands for financial and digital inclusion initiatives to be delivered across the County.

Management Controls: FCC has negotiated a Delivery Partnership Agreement with the DWP for 2015/16. Due to the continued slow progress in the rollout of Universal Credit across Flintshire it is expected that the resources funded within this agreement will be adequate to cope with demand from UC claimants who need help to claim UC and to manage their on-going award.

Progress Comment: FCC has negotiated a Delivery Partnership Agreement with the DWP for 2015/16. Due to the continued slow progress in the rollout of Universal Credit across Flintshire the support resources funded within this agreement will be adequate to cope with demand from UC claimants who need help to claim UC and to manage their on-going award.
 FCC is engaging with the DWP on the plans for the development of a support framework that will be needed to ensure that UC continues to be delivered in a safe and secure manner when there is a significant increase in the number of working age people within Flintshire who are claiming UC – expected to be in the Spring of 2017.

6.1.2 Fuel Poverty

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Residents do not take up the energy efficiency measures as we hope	Clare Budden - Chief Officer - Community and Enterprise	Gavin Griffith - Housing Regeneration & Strategy Manager, Leanna Jones - Home Energy Conservation Officer	Amber	Amber	↔	Open

Potential Effect:

Management Controls: Ensure that the availability of financial support to homeowners is widely promoted.

Progress Comment: Quarter 2 commentary is the still relevant for quarter 3.

The external funds received in Q1 are lower than they were in 2014/15, so publicity has been reduced to take account of this fact. Targeted promotion of funds has been carried out in the off gas areas, where there is a shortfall between project cost and external funding, resulting in the need for either a loan from the council or a householder contribution.

Additional funds have been secured through Arbed in Q2, so a targeted promotion in the affected area has begun and we are confident of attracting a sufficient number of households to spend the resource provided.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Available funding falls short of public demand	Clare Budden - Chief Officer - Community and Enterprise	Gavin Griffith - Housing Regeneration & Strategy Manager, Leanna Jones - Home Energy Conservation Officer	Amber	Amber	↔	Open

Potential Effect:

Management Controls: Ensure that funding opportunities through Welsh Government, Wales European Funding Office (WEFO) and Utility Companies are vigorously pursued.

Progress Comment: Quarter 2 commentary is the still relevant for quarter 3.

The council has received the outcome of its bid for Arbed funding and was successfully awarded £860K of funding which has relieved some of the demand pressures. However, demand is always likely to outstrip the resources available.

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Quarter 3 Improvement Plan Progress Monitoring Report – Environment

Flintshire County Council



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Actions

7 Environment

7.1 Safely accessing employment, local services and facilities



7.1.1 Transport Infrastructure and Services

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.1 Use available funding to support Council priorities for accessing employment, health, leisure and education	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Active Travel - preparation of consultation on track.
Local Transport Fund - Final design to be agreed with Welsh Government (21.09.15)



Last Updated: 04-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.2 Prioritise the Council's road infrastructure for repairs and maintenance and implement network improvement programmes	Ian Bushell - Technical and Performance Manager	In Progress	01-Apr-2015	31-Mar-2016	80.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

On track.

Last Updated: 25-Feb-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.3 Use available funding to support the Council's priorities to improve road safety on the County's highway network.	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	90.00%	 GREEN	 GREEN



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ACTION PROGRESS COMMENTS:

Progress to date;

- A548 Sealand Road / Seahill Road - Proposed Junction improvement - Design complete / start on site Mon 22nd Feb / construction period 2 weeks
- A541 Pontblyddyn, Nr. Plas Teg - Introduction of Fixed Speed Camera - works complete / awaiting phone line connection to enable commissioning of camera
- A548 Deeside Industrial Park - Complete

Last Updated: 04-Feb-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.4 Develop and support community transport arrangements.	Katie Wilby - Transportation and Logistics Manager	Ongoing	01-Apr-2015	31-Mar-2016	-	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

On track.

Last Updated: 25-Feb-2015

7.2 Environmental development which maximises social and economic benefits**7.2.1 Sustainable Development and Environmental Management**



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.1 Agree the Local Development Plan's vision, objectives and options to accommodate growth.	Andy Roberts - Planning Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	33.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

Publication of Local Development Plan (LDP) main issues report in quarter 1 2016 will be out to consultation. On course to achieve end date of 31/03/16.

Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE	PROGRESS	OUTCOME
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					%	RAG	RAG
7.2.1.2 Identify and develop large scale renewable energy schemes.	Will Pierce - Energy Manager	In Progress	01-Apr-2015	31-Mar-2016	95.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: A number of potentially suitable sites have been identified, of which two, following a report to Cabinet were given approval to proceed to full planning applications. However, the U.K. Government have recently announced a consultation on the level of future subsidies for Solar and Wind projects, which has brought uncertainty to the likely financial returns. Consequently the business cases cannot be concluded until the outcome of the consultation is known, in a couple of months' time. All projects are therefore under review. As of the 25th November, there is still no comment from Central Government in relation to the level of future subsidies. The U.K. Government issued its Review on Feed in Tariffs and Renewable Obligation certificates on the 17th December 2015. The review has significantly reduced the subsidy/grant applicable to many renewable systems, but may still be financially and sustainably viable for specific sites, especially where a suitable grid connection already exists. Further evaluation/analysis of the recent tender returns, for the proposed solar farms at Brookhill and Standard land fill sites in Buckley, is now required .</p> <p>Last Updated: 14-Jan-2016</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.3 Minimise waste sent to landfill and maximise opportunities for energy generation from waste.	Harvey Mitchell - Waste and Ancillary Services Manager	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Cessation of trade waste collections will result in overall waste arising sent to landfill. Recruitment of HRC site specific staff and the introduction of bag splitting at all HRC's being implemented during August should result in waste being diverted from landfill. Waste disposal contract awarded to treatment outlet from October 2016 Residual waste is now sent for treatment which is used for energy recovery from the waste.</p> <p>Last Updated: 11-Feb-2016</p>							



Performance Indicators



7 Environment



7.1.1 Transport Infrastructure and Services



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M01 Successful delivery of WG funded schemes / feasibility studies funding through the Local Transport Fund	No Data	35	25	 GREEN	↑	75	75	 GREEN
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Anthony Stanford - Highways Strategy Manager Aspirational Target: Progress Comment: On track.</p>								

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M03 The percentage of notices issued for all roadworks for the purposes of coordinating and minimising disruption to Flintshire's highway network	No Data	82.56	Not Set		N/A	82.56	Not Set	
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Sam Tulley - Road Space Manager Aspirational Target: Progress Comment: Number of works taking place in the carriageway, which require a notification for the purposes of coordination = 86 Number of notices issued during this period =71</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M04 Road safety initiatives to reduce the risk of collisions of high risk groups: Older drivers	No Data	7	20	 RED	↑	18	60	 RED
Lead Officer: Anthony Stanford - Highways Strategy Manager Reporting Officer: Lee Shone - Road Safety Officer Aspirational Target: Progress Comment: same issues as previous quarter								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M05 Road safety initiatives to reduce the risk of collisions of high risk groups: Newly qualified young drivers	No Data	2	27	 RED	↓	23	81	 RED
Lead Officer: Anthony Stanford - Highways Strategy Manager Reporting Officer: Lee Shone - Road Safety Officer Aspirational Target: Progress Comment: Same issues as Q2. - Course cancelled. Course (min of 8 attendees) booked for Airbus								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M06 Road safety initiatives to reduce the risk of collisions of high risk groups: Motorcyclists	No Data	27	27	 GREEN	↑	62	81	 AMBER
Lead Officer: Anthony Stanford - Highways Strategy Manager Reporting Officer: Lee Shone - Road Safety Officer Aspirational Target: Progress Comment: Target achieved.								

RISKS

7 Environment

7.1.1 Transport Infrastructure and Services

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sufficient funding is not found to ensure our highways infrastructure remains safe and capable of supporting economic growth.	Stephen Jones - Chief Officer - Streetscene and Transportation	Barry Wilkinson - Highways Networks Manager	Amber	Amber	↔	Open
<p>Potential Effect: Deterioration of the condition of highways in Flintshire.</p> <p>Management Controls:</p> <p>Progress Comment: The network has been inspected by Technical Officers within the service and the required repairs have been prioritised and programmes developed to meet the available funding. All of the works will be completed in the 2015/16 financial year.</p>						

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RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sustainable transport options do not remain attractive to users.	Stephen Jones - Chief Officer - Streetscene and Transportation	Katie Wilby - Transportation and Logistics Manager	Amber	Amber	↔	Open
<p>Potential Effect: Increase in individual car usage. Increase in deterioration of the highway. Not meet the requirements of the Active Travel Wales bill.</p> <p>Management Controls: Develop initiatives around fares, ticketing interoperability, transport integration, vehicle standards, accessibility (low floor vehicles), safety and security measures (e.g. CCTV mandatory), driver training, quality of passenger transport information, marketing and promotion of services</p> <p>Progress Comment: A review of all supported routes has been undertaken and routes with a low usage have been identified. Approval has been granted from Cabinet to remove these routes. Development of Community Transport arrangement is ongoing in order to provide a sustainable local solution for local communities.</p>						

7.2.1 Sustainable Development and Environmental Management

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Planning approval for the waste transfer station is not secured.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager	Amber	N/A	N/A	Closed

Potential Effect: Invest to save project efficiencies are not realised. A temporary permit for tipping from NRW would be required if the project does not go ahead.

Management Controls:

Progress Comment: Funding for the scheme has been received from Welsh Government.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sufficient funding will not be found to continue to provide subsidised bus services.	Stephen Jones - Chief Officer - Streetscene and Transportation	Katie Wilby - Transportation and Logistics Manager	Amber	Amber	↔	Open

Potential Effect: Decrease in bus services to residents, particularly in rural areas.

Management Controls: Develop services so that they become more commercially viable

Progress Comment: Business Planning within the service has identified a gradual reduction in grant funding for the existing subsidised service. Community Transport arrangements are being developed and supported within the local Community to replace the services once they are received.

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RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Agreement and funding for the renewable energy schemes is not secured.	Andrew Farrow - Chief Officer - Planning and Environment	Will Pierce - Energy Manager	Amber	Amber	↔	Open

Potential Effect: Schemes cannot move forward and carbon reduction targets can not be met.



Management Controls:

Progress Comment: A number of potentially suitable sites for large scale renewable energy schemes have been identified, of which two, following a cabinet report were given approval to proceed to full planning applications. However, the U.K. Government have recently announced a consultation on the level of future subsidies for Solar and Wind projects, which has brought uncertainty to the likely financial returns. Consequently the business cases cannot be concluded until the outcome of the consultation is known, in a couple of months' time. All projects are therefore on hold and the risk level remains unchanged.

Whilst the projects themselves are on hold, due to the very tight timeframes involved (if we wait for the Governments consultation response there will be insufficient time to obtain planning and tender the works), planning applications have been developed and will be submitted. Mini tender documents have been developed with an intention to go out to tender as soon as the APSE framework contract is available. Once the projects have been tendered we will have the information to determine the business case for them and then obtain both final approval from Cabinet and funding probably through prudential borrowing. All actions are however subject to any Government announcements that might derail the financial case.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding for the waste transfer station is not secured.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager	Amber	N/A	N/A	Closed

Potential Effect: Delay in implementation of project, funding would need to be sought from elsewhere.
Management Controls: Planning submitted, meeting with WG planned for August, meeting with NRW who have agreed in principle to the proposal
Progress Comment: Funding has now been secured from the WG CCP programme. This risk is now closed.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Recycling programmes are not supported by the public and employees.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager	 Amber	 Yellow	↔	Open

Potential Effect: Decreasing income from resale of recyclates. Increased infraction charges. Carbon reduction targets not met.
Management Controls:
Progress Comment: Residents continue to recycle and the authority is on track to meet the statutory in year target.

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Flintshire County Council
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Actions

8 Modern and Efficient Council

8.1 Supporting communities to become more resilient



8.1.1 Developing Communities

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.1 Develop the Community and Social Sector through developing and growing social enterprises in Flintshire, in turn supporting and creating new forms of local business	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	30.00%	 GREEN	 AMBER

ACTION PROGRESS COMMENTS:

The Community Asset Transfer (CAT) scheme and Alternative Delivery Model (ADM) programme will result in development of new or stronger community organisations and social enterprises. A number of these should be 'starting up' in 2016. Action 8.1.1.5 below details progress on Community Asset Transfers including the number nearing completion. The ADM programme has proposals for 5 services to develop ADMs by 2017. With final business plans and transition plans having been robustly considered and scrutinised a number of risks that will need to be addressed in transition could affect the timescale for outcome, hence the change of the outcome RAG to Amber. The 30% complete relates to this being a three year plan of work.



Last Updated: 25-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.2 Encourage volunteers and active citizens	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	40.00%	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

Developing and publicising a volunteering policy by November 2015-Work has started in a number of services to develop and implement localised approaches to volunteering. The aim will be to take best practice to these approaches from best practices from elsewhere to finalise a volunteering policy. The Policy will include the following documents: A Policy Framework; A Guide for Volunteers, A Guide for Supervisors of Volunteers and an Application to Volunteer form. The first of these two documents are now in draft and being commented on.

Last Updated: 25-Jan-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.3 Ensure community benefit through our commissioning of goods and services	Arwel Staples - Strategic Procurement Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

A revised draft version of the Contract Procedure Rules (CPR's) have been developed and are currently out for consultation, The new CPR's that will make it mandatory that all projects above £1m to deliver community benefits

- A new draft Commissioning Form has also been developed, so that Community Benefits can be fully considered at procurement planning stages.
- A Community Benefits Project Board has been set up which will monitor the progress of ensuring Community Benefits are implemented and that the benefits are recorded and captured

Last Updated: 22-Feb-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.4 Design and implement alternative delivery models to sustain important services to meet future need	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 AMBER

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ACTION PROGRESS COMMENTS:

Feasibility studies have been completed for 5 services, estimating a 5 year saving in these services as a result of delivering alternative models. Final business plans will be presented to Cabinet in February and March with decisions to be made in March.

Last Updated: 25-Jan-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.5 Empower communities to run and manage facilities in their locality through Community Asset Transfers	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2018	30.00%	 GREEN	 AMBER

ACTION PROGRESS COMMENTS:



Twelve Community Asset Transfer (CAT) business plans have now been approved which will progress through to completion and the transfer of 18 assets. Legal completion for these assets is progressing and progress will be reviewed at the end of March.

Connah's Quay swimming pool, Mancot library and Mynydd Isa community centre including the library have all had stage 2 business plans approved and are moving through to legal completion.

To date 103 expressions of interest have been received in total relating to 208 assets. We are on target for the time period that has elapsed, but the risks are quite high for achieving

the desired outcomes by the end of the three year plan, hence the amber outcome RAG status.

Last Updated: 09-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.6 Ensure our Armed Forces Community and their families are not disadvantaged when accessing Council Services	Sharron Jones - Executive Manager	In Progress	01-Apr-2014	31-Mar-2018	60.00%	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

There are no further updates at this time due to the longer term nature of the outstanding action. The position as reported in the last quarter is as follows; A working group has been established to review the Community Covenant Action Plan periodically. The work programme focuses on 6 key work streams as outlined in the Council's Covenant. The majority of planned tasks within the work streams have been completed, for example the establishment of an on-line service library of organisations with a remit to provide assistance and support to members of the Armed Forces Community and training of front line staff. The service library is accessible for members of the Armed Forces Community to find the assistance they need and is for use by council staff as a signposting resource.



One of the key areas within the action plan is to "define" the Armed Forces Community with Flintshire; this is one area of the Action Plan that has not yet been completed as it will take time to build up the statistics for a number of reasons. The Working Group has a number of processes in place to begin to build this picture for example, on face to face contact, service users will be asked if they or any member of their family is in the Armed Forces and / or a Veteran of the Armed Forces. The Working Group is also reviewing the completion of portfolio forms for members of the public to add this question to the form and build up a clearer position. This will probably take a couple of years to determine subject to the practices being applied.

Last Updated: 10-Feb-2016

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8.2 Front line services are efficiently and effectively supported

8.2.1 Improving Resource Management

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.1 Develop and implement a four year financial plan that reflects anticipated funding, costs and efficiencies to support strategic decision making.	Gary Ferguson - Corporate Finance Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 RED

ACTION PROGRESS COMMENTS:

Part 1 of the Medium Term Financial Strategy (MTFS) was reported to Cabinet in June and Corporate Resources Overview and Scrutiny Committee in July. Part 1 forecasts the resources the Council is likely to have available over the next 3 years and details the cost pressures needing to be met from this reduced funding.

Part 2 of the MTFS sets out the solutions and options for organisational efficiency and service changes, to work to close the challenging financial gap. This was published in September.

The Council has been able to set a balanced budget for 2016/17 by applying the MTFS Part 2 solutions and taking a balanced risk approach to managing cost pressures and fluctuations in-year. Based on the risk assessment reported to Council when recommending the annual budget the risk of non-achievement of the 2016/17 budget and its planned financial efficiencies and controls can best be described as an amber risk.



However, the achievement of the MTFS objectives and financial targets for 2017/18 (the third and final year of the current version) and then for 2018/19 (as the third and final year for the new version which is to be published for a rolling three year period 2016/17-2018/19) is classed as a red risk. This is due to the non-availability of an indicative Governmental budget for local government for the medium term, the lack of commitment by Governments to fund emerging and major cost pressures such as workforce costs and the rising costs in the care sector, and the uncertainty of UK budget forecasts and fiscal policy which will underpin the coming Chancellor's budget statement.

Local government cannot plan with any certainty within these public sector funding conditions. Therefore, any financial planning by Flintshire County Council or any other council cannot be done with a sufficient level of certainty and assurance. This position is recognised by the Welsh Local Government Association (WLGAs) as the representative body for local government, and independent commentators such as the Independent Commission for Local Government Finance in Wales.

Flintshire is particularly exposed to financial risk as a Council which is low funded per capita and one which has minimal reserves having followed a responsible policy on avoiding accumulating excessive reserves and using balances to fund services wherever possible.

Last Updated: 12-Feb-2016



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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.2 Implement the People Strategy to ensure the council has sufficient capability and capacity to operate effectively as a smaller organisation	Sharon Carney - Lead Business Partner	In Progress	01-Apr-2015	31-Mar-2016	35.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

A new people strategy has been developed and agreed in principle. An outline action plan in support of the strategy has been drafted, further work is required to finalise, target for completion of action plan - end of December 2015. Some of the component parts of the strategy have been agreed and piloted (for example, new appraisal process including talent management assessment with Chief Officer's direct reports).

Last Updated: 03-Dec-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.3 Rationalise the Council's use of corporate accommodation	Lisa McLellan - Asset Manager	In Progress	01-Apr-2015	31-Mar-2018	17.00%	 AMBER	 GREEN



ACTION PROGRESS COMMENTS:

The Council has been working through this activity on a number of levels as follows:-

- the intensification of use of our office accommodation, County Offices Flint being a good example of such use;
- the demolition of accommodation no longer fit for purpose. The most recent asset in this area is Connahs Quay Offices which have now been demolished,
- the rationalisation of space. The current work around this relates to County Hall and work to consolidate services into Phases 1 and 2.

Delays in the works being undertaken by contractors to meet fire regulations will result in some service moves (from Phase 4 to Phase 1), being delayed until the first quarter of 2016/17.

Last Updated: 16-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.4 Optimise purchasing efficiencies through the use of regional and national procurement collaborations and through the increased use of electronic solutions	Arwel Staples - Strategic Procurement Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:



The Proactis e-sourcing portal is currently being rolled-out to service areas that procure the most. The use of the e-sourcing portal will allow service areas to potentially deliver greater cashable savings by undertaking greater market competition especially on low value procurement projects.

The National Procurement Service to date has delivered 22 individual framework agreements. The Collaborative Procurement Service is currently benchmarking these arrangements to determine if they provide value for money and to determine the level of cashable savings.

The National Procurement Service to date has delivered 22 individual framework agreements. The Collaborative Procurement Service is currently benchmarking these arrangements to determine if they provide value for money and to determine the level of cashable savings.

Further discussions have taken place with the National Procurement Service regarding supporting the Council to undertake mini competitions on various framework agreements, in order to obtain further cashable savings.

Last Updated: 22-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.5 Extend and improve customer access to Council information and services using technology and our Flintshire Connects Centres.	Rebecca Jones - Customer Services Team Leader	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

Digital Successes/Technology:

Applicants for Nursery school admissions were all notified of outcome electronically.

Applications for primary and secondary school in 2016 launched and results to be sent electronically in early 2016.

Revenues & Benefits eforms reviewed.

High level digital strategy being developed and actions prioritised.

Live Chat launched on Flintshire's website thus improving digital access to Council services.

SOCITM review of Streetscene (Waste & Recycling) web pages outcome 4* - cited as best practice in SOCITM's annual survey of Council websites.

Flintshire Connects:

4th Flintshire Connects Centre in Buckley now open.

Increased number of services available in local communities such as Housing Benefits, Council Tax, Access to Housing, Waste and recycling, Payment Facilities and Blue Badges.

Flintshire Connects Centres offer public access computers and actively encourage and support customer's to make applications for council services on line rather than via paper based forms to help enable the efficiencies that can be realised through digital access. A good example of this is Housing Benefits and Council Tax where paper forms are no longer held on site and are printed on demand where a paper copy is needed.

Tablets to be purchased and used in Connects Centres to demonstrate the use of mobile technology such as the Flintshire App to enable staff to support and encourage customers to use this software to make their reports and requests for Council services.

Last Updated: 03-Feb-2016

Performance Indicators



8 Modern and Efficient Council



8.1.1 Developing Communities



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.1.1M04 Percentage of community benefit clauses included in new procurement contracts (including those under £2m)	No Data	100	Not Set		↑	20	Not Set	
<p>Lead Officer: Arwel Staples - Strategic Procurement Manager Reporting Officer: - Aspirational Target: Progress Comment: In alignment with the new Wales Procurement Policy from Welsh Government all contracts above £1m have community benefits stipulations incorporated.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.1.1M07 The number of public assets transferred to the community	No Data	0	2		↔	0	3	
<p>Lead Officer: Neal Cockerton - Chief Officer - Organisational Change 2 Reporting Officer: Lisa McLellan - Asset Manager Aspirational Target: Progress Comment: 9 applications awaiting completion. Anticipated that these will be completed by the end of the financial year</p>								

8.2.1 Improving Resource Management

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.2.1M08 Amount of efficiency targets achieved.	No Data	10,702,000	12,874,000	 RED	↓	10,702,000	12,874,000	 RED
<p>Lead Officer: Helen Stapleton - Chief Officer - People and Resources Reporting Officer: Gary Ferguson - Corporate Finance Manager Aspirational Target: Progress Comment: Progress against the annual efficiency target is reported monthly to Cabinet and Corporate Resources Overview and Scrutiny Committee. As at the month 8 position the expected efficiencies for 2015/16 are forecast to be £10,702,000 which equates to 83%.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.2.1M13 CHR/002 The number of working days/shifts per full-time equivalent (FTE) local authority employee lost due to sickness absence	No Data	2.77	2.4	 AMBER	↓	7.34	7.2	 AMBER
<p>Lead Officer: Andrew Adams - Business Information and Compliance Adviser Reporting Officer: - Aspirational Target: 8.30 Progress Comment: For Q3, the FTE days lost was 2.77, therefore cumulative figures for 2015/16 after Q3 is 7.34. The forecast for 2015/16 is 9.78, which just exceeds the annual target of 9.60.</p>								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.2.1M17 Achievement of efficiency savings achieved due to the use of National, Regional and Sectoral procurement frameworks	No Data	225,000.00	175,000	 GREEN	↑	280,470	375,000	 GREEN
<p>Lead Officer: Arwel Staples - Strategic Procurement Manager Reporting Officer: Aspirational Target: Progress Comment: The collation and analysis of cashable efficiencies arising from various procurement agreements is on going and will be further validated prior to financial year end.</p>								

However, based on information collated to date the target has been surpassed.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.2.1M18 Efficiencies achieved through the use of end to end electronic purchasing	No Data	No Data	Not Set		N/A	No Data	Not Set	

Lead Officer: Arwel Staples - Strategic Procurement Manager

Reporting Officer:

Aspirational Target:

Progress Comment: The Welsh Government have recently developed a new e-procurement Benefits Realisation tool that will allow individual organisations to monitor and track efficiencies from electronic purchasing. A training workshop on the new Tool was due to be held in North Wales but had to be cancelled and we are awaiting on a new date, before we can start using the tool in order to populate this particular KPI.

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.2.1M19 Digital take up of services via Connects	No Data	1,429	312.5		↓	3,590	937.5	

Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Rebecca Jones - Customer Services Team Leader

Aspirational Target:

Progress Comment: Customer Service Advisors continue to promote and encourage customers to use digital services across all Flintshire Connects Centres. Awaiting delivery and implementation of portable devices to further enhance the digital experience for customers.



KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.2.1M20 Review of existing services (36) available at Connects Centres to ensure they are fully transactional	No Data	1	Not Set		↔	3	Not Set	

Lead Officer: Katie Clubb - Community Support Services Manager



Reporting Officer: Rebecca Jones - Customer Services Team Leader

Aspirational Target:

Progress Comment: Review of services provided at Flintshire Connects Centres is ongoing to identify areas for efficiencies and service improvement.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.2.1M21 The percentage of customers who successfully found what they were looking for on our website: Desktop	No Data	54	55	 AMBER	↑	54	55	 AMBER

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Rebecca Jones - Customer Services Team Leader
Aspirational Target:
Progress Comment: Website feedback continues to be monitored and appropriate action is taken to make improvements accordingly. The number of customers that complete the feedback form is very low (210) compared to the number of unique users of the website.

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP8.2.1M22 The percentage of customers who successfully found what they were looking for on our website: Mobile	No Data	54	55	 AMBER	↑	54	55	 AMBER

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Rebecca Jones - Customer Services Team Leader
Aspirational Target:
Progress Comment: The number of visitors responding to this survey from a mobile device is low at 100.

RISKS

8 Modern and Efficient Council

8.1.1 Developing Communities

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The capacity and appetite of the community and social sectors	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed - Executive PA - Organisational Change 1 & 2	Amber	Amber	↔	Open

Potential Effect: No increase in the number and strength in community and social sectors, which in turn will mean no increase in the support to local communities to help them become more resilient.

Management Controls:

Progress Comment: Improving response from Community and Social Sectors with a number of community organisations positively working on such projects as asset transfer and others still at early stages of engagement.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The willingness of the workforce and trade unions to embrace change	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed - Executive PA - Organisational Change 1 & 2	Red	Amber	↔	Open

Potential Effect: No increase in strength of community and social sectors and few asset transfers of Alternative Delivery Models established.

Management Controls:

Progress Comment: Alternative Delivery Model (ADM) work in a number of services has resulted in completed feasibility studies which managers have lead the development of and where appropriate engaged staff. The next phase of work will fully engage the workforce in development of final business plans. Meetings with Unions have agreed a fortnightly meeting to update on ADMs and services are putting in place full staff engagement plans.



RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Market conditions which the new alternative delivery models face	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed - Executive PA - Organisational Change 1 & 2	Amber	Amber	↔	Open

Potential Effect: New Alternative Delivery Models will see a decrease in income and ultimately be un-sustainable.

Management Controls:

Progress Comment: No changes from Q2 to Q3.

Completed Alternative Deliver Model (ADM) business plans contain some initial considerations of market conditions but further more detailed planning market analysis work will be completed in the transitional phase for those business plans approved by Cabinet. Final Community Asset Transfer (CAT) plans are on the whole progressing. At the end of this, planning market analysis work will be tested with CATs.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Limitations on public funding to subsidise alternative models	Ian Bancroft - Chief Officer - Organisational Change 1	Dawn Holt - Alternative Delivery Models and Transforming Social Services Programme Manager				Open



Potential Effect: Alternative Delivery Models become unsustainable as it can't meet costs with reduced funding from the Council.

Management Controls: Properly plan for reduced levels of council funding for each Alternative Delivery Model and to have worse case scenario plans for both ADM and council if funding decreases to unsustainable levels. Draft business and transition plans are now in place and worst case scenario plans will now be added to these plans.

Progress Comment: The "Is the Feeling Mutual" report published on behalf of Welsh Government identified the need to support Alternative Delivery Models (ADMs) and Community Asset Transfers (CATs) with national support and resource. The Action Plan for this work has been published for consultation and identified some funding to support local authorities and new ADMs. As a Council we responded stating the need for this funding to be put in place quickly to help offset this risk.

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8.2.1 Improving Resource Management

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The scale of the financial challenge.	Helen Stappleton - Chief Officer - People and Resources	Gary Ferguson - Corporate Finance Manager				Open

Potential Effect: The Council does not have the ability and appetite to make big and challenging decisions for the future.

Management Controls:

Progress Comment: Part 2 of the MTFs 'Meeting the Financial Challenge' was published in September 2015, setting out how the Council plans to meet the challenge.

The Welsh Government published the Provisional Local Government Settlement for the 2016/17 financial year on 9 December. The detail and implications of the Settlement for Flintshire were summarised in a report to Cabinet on 19 January 2016.

The average reduction in funding across Wales was 1.4% with Flintshire being advised of a reduction of 1.5%. Although this was still a significant reduction in core funding for Flintshire, it was less than had been assumed in the initial forecast and had the effect of improving the overall position by £3.770m.

The Settlement also notified of some intended reductions in specific grants such as the Single Environment Grant and the Families First Grant which will add further pressure to specific service areas.

The announcement is later than previous years due to the next UK Spending Review and notification of the final amount of funding will not be known until the Welsh budget is approved in March 2016. However, it is not envisaged that there will be any significant change to the funding notified at the provisional stage and the budget for 2016/17 will be set based on the provisional settlement figures.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The capacity and capability of the organisation to implement necessary changes	Helen Stappleton - Chief Officer - People and Resources	Sharon Carney - Lead Business Partner	Red	Red	↔	Open

Potential Effect:

Management Controls:

Progress Comment: The extensive programme to consider alternative delivery models across a range of services will continue to impact on available resources across portfolios and support services. Support services will need to be prioritised for those services progressing to the feasibility stage, although the numbers progressing to feasibility at this time is lower than originally anticipated. Additional/external support may be needed to support the services and support services as we near the commissioning stage.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The pace of procurement collaborations and our limited control over their development.	Gareth Owens - Chief Officer - Governance	Arwel Staples - Strategic Procurement Manager	Amber	Amber	↔	Open

Potential Effect: Procurement efficiencies will not be realised.

Management Controls: Engagement with the NPS where contracts do not represent value for money so that they can drive better value with the contractors, and if necessary securing opt outs from NPS contracts.

Progress Comment: The National Procurement Service (NPS) have recently put in place 22 framework agreements for various spend areas. The Collaborative Procurement Service is currently benchmarking these framework agreements to determine if they provide value for money. Based on a sample of framework agreements that been benchmarked early indications suggest that only 25% of the framework delivered will provide the Council with any cashable savings. Further meetings are planned with the NPS have now taken place and a proposal has been put forward by the NPS that they will support the Council in undertaking further mini competitions from various framework agreements in order to improve on prices and deliver cashable savings.

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Public attitude to accessing services on-line.	Clare Budden - Chief Officer - Community and	Katie Clubb - Community Support Services Manager,	Yellow	Yellow	↔	Open



	Enterprise	Rebecca Jones - Customer Services Team Leader				
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Potential Effect: Targeted efficiencies to be achieved through people switching to accessing services will not be met.
Management Controls:
Progress Comment: There is evidence to support customers are shifting to accessing Council services electronically - see IP8.2.1M17



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CABINET

Date of Meeting	Tuesday, 22 March 2016
Report Subject	Play Sufficiency Assessment 2016 including future proposals for Summer Play Schemes and Play Areas
Cabinet Member	Cabinet Member for Waste Strategy, Public Protection and Leisure
Report Author	Chief Officer (Organisational Change)
Type of Report	Operational

EXECUTIVE SUMMARY

To seek approval for the Flintshire Play Sufficiency Assessment (PSA) 2016 and the subsequent Action Plan 2016/17. The local authority are tasked with a statutory duty, Children and Families Measure (Wales) 2010 to report to Welsh Government with regard to the Play Sufficiency Assessment, 2016. By incorporating this assessment with future proposals for sustaining play areas and summer play schemes, this provides a full overview of play provision in these areas.

To report with reference to the summer play scheme programme 2015 and to provide information with regard to the financial implications for the delivery of summer playscheme in 2016 and 2017.

To advise with regard to the safeguarding of children's equipped play areas in the county. Libraries and Leisure Services have developed proposals for an alternative delivery model (ADM) which presents the council with an opportunity to reduce the impact of budget reduction on children's equipped play areas helping to safeguard children's play opportunities in the county. This report proposes that the Council agree to consult with Town and Community Councils about the potential core offer that the Council could provide including the number of play areas in each area that could be maintained by the Council.

RECOMMENDATIONS

1	To seek Cabinet's approval and resolution to adopt the Flintshire Play Sufficiency Assessment and Action Plan 2016 (see Flintshire County Council, Draft Play Sufficiency Assessment & Action Plan 2016).
2	That the Flintshire Strategic Play Forum be reformed in 2016 to form a multi-agency forum to guide and monitor the Play Sufficiency Assessment Action Plan 2016.
3	To consult with local town and community councils and other partner organisations with regard to the sustaining of children's equipped play areas in the county.

REPORT DETAILS

1.00	PLAY SUFFICIENCY ASSESSMENT, SUMMER PLAY SCHEMES AND PLAY AREAS
1.01	The Welsh Government's (WG) vision for play for children in Wales is set out in its Play Policy (2002) and Play Policy Implementation Plan (2006). WG recognises that to achieve the aim of creating a play friendly Wales and to provide excellent play opportunities for children it is necessary for Local Authorities, their partners and other stakeholders to work collectively towards this purpose. A section on play opportunities was included in the Children and Families (Wales) Measure which received royal assent in 2010.
1.02	WG issued regulations in October 2012 requiring all Welsh Local Authorities to undertake Play Sufficiency Assessments and develop action plans to address identified shortcomings and deficiencies. The regulations place a duty on Local Authorities to assess and then subsequently secure sufficient play opportunities for children in their areas, so far as is reasonably practicable.
1.03	The scope of the measure is not confined to fixed and staffed play provision. The measure is more about the time, space and ultimately the freedom children have to play. It is envisaged that the subsequent securing of play sufficiency will be about how the Council and its partners strategically plan to remove the barriers that prevent children accessing their right to play.
1.04	The Play Sufficiency Assessment 2016 aims to promote inclusion and improve access to play opportunities for all children in the county including those most marginalised, segregated, and disabled.
1.05	The attached reports within the appendix show the progress made by the authority on the Play Action Plan 2013 – 2014 and sets out the revised actions for 2016-2017.

1.06	The Local Authority has made good progress and remains committed to delivering schedule 1 of the Action Plans, although this has been challenging within the current economic environment. The Welsh Government feedback from the Play Sufficiency Assessment is included in the appendix.
1.07	Reforming the Flintshire Strategic Play Forum will enable the Local Authority to meet its statutory obligation to monitor and evaluate the Play Action Plan 2016.
1.08	The county summer playscheme programme was delivered for the 19 th year in 2015 and the schemes were delivered for 3, 4 or 5 weeks dependent upon the level of contribution from Town and Community Council funding.
1.09	The costs for three weeks delivery of the summer playscheme programme was equally funded in 2015, via partnership funding from Welsh Government 'Families First' grant (Flintshire) at a level of £80,588 which was matched by local Town and Community Councils. The costs for the additional weeks of provision' were met by the local Town and Community Councils.
1.10	Three playschemes were delivered in partnership with Urdd Gobaith Cymru through the medium of Welsh and were funded via the Families First grant. Urdd Gobaith Cymru directly employed the playworkers with the Flintshire Play Development team providing all training, equipment and supervision.
1.11	The Quayplay scheme, held at Connah's Quay Sports Centre was delivered in partnership with Connah's Quay Town Council. Quayplay is funded mainly by the town councils contribution, with the Local Authority providing all management, supervision coordination, recruitment and training. Quayplay is the largest playscheme setting in Wales and is registered with CSSIW (Care and Social Services Inspectorate for Wales).
1.12	There were 4,010 children registered to the scheme in 2015, with 18,000 attendances. The playscheme is free at the point of access for all children in Flintshire aged 5 to 12 years. The summer playscheme has also traditionally provided annual employment and training for 100 young people in the County.
1.13	Welsh Government funding will not be available to support delivery of the summer playscheme in 2016. However the Council has committed to finding funding for one year to ensure there are funds available for the summer of 2016. The impact of this will have implications for the delivery of the summer 2017 programme.
1.14	Town and Community Councils have been informed that the play delivery was at risk and they have therefore been asked to consider increasing their contribution and to explore alternative delivery models to sustain the provision of playschemes in their areas. Planning and consultation now needs to take place urgently to enable a pathway to delivery for summer 2017.

1.15	Leisure and Libraries alternative delivery model (ADM) presents the council with an opportunity to reduce the impact of budget reduction on children's play grounds helping to safeguard children's play opportunities in Flintshire.
1.16	In additional town and community councils have fed back during the community asset transfer process that it will be much easier if they know which play areas the Council is able to continue providing and which it is not.
1.17	Therefore it is proposed to consult town and community councils with the core offer that the Council will be able to potentially provide in the future including the number of play areas in each community.

2.00	RESOURCE IMPLICATIONS
2.01	The cumulative resource implications of the actions within Schedules 2 & 3 would require the provision of dedicated officer time to initiate and co-ordinate actions. As a result there are financial implications within Schedules 2 and 3 which will be assessed and reported via the Council's Medium Term Financial Planning and budget setting process.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Following the final approval of the Play Sufficiency Assessment there is a duty for the Council to ensure that key documents are shared with the public via the FCC Website. The Council will need to continue to engage with parents, carers and children and young people in the implementation of the Action Plan.
3.02	Consultation with Town & Community Councils has been undertaken in relation to the Flintshire Summer playschemes 2016. Planning and consultation now needs to take place urgently to enable a pathway to delivery for summer 2017.
3.03	Consultation with local Town and Community Councils and other partner organisations will be required with regard to Play Areas.

4.00	RISK MANAGEMENT
4.01	Reforming the Flintshire Strategic Play Forum will enable the Local Authority to meet its statutory obligation to monitor and evaluate the Play Action Plan 2016.
4.02	Funding for play schemes will not be available for summer 2017. The impact of this will have implications for the delivery of the summer 2017 programme.

4.03	Town and Community Councils have been informed that the play delivery was at risk and they have therefore been asked to consider increasing their contribution and to explore alternative delivery models to sustain provision of playschemes in their areas. Planning and consultation now needs to take place urgently to enable a pathway to delivery for summer 2017.
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5.00	APPENDICES
5.01	Appendix 1 - Play Sufficiency Assessment 2016 & Play Action Plan 2016/17
5.02	Appendix 2 - Welsh Government feedback from the Play Sufficiency Assessment

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<i>Flintshire Play Sufficiency</i> Contact Officer: Ian Bancroft Telephone: 01352 704180 E-mail: ian.bancroft@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Play Sufficiency Assessment (PSA) - A duty under the Children and Families (Wales) Measure 2010

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Play Sufficiency Assessment Form



Llywodraeth Cymru
Welsh Government

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Name of Local Authority: FLINTSHIRE COUNTY COUNCIL

Name of responsible officer: MIKE WELCH

Job title: PRINCIPAL OFFICER LEISURE SERVICES

Date of completion: Please note that the Play Sufficiency Assessment must be received by the Welsh Government by 31st March 2016



Conducting the Assessment – Play Sufficiency Assessment

As well as establishing a baseline of provision, the Play Sufficiency Assessment will enable the following:

- Identification of gaps in information, provision, service delivery and policy implementation
- Support the establishment of evidence to give an indication of distance travelled in relation to play sufficiency
- Highlight potential ways of addressing issues relating to partnership working
- The input and involvement of all partners increasing levels of knowledge and understanding
- A monitoring system which will involve and improve communication between professionals
- The identification of good practice examples
- Increased levels of partnerships in assessing sufficient play opportunities
- The identification of actions for the Securing Play Sufficiency Action Plan which accompanies the Play Sufficiency Assessment

A template has been produced to support a corporate appraisal of the matters that need to be taken into account as set out in the Statutory Guidance. The indicators listed within each matter are provided as sample indicators which should be amended to meet local issues as appropriate.

The Play Sufficiency Assessment must demonstrate that the Local Authority has taken into account and assessed the matters set out in The Play Sufficiency Assessment (Wales) Regulations 2012 and Statutory Guidance.

As well as providing baseline information, the Assessment can include examples of current practice that the Local Authority wishes to highlight.

Local Authorities might consider structuring the Play Sufficiency Assessment in the following way and as a minimum address all the identified sections.

Principle Statement

This section should be used to articulate the Local Authority's acknowledgement of the value and importance of play in the lives of children.

Flintshire County Council are committed to ensuring that all children, young people and communities children have access to enough time, space and permission for play as part of their everyday lives. We recognise our responsibility to ensure that children living in Flintshire have a right to play

Flintshire County Council recognize that play is central to children's enjoyment of life and is essential to their physical and emotional well-being and their healthy development. We recognise that some aspects of our modern society can limit children's time and space for play and we will continue to create partnerships for play to help create environments where children can freely play and encourage communities to be more play friendly.

The Play Development Team works with other Local Authority departments and partner agencies, encouraging individuals to recognise their own impacts on children's play; advocating for play to be considered in the planning of local services; enhancing the development and delivery of play work projects, and providing ongoing practical advice to families, communities and other professionals in their support of children's right to play.

Through the work of the Play Development Team, Flintshire place greater value on play and emphasis on children's right to play and, by increasing opportunities for play within local communities, we will enhance children's experience of growing up in Flintshire

Context

This section should describe the methodology used to undertake and approve the Play Sufficiency Assessment and Action Plan and any consultation with partners on the Assessment/Action Plan. It should also list the key partners that engaged with the process and identify any challenges in undertaking the Assessment. It should describe the mechanism that the Local Authority proposes to use to take forward the identified actions for the action plan.

The local Authority has reviewed and assessed all of its play action plans since the baseline audit undertaken for the Play Sufficiency Assessment in 2013. This review and assessment process has formed the basis for the Play Sufficiency Assessment 2016 and action planning thereafter.

Partnership working

This section should demonstrate to what extent the following (and others) were involved in the undertaking of the Assessment and the development of the action plan:

- Town and Community Councils
- Third sector organisations, particularly regional play associations
- The private sector if appropriate
- Community groups
- Community First Partnerships

The Local Authority continue to work closely in partnership with all town and community councils both for equipped play area match funding schemes and summer playschemes. The Local Authority also work closely with a range of other partners including third sector organisations and community groups for play projects delivered across the county

e.g.

The Local Authority Play Unit work with Action for Children via the families First grant to provide the PALS Project – Play and leisure Support

Flintshire Summer Playschemes Programme 2015 in partnership with all local town and community councils and in discussion for 2016

Match funding scheme for the upgrading of equipped play areas in the County on RAG system to identify those communities most in need

The Play Unit work in partnership with the Urdd to provide play opportunities for children through the medium of Welsh as part of the county summer playscheme programme.

Consultation and participation

This section should describe how the Local Authority has:

- Obtained the views of children with regards to the play opportunities they currently access, how they would like the community to better support them to play and what barriers stop them from playing
- Obtained the views on play provision from parents, families and other stakeholders
- Analysed the information and have used it to inform future plans

All service areas and partners involved in the wider play network in Flintshire were asked to consider RAG status 2013 and 2016 and to comment with regard to any change.

The following service areas were consulted:

- Flintshire Children's & Young Peoples Partnership
- Countryside Services
- Inclusion & Progression
- Business Change & Support
- Planning & Environment
- Health & Protection

- Public Open Spaces
- Information & Involvement
- Sports Development
- Housing Regeneration & Strategy
- Community & Enterprise
- Libraries, Arts & Culture
- Streetscene & Transportation

The Local Authority undertake an annual 'exit' poll from children attending the Summer playscheme. 290 children provided their views on play at the end of the summer delivery 2015

A countywide consultation of Welsh speaking children was undertaken in 2014/15 In partnership with Play wales and the Urdd

Via a specific consultation the views were collated of the 41 disabled children attending the summer playscheme via the Flintshire Buddy Scheme

All of this information has been recognised and incorporated into the Play Action plan 2016

Maximising resources

This section should provide an overview as to how partners currently use their existing budgets to support children's access to play opportunities. It should identify how budgets have been reprioritised as part of the 2013 Play Sufficiency Assessments and subsequent plans.

Please use this section to highlight what has changed since the 2013 Play Sufficiency Action Plan in terms of how resources are allocated.

Please also highlight how Welsh Government programmes have been used locally for the provision of play and how they have addressed priorities from your 2013 play sufficiency assessment:

The local authority has maintained its core budget for both capital and revenue for children's play. However, due to financial austerity the Local Authority is seeking to find ways to meet the play needs of children and communities against a backdrop of financial austerity. This is a challenge

The grant received from Welsh Government through PSA 203/14 and 14/15 has been the only source of funding to develop play opportunities identified within the Play Action Plans

E.g.

Enhancements of equipped play areas in those areas as identified as most in need

Piloting of the 'Playful Futures' Project to provide the evidence of how the school day is improved through increasing the quality of school playtimes

Consultation with Welsh speaking children via the Urdd

Piloting of a project in the county specifically with regard to gypsy traveller children in partnership with Play -wales

The Play Sufficiency Assessment and the Single Integrated Plan

This section should identify how the Play Sufficiency Assessments form part of the local needs assessment and to what extent the Play Sufficiency Assessment and Action Plan are integrated into the planning, implementation and review of the Single Integrated Plan.

The Chief Officer for Lifelong Learning represents play issues to be incorporated into the Single Integrated Plan. The Chief Officer is the Chair of the Families First Board in Flintshire and the Flintshire Children’s and Young Peoples Partnership. The Flintshire Strategic Play Forum is a sub group of the Children’s and Young Peoples Partnership.

Monitoring Play Sufficiency

This section should identify the lead director and lead member for children and young people’s services. It should also describe the Play Monitoring Group or equivalent. Along with a list of members, please describe how the group has been facilitated and the benefits and challenges of the group.

The Lead Member for play is Councillor Kevin Jones the Lead Member for Waste Strategy, Public Protection and Leisure. The Chief Officers representing play are Ian Bancroft, Chief Officer for Organisation Change 1 Communities and Ian Budd, Chief Officer Lifelong Learning.

The Flintshire Strategic Play Forum will be reformed and reinvigorated early in 2016 following local government reorganisation and will form a multi-agency forum to monitor the PSA Action Plan 2016.

This section contains the “matters that need to be taken into account” as set out under section 10 of the Statutory Guidance.

The Criteria column: sets out the data that needs to be available and the extent to which Local Authorities meet the stated criteria.

The RAG status column: provides a drop down box, whereby the Local Authority can show its assessment of whether that criterion is fully met; partially met; or not met. These have been given Red, Amber Green markers, which appear as words in the drop down boxes.

Red, Amber Green (RAG) status is a tool to communicate status quickly and effectively.

RAG status

Criteria fully met.	Fully met
Criteria partially met.	Partially met
Criteria not met.	Not met

The Evidence to support strengths column: should be used to provide the reason for the chosen criteria status and how the evidence is held.

The Shortfall column: should be used to explain the areas in which the Local Authority does not fully meet the criteria.

The Identified Action for Action Plan column: Should be used to show the Local Authority action planning priorities for that Matter.

The General Comments: for each matter should give a clear overview of how the Local Authority complies with the intention and implementation of this matter as set out fully in the Statutory Guidance.

The template should be monitored by the officer who is co-ordinating the Assessment and reviewed on a regular basis by the Play Sufficiency Working Group.

Matter A: Population

The Play Sufficiency Assessment should present data about the number of children living in the Local Authority to enable an assessment of their potential play requirements. The data should provide information about the numbers of children in different categories that may affect their play requirements. The data should also show if the area is classified as one of disadvantage/deprivation and whether a 5 year population projection is available.

RAG Status

Criteria fully met.	
Criteria partially met.	
Criteria not met.	

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
There is data broken down by Lower Super Output Areas (LSOAs)	AMBER	AMBER	Libraries and Leisure Services will continue to work to identify those areas most in need of play services		Flintshire County Council will consider, analyse and interpret the data within the 2011 Census and seek to provide key analysis into the public domain. Specifically Leisure and Planning Services will continue to develop existing approaches based on the new 2011 data to identify areas of sufficiency and deficiency in play provision.
There is up to date data for ages:	AMBER	AMBER			
0-3	AMBER	AMBER			
4-7	AMBER	AMBER			
8-12	AMBER	AMBER			
13-15	AMBER	AMBER			
16-17	AMBER	AMBER			
There is an up to date recorded number of disabled children in each age group	AMBER	AMBER			

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
There is up to date information regarding the number of children for whom Welsh is their first language or attend Welsh medium schools	AMBER	AMBER	Libraries and Leisure Services will continue to work to identify those areas most in need of play services		Working with the Children and Young People’s Partnership and the Urdd, Leisure Services (Play Unit) will seek to identify the general location of Welsh language students attending Maes Garmon the only Welsh speaking secondary school in Flintshire. This local census, will identify the play needs of this group of children and how these needs might be met either through the school (before and after school provision) and/or in their local communities. The local authority is currently working in partnership with the Urdd and Playwales and has recently completed a countywide consultation with Welsh speaking children and their families to seek out their

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
					views on the quantity and quality of play provision and to pilot a scheme with regard to the identified housing needs.
There is up to date information regarding other recorded cultural factors, including other language, and gypsy traveller children	GREEN	GREEN	Libraries and Leisure Services will continue to work to identify those areas most in need of play services		Flintshire County Council will consider, analyse and interpret the data within the 2011 Census and seek to provide key analysis into the public domain. Specifically Leisure and Planning Services will continue to develop existing approaches based on the new 2011 data to identify areas of sufficiency and deficiency in play provision. Leisure Services (Play Unit) will continue to seek to engage with children of ethnic minorities.

General Comments: Population Measures

How has/will the Local Authority use its population data to plan for sufficient play opportunities locally?




The Local Authority Public Open Spaces section within Leisure Services including the Play Development Service use this information to design services in terms of identifying child population and play deprivation

Sports Development use this to help to plan provision in areas across Flintshire ensuring that its age appropriate and in the right place at the right time.

Matter B: Providing for Diverse Needs

The Play Sufficiency Assessment should present data about how the Local Authority and partners aim to offer play opportunities that are inclusive and encourage all children to play and meet together.

RAG Status:

Criteria fully met.	
Criteria partially met.	
Criteria not met.	

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The play requirements of children living in isolated rural areas are understood and provided for	AMBER	AMBER			An assessment of mapping fixed play areas has already been undertaken and it is proposed that this assessment be further developed utilising 2011 Census Data to identify the locations of greatest need in rural areas. This exercise will inform future investment decisions. It is proposed that

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
					<p>further discussions be held with Education (Inclusion) and Transportation (Public Transport & Taith) to promote the development of alternative transportation services.</p>
<p>The play requirements of Welsh language speaking children are understood and provided for</p>	<p>AMBER</p>	<p>AMBER</p>	<p>The play Unit recently completed a consultation with Welsh speaking children, young people and families via the Welsh Governments PSA grant 2015. This funding provided a grant to the Urdd in partnership with Playwales to analyse data from 360 families. This data supports the need for more play opportunities in the county to be delivered through the medium of Welsh</p> <p>In addition the county play development team work in</p>		<p>To work with the Urdd and the Children and Young Peoples Partnership to assess the extent of Welsh speaking children in isolated rural areas with a view to developing new appropriate play provision and to ensure existing provision affords the opportunity to converse in Welsh.</p> <p>Further</p>

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
			<p>partnership with the Urdd to provide three summer playschemes delivered through the medium of Welsh</p> <p>There is a positive and ongoing partnership between the local authority and the Urdd and a great willingness to further develop opportunities for children’s play in the county</p>		<p>consideration is required to continue to promote Welsh language and ensure local needs are met whether its in the publication of FCC documentation or in the delivery of FCC services which offer the potential for people to converse in Welsh.</p> <p>To work with partners including the Urdd and welsh speaking schools and with the Children and Young Peoples Partnership to assess the play needs of Welsh speaking children with a view to developing new appropriate play</p>

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
					provision and to ensure existing provision affords the opportunity to converse in Welsh.
The play requirements of children from different cultural background are understood and provided for	AMBER	AMBER	The play development team continue to identify links to different groups and organisations, identify training for staff, provide diversity and inclusion training for all staff and work with the Community cohesion team to further develop play opportunities for all children in the county		To continue to identify partnerships to increase and improve opportunities for children to play in inclusive and integrated sessions

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The play requirements and support needs of disabled children are understood and provided for.	AMBER	AMBER			To lobby Welsh Government to make sufficient funding available to continue to provide sufficient ' Buddies' to enable disabled children to access play provision.
Play projects and providers have access to a range of resources which support inclusion	RED	RED			To lobby Welsh Government to allocate additional resources to continue existing funding for the Flintshire Play Service
There is a well known and agreed mechanism which is used to identify the need for separate provision for disabled children	AMBER	AMBER			To engage with the Children's Integrated Disability Service and to explore what potential

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
					<p>exists to develop and improve mechanisms for disabled children to access sufficient play opportunities To update the FCC Play Area Survey and to consider in updating the Survey undertaking full DDA assessments of all play areas. FCC Public Open Space Play Unit in partnership with FCC Corporate Services to develop a pilot fora gypsy-traveller site to be managed and operated by Flintshire County Council in partnership with the local community.</p>

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
Access audits for all play provision as described in the guidance are undertaken	GREEN	GREEN	There is an ongoing process to manage access to all equipped children's play areas in the county		Further assessment will be required in relation to other authorised sites to identify play needs and whether there are issues of deficiency
Designated play space is provided and well maintained on gypsy traveller sites	RED	RED	There is an aspiration in the authority which needs to continue to be developed via partnership working, However play wales via funding received from the local authority PSA grant. They are planning to work with other service areas e.g. Housing and are planning to pilot a supervised play setting during 2016 to identify and develop play opportunities going forward Links are maintained via the local authority play development team	There is currently no funding available	

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
			Links are maintained via the local authority play development team		
The requirements of young carers are understood and provided for	AMBER	AMBER			
The requirements of lesbian, gay or bisexual (LGB) children are understood and provided for	GREEN	GREEN			
The requirements of disabled children are understood and provided for within traffic and transport initiatives	AMBER	AMBER			

General Comments: Providing for Diverse Needs

How has data been used (or how will the data be used) to address the barriers that children with diverse needs face in accessing inclusive opportunities for playing?

PLAY UNIT – Currently working in partnership with:

Action for Children Families First Transition Service (PALS Project) – families first funded project to support young people aged 14-25 years on the autism spectrum to access play and leisure opportunities with a buddy

Sports Development, Dragon Sports Programme – supplying buddy staff where possible to support children aged 5 – 12 years with additional needs to enable them access sports activities during out of term sessions

The local authority in partnership with Play Wales will pilot a national play project targeting gypsy traveller children in the County 2016/2017. This has been enabled via the Welsh Government Grant for play sufficiency in Flintshire

Sports Development work with Disability Sport Wales and their InSport programme to plan and deliver inclusive and accessible opportunities for children. In addition to this the KidzFit sessions are inclusive and operate on a partner referral and self referral process. Work has also been done to provide young carers with sports qualifications in order to support their development and play needs.




The Sports Development Active 4-16 programme funded by Families First - provides additional support for children and young people aged 4 - 16 with additional needs to access mainstream sport and activity in Flintshire, the programme also offers a buddy scheme alongside inclusive family fitness and nutrition programmes, Kidz Fit is a programme developed from Active 4-16 to ensure children and young people can take part in inclusive sport sessions in a safe environment.

Education do not hold records of children with a disability, although through the PLASC they have information regarding those with special educational needs – this is for school age children only, unless health have provided them with pre-school information such as those with significant sensory loss etc.

Matter C: Space available for children to play: Open Spaces and Outdoor unstaffed designated play spaces

The Local Authority should recognise that all open spaces within their area are potentially important areas where children can play or pass through to reach other play areas or places where they go.

RAG Status

Criteria fully met.	
Criteria partially met.	
Criteria not met.	

Open Spaces

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority has undertaken an Open Space Assessment (OSA) that maps areas that are used, or might be used for playing as listed in the Statutory Guidance	AMBER	AMBER	FCC undertook an Open Space Assessment in 2005. This document was updated albeit in part in 2010, however, this is now historic. Whilst this survey is historic it is still very relevant to today and forms the starting point for detailed open space assessments for individual communities	The assessment is now 11 years old. The study was originally based upon the 6 acre standard which has since been replaced with new guidance by FIT (008 & 2015) There is a need to update the study with regards to new open space provision, changes to existing open space, and the need to update population data.	The Open space Survey needs to be updated in the context of the revised FIT Standards 2015.
The Local Authority has undertaken an Accessible Greenspace Study that maps areas that are used for playing	AMBER	AMBER	FCC has undertaken an ANGSt survey	The ANGSt survey needs to be considered within the Open Space Survey which at present only considers play and recreation space.	The revised FIT standards are now reference natural space and standards. The revised Open Space survey.
The Local Authority undertakes access audits at all open spaces and implements proposals to	AMBER	AMBER	FCC undertook access audits for all equipped play spaces, skate parks and MUGAs as part of the 2010	The 2010 Survey is still relevant and officers are undertaking annual monitoring of this Survey to	To continue monitoring and auctioning the 2010 survey.

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
improve access and safety			play area survey.	identify improvements and deterioration in facility provision.	None To continue monitoring and actioning the 2010 survey None
The Local Authority has developed its own Open Space Standards in accordance with the advice and requirements of Planning Policy Wales	AMBER	AMBER	In 2013 FCC adopted its Greenspace Strategy within which is its open space standard	None	
The Local Authority undertakes and actions Play Space assessments which include actions to make public space clear from hazards	AMBER	AMBER	FCC undertook play area audits for all equipped play spaces, skate parks and MUGAs as part of the 2010 play area survey.	The 2010 Survey is still relevant and officers are undertaking annual monitoring of this Survey to identify improvements and deterioration in facility provision.	
Brownfield sites owned by the Local Authority are assessed for the potential for the site to be reclaimed to provide for children's play	RED	RED	This has never been undertaken and in light of current financial pressure is unlikely to be undertaken	The financial pressure on the Council to maintain service delivery means that all assets are being assessed to maximise value	

Outdoor Unstaffed Designated Play Spaces

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority keeps an up to date record of all designated play space as described in the Statutory Guidance	GREEN	GREEN	FCC have this data available	None	None
The Local Authority assesses play spaces for play value and potential to increase in play use as set out in the Statutory Guidance	GREEN	GREEN	FCC undertook play area audits for all equipped play spaces, skate parks and MUGAs as part of the 2010 play area survey.	The 2010 Survey is still relevant and officers are undertaking annual monitoring of this Survey to identify improvements and deterioration in facility provision.	None
The Local Authority undertakes access audits at all designated play spaces and implements proposals to improve access and safety	GREEN	GREEN	FCC undertook play area audits for all equipped play spaces, skate parks and MUGAs as part of the 2010 play area survey.	The 2010 Survey is still relevant and officers are undertaking annual monitoring of this Survey to identify improvements and deterioration in facility provision	None
The Local Authority has developed and agreed a new fixed play provision standard	GREEN	GREEN	In 2013 FCC adopted its Greenspace Strategy within which is its Open Space standard consisting of qualitative space standards for equipped play, recreation and greenspace.	None	
The Local Authority undertakes and actions play space assessments in	GREEN	GREEN	The Open space Survey needs to be updated in the context of the revised FIT	The 2010 Survey is still relevant and officers are undertaking annual	

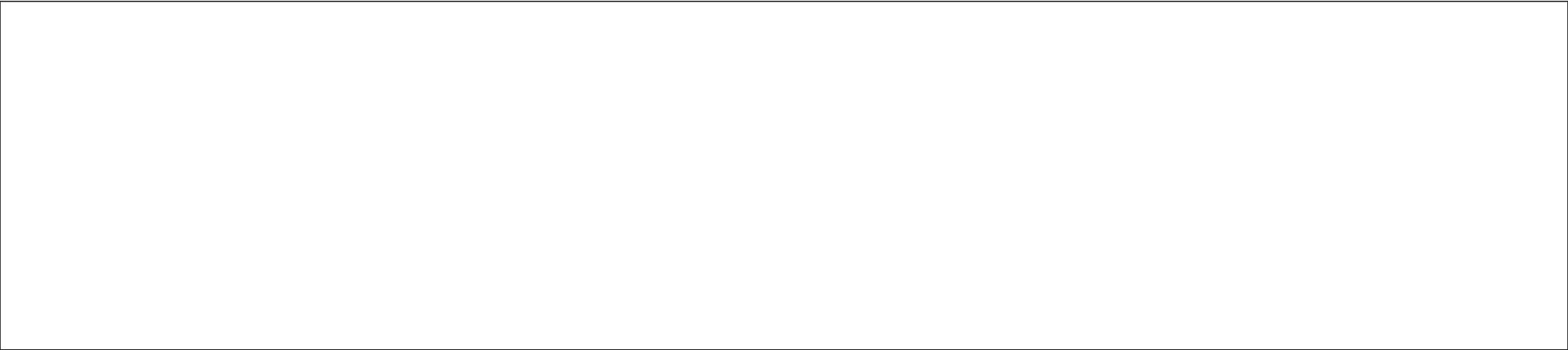
Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
designated play spaces			Standards 2015.	monitoring of this Survey to identify improvements and deterioration in facility provision	
The Local Authority has introduced smoke-free playgrounds	GREEN	GREEN	This has been introduced and all play areas in the County have been appropriately signed	None	
The Local Authority has removed 'no ball games' signs to encourage more children playing in the community	RED	RED	No progress on this matter to date	To examine with local councillors the potential to review these signs	
The Local Authority has erected signs, such as Play Priority Signs to encourage more children playing in the community	AMBER	AMBER	The Council has erected signs to encourage play in designated areas	However beyond designated areas no additional signage erected	
The Local Authority includes a recognition of the importance of playing fields to children's play when any disposal decisions are made	AMBER	AMBER	There are informal procedures in place to ensure this matter is considered	However this matter is very much a secondary consideration at this time of financial austerity	
The Local Authority includes children and their families in any consultations regarding	AMBER	AMBER	The formal procedure for the disposal of playing fields requires consultation with		

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
decisions to dispose of playing fields			the public including familieis		

General Comments: Open Spaces

How has the Local Authority ensured collaboration between Open Space Assessments (OSAs) and Play Sufficiency Assessments to improve spaces for play?
 Planning and Leisure Services continue to work well in partnership to undertake Open Space Assessments




Other Comments on Outdoor unstaffed designated play spaces



Matter D: Supervised provision

The Local Authority should aim to offer a range of supervised play provision.

RAG Status

Criteria fully met.	
Criteria partially met.	
Criteria not met.	

Play work provision

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority keeps an up to date record of all supervised play provision as described in the Statutory Guidance	AMBER	AMBER	The Play Development team continue working with the Flintshire Family Information Service to update the county database of all services and activities.		To ensure the provision of up to date information about all FCC play provision through the FCC and Family Information Service Website That Leisure Services develop and maintain a system of recording to ensure the findings of the Play Survey are up to date and capable to directing investment on a priority basis to those fixed play areas in greatest need. Flintshire Strategic Play

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority offers play provision which offers a rich play environment as described in the Statutory Guidance	AMBER	AMBER	All play provision (Albeit in the main temporary in terms of supervised play in the summer) provided by the local authority is delivered via the Play work Principles and measured against the First Claim quality monitoring system		Forum to coordinate the development of a plan which seeks to secure resources to enable the implantation of the Priority Development Area 2 - Play in Education Settings
The Local Authority ensures that partners are supported to offer rich play environments as described in the Statutory Guidance	AMBER	AMBER	Training has been provided for external organisations, partners and other areas of the children’s workforce. This has been enabled by Welsh	Training limited to one off funding from Welsh Government via the PSA grant 2015	To continue to identify funding for providing appropriate and relevant training for partner agencies.
Staffed play provision that the Local Authority provides meets the regulatory requirements and National Minimum Standards	GREEN	GREEN	All supervised play provision is delivered to meet the national Minimum standards. Registered provision is inspected annually by the Care and Social Services Inspectorate for Wales and has		None Identified

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan	
			received favourable and positive reports		None Identified	
Staffed play provision that the Local Authority funds meets the regulatory requirements and National Minimum Standards	GREEN	GREEN	All supervised play provision is delivered to meet the national Minimum standards. Registered provision is inspected annually by the Care and Social Services Inspectorate for Wales and has received favourable and positive reports			
Staffed play provision that the Local Authority's partners provide meets the regulatory requirements and National Minimum Standards	RED	RED	Not known	Not known		To monitor the development of any new play provision in the County. If any is identified ensure they meet the National Minimum Standards.
Staffed play provision across the Local Authority works to a recognised quality assurance programme	AMBER	AMBER	All playwork provided by the local authority, although in the main not requiring registration with CSSIW is still delivered in accordance with the regulatory requirements			To examine quality assurance programmes nationwide to identify and assess whether such programmes would be appropriate to Flintshire Play Service

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority priorities quality issues when engaging with/ commissioning the private sector to deliver recreational activities for children.	AMBER	AMBER	The local authority via leisure services and play services seeks to prioritise quality issues when commissioning the private sector to deliver recreational activities for children e.g. safeguarding and child protection		To engage with key FCC services to explore the value of developing a more integrated approach to the commissioning of private interests in the provision of children’s play and activities.
The Local Authority provides council premises and space free of charge to organisations which provide free (at the point of access) play provision for children	AMBER	AMBER	The local authority provide premises free of charge during the summer wherever there is supervised play provision to provide premises for use during inclement weather		To promote the value of play to key services providers and all schools with a view to developing successful partnership approaches between facility managers and play providers. The objective being to provide play providers with ‘in-kind’ accommodation support whilst delivering free play provision for the benefit of the community.

Structured recreational activities for children

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority is delivering on its responsibility to secure the services set out under Core Aim 4 for sport, leisure and culture	GREEN	GREEN	The local authority continue in partnership to support the play development team to provide the county summer playscheme programme		None Identified
The local “Creating an Active Wales” plan is increasing play and recreational activities for children	GREEN	GREEN			The Creating an Active Partnership forum, network and action plan provide the opportunity for actions identified through the Play Sufficiency Assessment to be developed in collaboration with other stakeholders.
Local Authority Partnership Agreements (LAPAs) are contributing to increasing free play and recreational activities	GREEN	GREEN			None Identified
The sports agenda contributes to the provision of sufficient recreational activities for children	AMBER	AMBER			None Identified
The cultural and arts	GREEN	GREEN			Where libraries are being

<p>agenda, is contributing to the provision of sufficient recreational activities for children</p>					<p>closed to work in partnership with Arts and Culture, together with the Asset Management Team to enable the former library facility to be transferred through existing powers to a Registered Community Enterprise eg This has already been done by Halkyn. To engage with Arts and Culture to explore the potential to deliver arts and culture activities at alternative facilities such as Schools, Leisure Centres and Community Halls.</p>
<p>The Local Authority Youth Service provides for children's opportunities for leisure and association</p>	<p>AMBER</p>	<p>AMBER</p>			<p>Working in partnership with the Integrated Youth Service and Education to develop engagement mechanisms which can successfully reach out to marginalised groups. This approach would seek to promote the Youth Service and afford the opportunity for children and young people from ethnic minorities to access provision. To engage with Youth</p>

					Services to ensure the opportunity is afforded within Youth Clubs for welsh speaking children and young people to converse in the medium of Welsh
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General Comments: Supervised play provision

Where the Local Authority has assessed settings as part of the Childcare Sufficiency Assessments (CSAs), how have these settings been assessed in respect of the quality of play opportunities they provide and offer?

The play needs of children are being incorporated into the CSA in the county. There have been discussion between the assessing officer and the play department. These discussions are ongoing.

How has provision that is not part of the CSA been assessed in respect of the quality of play opportunities they provide and offer?

Still in discussion

Matter E: Charges for play provision

The Local Authority should consider which play opportunities involve a charge and the extent to which the Local Authority takes these charges into account in assessing for sufficient play opportunities for children living in low income families as set out in the Statutory Guidance.

RAG status

Criteria fully met.	
Criteria partially met.	
Criteria not met.	

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Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority keeps records of the number of children living in low income families	GREEN	GREEN			To map the data and to compare the identified areas of concern, with the defined deprived areas. This may result in the identification of new areas of concern, where children may be living in poverty. The findings of this exercise will inform future corporate strategy development in tackling poverty.
The Local Authority keeps records of the number of children living in areas of deprivation	GREEN	GREEN			To map the data and to analyse further in relation to 2008 WIMD data. The findings of this exercise will inform future corporate strategy development in

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
					tackling poverty.
The Local Authority keeps records of the number of children living in rural areas	GREEN	GREEN			To map the data and to analyse. The findings of this exercise will inform future strategy development in improving access to play provision in rural areas.
The Local Authority keeps records of the number of disabled children and those with particular needs.	AMBER	AMBER			To engage with (FCC) Education to explore how the PLASC Census can be used to identify and address the needs of children and young people who may have disabilities and additional needs.
The Local Authority records the availability of no cost provision	AMBER	AMBER	Information held with the Flintshire Families Information Service		
The Local Authority records the provision of no cost / low cost premises used for play provision	AMBER	AMBER	Information held with the Flintshire Families Information Service		
The Local Authority records the provisions where grants or subsidies are available for play providers	AMBER	AMBER	Information held with the Flintshire Families Information Service		

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority provides subsidized transport for children travelling to play opportunities	RED	RED			<p>Flintshire Play Unit to continue to identify financial resources in order to develop play provision FCC will seek to influence the Welsh Government in order that sufficient funding is made available to maintain and improve public transport services. To engage with Transportation (Public Transport) to identify gaps in public transport provision where key play and leisure facilities could be better served and services orientated for children and young people's needs (eg children travelling unaccompanied)</p> <p>To engage with the Family Information Service and the Public Transportation Team in order to promote the advice and expertise available within FCC with regards to the hire and provision of transportation for events regular activities and out of school hours play provision</p>

General Comments: Charge for play provision




How is the Local Authority ensuring that children have access to no or low cost provision?

Sports Development work with a range of partners including town and community Councils, the police and housing associations in order to deliver sports sessions at no cost to children in deprived areas. Where a charge is needed in order to support sustainability, this is kept as low and as affordable as is possible.

Matter F: Access to space/provision

The Local Authority should consider all the factors that contribute to children’s access to play or moving around their community.

RAG Status

Criteria fully met.	
Criteria partially met.	
Criteria not met.	

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Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority keeps an up to date record of the number of 20 mph zones/school safety zones in residential areas	GREEN	GREEN	Record still maintained		To map this data alongside designated play areas and other play and recreation destinations; as well as designated pedestrian crossing points to identify where additional traffic calming may be of benefit to children and young people.
The Local Authority has an identified mechanism for assessing the impact of speed reduction and other road safety measures on the opportunity for children to play outside in their communities	AMBER	AMBER			To engage with transportation (Traffic) to explore the potential to review the existing highway safety assessment procedure to better consider the needs of children or young people

<p>The Local Authority has a plan(s) to reduce the negative effect of busy roads and junctions through the introduction of speed reduction measures and provision of safe crossing points/routes for pedestrians and cyclists</p>	<p>AMBER</p>	<p>AMBER</p>			<p>To explore with Transportation (Road Safety) over the course of 2013 how children and young people’s needs and views will be taken into account in the development of any Road Safety Plan for Flintshire. To engage with Transportation (Traffic) to explore the potential to use the accidents database to map out accidents involving child accidents. To use this data and work with Transportation (Road Safety) and make comparisons with mapped traffic calmed streets, locations of designated play areas; and locations of other key play/leisure destinations to identify if there is potential for further road safety improvement.</p>
<p>The Local Authority has a plan(s) to improve walking and cycle access to parks, outdoor play facilities and local leisure centres from residential areas</p>	<p>AMBER</p>	<p>AMBER</p>			<p>To further engage with Transportation (Policy) to promote the right of children to play and play as a key motivating factor for travelling within or away from a child’s neighbourhood area. To further engage with Transportation (Policy) to explore and better understand the needs of child in accessing play opportunities</p>

					<p>This could be achieved through schemes designed to meet ‘commuter’ needs which are also mindful of how children will access and use these same routes possibly justified using child road traffic accident data.</p>
<p>There is potential for the Local Authority to take further action to reduce traffic speed and improve road safety to promote play opportunities</p>	<p>AMBER</p>	<p>AMBER</p>			<p>To explore with Transportation (Road Safety) how children and young people’s needs and views will be taken into account in the development of any Road Safety Plan for Flintshire To engage with Transportation (Traffic) to explore the potential to use the accidents data base to map out accidents involving child accidents. To use this data and work with Transportation (Road Safety) and make comparisons with mapped traffic calmed streets; locations of designated play areas; and locations of other key play/leisure destinations to identify if there is potential for further road safety improvement.</p>

<p>The Local Authority uses road safety grants and/or other funding to support delivery of cycling training for children to national standards</p>	<p>AMBER</p>	<p>AMBER</p>			<p>To explore with Transportation (Road Safety) the potential to target key areas through the use of child accident data and possibly focusing on deprived communities (eg Communities first) to deliver cycle proficiency training for younger children through mapping of this data, alongside designated play areas and other play and recreation destinations; as well as designated pedestrian crossing points to identify where additional traffic calming may be of benefit to the children and young people.</p>
<p>The Local Authority uses road safety grants and/or other funding to provide pedestrian safety training for children</p>	<p>AMBER</p>	<p>AMBER</p>			<p>To engage with the Local Education Authority to explore the potential to identify what measures could be taken to help those schools who wish to participate in the KERBCRAFT scheme, but cannot provide sufficient competent volunteers</p>
<p>The Local Authority has an accessible and well-known way of arranging temporary road closures, to support more children to play outside their homes</p>	<p>RED</p>	<p>RED</p>			<p>To engage with Communities First and with Children and Young Peoples Partnership to identify whether there is a demand for temporary road closures to allow one of community play events. To engage with Transportation (Traffic) to explore the mechanism</p>

					currently available and the resource implications of putting in place temporary road closures.
The Local Authority refers to <i>Manual for Streets</i> when considering new developments and changes to the highway network/urban realm	AMBER	AMBER			To engage with Transportation to explore what opportunities exist to incorporate the needs of children and young people within street design and how the best practice contained within Manual for Streets can be used with greater success.
The Local Authority works to nationally recognised good practice guidelines when developing walking and cycling facilities	AMBER	AMBER	The Active Travel (Wales) Act 2013 was passed by the National Assembly for Wales on 1 October 2013 and received Royal Assent on 4 November 2013. Its purpose is to enable more people to undertake active travel for short journeys instead of using motorised vehicles where it is suitable for them to do so. Active Travel Routes will be utility routes i.e. to shops, health facilities, and education and health facilities and to employment. The local authority have a duty to map out their existing active travel routes and to also produce a map of routes for improvement which will be our aspirations over a 15 year plan period. We also have a duty to		Consultation completed December 2015 Implementation of plan to follow in due course

			publish the Existing Route Maps and to promote these routes.		
The Local Authority uses child pedestrian road accident casualty data to inform the location and design of interventions which help children get around independently in their communities	AMBER	AMBER			To engage with Transportation (Traffic) to explore the potential to use the accidents database to map out accidents involving child accidents. To use this data and work with Transportation (Road Safety) and make comparisons with mapped traffic calmed streets; locations of designated play areas; and locations of other key play/leisure destinations to identify if there is potential for further road safety improvement in communities outside of defined Community First areas.
The Local Authority considers children’s needs to access play opportunities when making decisions about public transport planning and expenditure	AMBER	AMBER			To explore with Transportation (Public Transportation) what options may exist in reviewing the Deeside Shuttle Service in offering children and young people access to key leisure and play destinations. To explore with the Local Education Authority and Transportation (Public Transportation) what options may exist for improving flexibility in school bus services. Possibly a longer school day may be appropriate for some schools.

Information, publicity and events:

For children and families to take part in play opportunities, recreational activities and events it is necessary for them to know what is available in their area.

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Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority has a clearly identified section on its website which gives information about play opportunities as described in the Statutory Guidance (play areas, play provision, clubs and their accessibility)	GREEN	GREEN	Information on The Flintshire county Council webpages headed Play Sufficiency or Children Play in Flintshire; Sports Development, Culture and Libraries and Leisure Services – also information posted on the Family information Services webpages		To ensure the FIS web pages are linked and prominently promoted by the FCC Play Unit web pages and other key websites eg. Children and Young Peoples Partnership
The Local Authority provides information on access to play opportunities and contact for support if required	GREEN	GREEN	Information on The Flintshire county Council webpages headed Play Sufficiency or Children Play in Flintshire; Sports Development, Culture and Libraries and		To ensure the FIS web pages are linked and prominently promoted by the FCC Play Unit web pages and other key websites eg. Children and Young Peoples Partnership

			Leisure Services – also information posted on the Family information Services webpages		
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<p>The Local Authority supports and publicises events which encourage play opportunities and events for children and families</p>	<p>AMBER</p>	<p>AMBER</p>	<p>The local authority has continued its support of the county summer playscheme programme in Flintshire and all new play initiatives including new build and refurbishment of children’s equipped play areas</p>		<p>To explore with the Children and Young Peoples Partnership to identify whether the FIS website is widely promoted. To engage with the Local Education Authority to explore the options for engaging successfully with known ethnic minority communities whose children attend local schools. To target these communities through Schools and to ensure that the information is made available in appropriate language formats.</p>
<p>The Local Authority publicises information which contributes to positive community attitudes to play</p>	<p>GREEN</p>	<p>GREEN</p>	<p>The local authority promotes and supports via corporate communications the county summer playscheme programme in Flintshire and all new play initiatives including new build and refurbishment of children’s equipped</p>		<p>To continue to engage with the media to highlight and promote existing good practice and good news stories from the County; to promote play opportunities, to identify the need for play opportunities particularly</p>

			play areas		in those areas where there are identified deficiencies in provision; and to positively challenge public perceptions of children, young people, and the value of play
The Local Authority publicises helpful hints and support for parents to help them encourage their children to play	AMBER	AMBER	<p>This action has been achieved via the PSA grant from Welsh Government to work in partnership with Playwales to analyse data received from 600+ children, young people and residents in Flintshire with regard to their PLAY MEMORIES and play experiences. The results were collated and published on the Flintshire webpages. Posters with tips for parents and carers were also sent to all Flintshire schools library services etc. during 2015</p> <p>General Information is published on the local authority</p>		<p>To explore with Family Information Service and the Children and Young Peoples Partnership what additional measures could be developed to help parents meet children's play needs</p> <p>There is a need for the Play Unit (Public Open Spaces to review current practice and consider the introduction of a new policy where play is promoted on all appropriate public open space (eg not allotments and other sensitive spaces)</p> <p>To continue to engage with the media to highlight and promote</p>

			<p>website with regard to advice for parents and carers about playwork</p> <p>Practical tips for children playing out in the summer and links to other play orgs etc.</p> <p>The county Twitter account has access to 10,000 residents and any play/leisure/recreational activity is communicated through this for maximum publicity</p>		<p>existing good practice and good news stories from the County; to promote play opportunities; to identify the need for play opportunities particularly in those areas where there are identified deficiencies in provision; and to positively challenge public perceptions of children, young people, and the value of play.</p>
<p>The Local Authority widely uses on-site signposting to safeguard and promote play</p>	<p>AMBER</p>	<p>AMBER</p>	<p>Signs are placed on every equipped play area in the county and temporary signs erected at the 60 sites for the delivery of playschemes during the summer</p>		

The Local Authority engages with the media to encourage the positive portrayal of children playing in the local area	GREEN	GREEN	There is a great emphasis on good news stories from the local authority to the local media and children's play/leisure/recreation in Flintshire all feature		
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General Comments: Access to space/provision

How has the Local Authority ensured collaboration to ensure children can move around their communities to increase access to opportunities for playing?

The Active Travel (Wales) Act 2013 was passed by the National Assembly for Wales on 1 October 2013 and received Royal Assent on 4 November 2013. Its purpose is to enable more people to undertake active travel for short journeys instead of using motorised vehicles where it is suitable for them to do so. Active Travel Routes will be utility routes i.e. to shops, health facilities, education and health facilities and to employment. Local Authorities have a duty to map out their existing active travel routes and to also produce a map of routes for improvement which will be our aspirations over a 15 year plan period. The local authority have a duty to publish the Existing Route Maps and to promote these routes. Flintshire County Council have recently completed their consultation in December 2015

General Comments Information, publicity, events

How has the Local Authority positively used information to support access to play provision?

The County still manages and delivers in partnership with local town and community councils and the Urdd a summer playscheme programme for 4000 + children during a five week period. This event provides a ‘cornerstone’ for play delivery in the county. The scheme has a high profile and is highly regarded by communities in Flintshire. The summer programme is a major event in the county and is well promoted and showcased via the local media

All of the information relating to children’s play including PSA, locations of summer play service, equipped play areas, skate parks and other recreational and cultural services are maintained on the Flintshire Families Information Services database and also via the local authorities webpages

Matter G: Securing and developing the play workforce

The Local Authority should provide information on the organisational structure of the policy area which manages the play agenda and the play workforce.

RAG status

Criteria fully met.	
Criteria partially met.	
Criteria not met.	

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority keeps up to date information regarding the workforce across the Local Authority (this should include the number of playworkers, play management structure, qualification levels, training opportunities and volunteers)	AMBER	AMBER	All records are retained by Managers via the county electronic system	The majority of play workers (100 Community Play Team Members) employed by the local authority are employed on a relief, fixed term contract As such are provided with 37 hours of a variety of training opportunities including paediatric first -- aid, safeguarding and child protection, health and safety in the delivery of play services and risk management	For FCC Play Unit and FCC Corporate Training to undertake a Workforce Skills Audit of FCC to assess skill levels in managing children’s play opportunities. For FCC Play Unit and FCC Corporate Training to include play awareness and play development within the Flintshire Workforce Development Plan To annually review every staff members progress in achieving Playwork Qualifications to

<p>The Local Authority supports all of the workforce to achieve the qualification level required by the Welsh Government's National minimum Standards</p>	<p>AMBER</p>	<p>AMBER</p>	<p>The local authority does support permanent staff to achieve the level of qualification required by Welsh Government to meet the minimum standards.</p>	<p></p>	<p>playwork qualification over the time of their employment. Develop FCC staff as training deliverers so they are able to provide training and qualifications.</p>
<p>The Local Authority supports the workforce to achieve the accepted qualification levels set out by Skills-Active</p>	<p>AMBER</p>	<p>AMBER</p>	<p></p>		<p>To annually review every staff members progress in achieving Playwork Qualifications to ensure we meet any requirements set out via NMS To identify a funding source to support summer seasonal staff to work towards a playwork qualification over the time of their employment Develop FCC staff as training deliverers so they are able to provide training and qualifications For FCC Play Unit and FCC Corporate</p>
<p>The Local Authority includes playwork within its Workforce Development strategies</p>	<p>RED</p>	<p>AMBER</p>	<p>Playwork is considered an integral part of the local authorities Children's workforce development strategies</p>		

					<p>Training to undertake a Workforce Skills Audit of FCC to assess skill levels in managing children’s play opportunities</p> <p>For FCC Play Unit and FCC Corporate Training to include play awareness and play development within the Flintshire workforce development plan. To further consider the use of volunteers across the Authority with FCC Human Resources to explore the potential for maximising the opportunities that can be made available to volunteers (up-skilling and experience) whilst maximising the value of volunteers for assisting in the provision of play services.</p> <p>For FCC Play Unit to engage with FCC</p>
<p>The Local Authority supports partners to deliver appropriate training to community groups, parents and volunteers</p>	<p>AMBER</p>	<p>AMBER</p>	<p>Through the provision of the PSA grant awarded to Flintshire County Council by Welsh Government in 2014 & 2015 the local authority has delivered play-work and community play training to 120 community members including:- Children’s workforce; Voluntary sector; child-minders, Flintshire Primary schools & Forest schools; other service areas</p>		

			<p>within the local authority and local town and community councils</p>		<p>corporate services and the Flintshire Local Voluntary Council to explore the potential for the provision of appropriate training to community groups, parents and volunteers. To lobby Welsh Government and Flintshire County Council to make the resourcing available to fund the training programme.</p>
<p>The Local Authority has undertaken a comprehensive training needs analysis for the play workforce as defined in the toolkit glossary</p>	<p>AMBER</p>	<p>AMBER</p>	<p>A full comprehensive training needs analysis is undertaken for leisure Services staff in relation to the necessary skills required to deliver services appropriately. Both the Play Development team and the technical play team are qualified to the required level to deliver quality public services</p>		<p>FCC Play Unit to undertake an annual review of comprehensive training needs analysis and to develop an appropriate training programme. FCC Play Unit to develop and present a case through the Strategic Play Forum the needs for a ring-fenced training budget to develop the Play workforce.</p>

The Local Authority has a staff development budget ring fenced for play, including playwork	RED	AMBER	Leisure Services hold a limited general training budget		FCC Play Unit to develop and present a case through the Strategic Play Forum the needs for a ring-fenced training budget to develop the play workforce. To lobby FCC and Welsh Government for resources to fund the training objectives of the Flintshire Play Strategy. For FCC Play Unit and FCC Corporate Training to undertake a Workforce Skills Audit of FCC to assess skill levels in managing children's play opportunities.
The Local Authority takes action to expand the variety of learning and development opportunities that are offered to staff	AMBER	AMBER	There are a wide variety of in house training opportunities to add to individual workers own CPD including IT skills, first aid, manual handling, report writing		For FCC Play Unit and FCC Corporate Training to include play awareness and play development within the Flintshire workforce development plan.

<p>There is a comprehensive range of Continuing Professional Development (CPD) opportunities available for playworkers in the area</p>	<p>AMBER</p>	<p>AMBER</p>	<p>There are a wide variety of in house training opportunities to add to individual workers own CPD including IT skills, first aid, manual handling, report writing</p>		<p>For FCC Play Unit and FCC Corporate Training to undertake a Workforce Skills Audit of FCC to assess skill levels in managing children’s play opportunities.</p>
<p>There is a comprehensive range of CPD opportunities for a range of professionals who work with children</p>	<p>AMBER</p>	<p>AMBER</p>	<p>There are a wide variety of in house training opportunities to add to individual workers own CPD including IT skills, first aid, manual handling, report writing</p> <p>Partner organisations are able to access summer play team training opportunities which includes: First aid training, safeguarding and child protection, risk management and equality training</p>		<p>For FCC Play Unit and FCC Corporate Training to include play awareness and play development within the Flintshire workforce development plan</p> <p>To lobby Welsh Government and FCC to make the resourcing available to fund the training programme</p>
<p>Training is available for volunteers and parents to develop their knowledge on skills in play work</p>	<p>RED</p>	<p>AMBER</p>	<p>Through the provision of the PSA grant awarded to Flintshire County Council by Welsh Government in 2014 & 2015 the local authority has</p>	<p>The ‘one off’ nature of the PSA grants from Welsh Government made this work within the action plans achievable. There is</p>	

			delivered play-work and community play training to 120 community members including:- Children’s workforce; Voluntary sector; child-minders, Flintshire Primary schools & Forest schools; other service areas within the local authority and local town and community councils	a big demand in the county and these courses were well received. However, without additional funding it is not possible to continue to provide this type of training	To lobby Welsh Government and FCC to make the resourcing available to fund an awareness raising programme.
Training awareness sessions are available for professionals and decision makers whose work impacts on children’s opportunities to play	RED	AMBER	Through the provision of the PSA grant awarded to Flintshire County Council by Welsh Government in 2014 & 2015 the local authority has delivered play-work and community play training to 120 community members including:- Children’s workforce; Voluntary sector; child-minders, Flintshire Primary schools & Forest schools; other service areas within the local authority and local town and community councils	The ‘one off’ nature of the PSA grants from Welsh Government made this work within the action plans achievable. There is a big demand in the county and these courses were well received. However, without additional funding it is not possible to continue to provide this type of training	

General Comments Securing and developing the play workforce

How has the Local Authority met the requirement to undertake or secure the managerial and delivery functions necessary to achieve sufficient play opportunities?

How has the Local Authority ensured it understands and provides for the workforce development needs of the play workforce (as defined in *Wales: A Play Friendly Country*)?

How has the Local Authority ensured it understands and provides the playwork workforce (as defined in *Wales: A Play Friendly Country*)?

The local authority via the Play team within public open spaces has continues to implement the Play Action plan for year 1. Where it has been able to maximise resources or undertake some quick wins. Progress has been made in a number of areas since 2013 against a back drop of financial challenges




Sports Development – There is a workforce plan for sports coaches with a qualification structure. We also support a wide range of volunteers including young volunteers and adults (including parents)

Up to date information is kept on the workforce including future needs for CPD

Matter H: Community engagement and participation.

The Local Authority should consult widely with children, their families and other stakeholders on their views on play provision. It should also promote wide community engagement in providing play friendly communities.

RAG Status

Criteria fully met.	
Criteria partially met.	
Criteria not met.	

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Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority promotes initiatives to engage youth groups, school councils, school governing bodies, community groups and other relevant groups in enhancing play opportunities for children in its area.	AMBER	AMBER			To work with Corporate Services to develop approaches to minimise consultation duplication and overload for stakeholders, whilst simultaneously maximising the potential for collaboration between FCC Services, in delivering play opportunities for children and young people
The Local Authority promotes community engagement in: <ul style="list-style-type: none"> - making space available and suitable for play - organising play events - positive attitudes towards children and play - training on the importance of play. 	AMBER	AMBER			To work with Corporate Services to develop approaches to minimise consultation duplication and overload for stakeholders, whilst simultaneously maximising the potential for collaboration between FCC Services in delivering play opportunities for children and young people. To continue to engage with FCC

					<p>Councillors; Town and Community Councillors, FCC decision makers, Third Sector, with adults in the community to raise awareness of the importance of play, to highlight how decisions impact on play, and to provide training and raise awareness of play value.</p> <p>To engage with local, regional and national media to promote positive attitudes to children and young people and to promote the value of play.</p>
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General Comments Community engagement and participation.

How has the Local Authority effectively used existing mechanisms for children’s participation and family consultation processes with regards to play?

All children attending summer playschemes (4,010 during 2015) are consulted on an annual basis with regard to their views on playing out and play opportunities in their own communities

The Flintshire Children and Young People’s Partnership have a variety of forums, groups and methods of engaging with children and young people across the county via their involvement and participation work




The local authority via the Children’s and Young People’s Partnership offer training for effective community engagement and participation

Sports Development work with school councils and have played a large role in establishing school sports councils. We have supported students to work with Governors and helped students become coaches with community sports groups and in youth clubs

Matter I: Play within all relevant policy and implementation agendas

The Local Authority should examine all its policy agendas for their potential impact on children’s opportunities to play and embed targets and action to enhance children’s play opportunities within all such policies and strategies.

RAG Status

Criteria fully met.	
Criteria partially met.	
Criteria not met.	

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Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
There is a named person on the Local Service Board who champions children’s play and ensures that the Play Sufficiency Assessment and Action Plan contribute to and are incorporated within the Single Integrated Plan	AMBER	AMBER			Following production of the Play Sufficiency Assessment, a presentation will be delivered for the two Play Champions of Flintshire County Council. This presentation will take the form of a briefing, to ensure that the findings of the PSA, can best be presented onto other key decision making groups, including the Local Service Board

Education and schools

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
Schools ensure that children are provided with a rich play environment for breaks during the school day	AMBER	AMBER	<p>The local authority has piloted a play project the Playful Futures project in Flintshire at three primary schools during the Autumn term. The early evaluation of this pilot is that it has had a majorly positive impact on the whole school day</p> <p>This pilot was enabled via the PSA grant received from the Welsh Government 2014 & 2015</p>		To engage with the Local Education Authority and to identify how best to engage with individual schools to identify how schools have sought to provide rich play environments and to promote good practice.
Schools provide play opportunities during out of teaching hours	AMBER	AMBER	<p>The local authority has piloted a play project the Playful Futures project in Flintshire at three primary schools during the Autumn term. The early evaluation of this pilot is that it has had a majorly positive impact on the whole school day</p> <p>This pilot was enabled via</p>		To engage with the Local Education Authority and to identify how best to engage with individual schools. To identify how schools have sought to provide out of school hours play

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
			the PSA grant received from the Welsh Government 2014 & 2015		opportunities and to promote good practice.
Schools provide access to school grounds for playing out of school times	AMBER	AMBER	<p>The local authority has piloted a play project the Playful Futures project in Flintshire at three primary schools during the Autumn term. The early evaluation of this pilot is that it has had a majorly positive impact on the whole school day</p> <p>This pilot was enabled via the PSA grant received from the Welsh Government 2014 & 2015</p>		<p>To engage with the Local Education Authority and to identify, how best to engage with individual schools. To identify whether school grounds are accessible for community use (Out of school hours / out of term time) and whether this is open access or requires booking with the school.</p> <p>To engage with Education and the Corporate Health and Safety Team to identify appropriate methods and guidance that could be presented to schools, to show how school grounds could be made available to the</p>

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
			The Play Development Team, Playful Futures consultant and Senior lecturer in playwork at Leeds Beckett University will be presenting to the federation of Flintshire Headteachers in march 2016 as a direct result of the success of this project		community (Either open access or through bookings) whilst maintaining security of buildings and other assets. FCC to hold county wide public Consultation during 2016
Schools encourage children to walk and cycle to school	AMBER	AMBER	<p>The local authority employs a Healthy Schools officer to work with schools to encourage walking and cycling</p> <p>The local authority were able to purchase and install cycle racks (12 cycles) at 8 school and leisure locations in line with the Active Travel Plan for Flintshire. This was enabled via the PSA grant received from Welsh Government during 2014 & 2015</p>		

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
<p>The Local Authority offers guidance to ensure schools understand and ensure that regular outdoor play is not curtailed</p>	<p>AMBER</p>	<p>AMBER</p>	<p>The local authority has piloted a play project the Playful Futures project in Flintshire at three primary schools during the Autumn term. The early evaluation of this pilot is that it has had a majorly positive impact on the whole school day</p> <p>The Play Development Team, Playful Futures consultant and Senior lecturer in playwork at Leeds Beckett University will be presenting to the federation of Flintshire Headteachers in march 2016 as a direct result of the success of this project</p> <p>This pilot was enabled via the PSA grant received from the Welsh Government 2014 & 2015</p>		<p>To engage with the Local Education Authority, to promote the value of break-times for facilitating children’s play. To engage with the Local Education Authority, Pilot project delivered at three Flintshire Primary schools during 2015/2016 to provide evidence of the effectiveness of a Playwork approach during school lunchtimes. The Play Unit have been invited to provide a presentation to the federation of Primary school Headteachers in Flintshire with the results from the pilot project which has proven very successful</p>

Town and Country Planning

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Development Plan recognises and addresses the outdoor play needs of children of various age groups and abilities	RED	AMBER			Flintshire County Council has already made commitments to commence a Local Development Plan. Work is currently underway. The Flintshire Strategic Play Forum will engage with the Planning Authority, to ensure that the policies that are drafted are reflective of the play needs of children of different ages and abilities

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Traffic and Transport

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
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Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The local Transport Plan recognises the importance of local streets, roads and walking and cycling route in offering play opportunities for children of different ages and abilities	AMBER	AMBER			To engage with Taith to promote the needs of children and young people in accessing and utilising paths, cycleways and public transportation services to access play, recreation and leisure facilities.
The local Transport Plan identifies ways of assessing and addressing the needs of all groups including those which are often marginalised.	GREEN	GREEN			To engage with Taith to promote the needs of children and young people in accessing and utilising public transportation services.

Health and Wellbeing

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority plans and agenda to promote health and well-being recognise the importance of play for children's and families' physical health and well-being	AMBER	AMBER			Each of the key strategic partnerships to continue to regularly monitor programmes, that directly impact on play for children's and families' physical health and well-being.

Child Poverty

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Local Authority's tackling poverty agenda and plans recognise the importance of ensuring that play opportunities are available to all families regardless of their income.	GREEN	GREEN			To seek to influence the Welsh Government in order that funding be made available to enable existing services to be continued for the benefit of children and promoting and providing play opportunities.

Early Years/Childcare

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
Early Years, and Flying Start plans and services recognise the importance of play and contribute to the provision of rich play opportunities for younger children	GREEN	GREEN			None identified
The Childcare Strategy offers guidance to ensure local childcare providers understand the importance of and provide a rich play environment as a routine part of the care they provide	GREEN	GREEN			To engage with the Children and Young Peoples Partnership, to explore what is already being done to engage child-care providers, to promote rich play environments.

Family policy and initiatives

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
Family support initiatives provide up to date information and support for parents to enable them to support their children to play	GREEN	GREEN			None identified

Inter-generational policy and initiatives

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
There are a range of play based approaches to inter-generational activity	AMBER	AMBER			Flintshire Play Unit via Family Information Service to promote good practice regarding inter-generational projects.
There is a creative approach to inter-generational activity which encourages better interaction between children of different ages	AMBER	AMBER			All services involved in providing inter-generational activities which encourages better interaction between children of

					different ages. To utilise the services of the Family Information Service in order to raise awareness and promote activity
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Community Development

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Community Strategy makes a clear statement regarding the rights of children to play within their communities	GREEN	GREEN			To engage with Corporate Services to explore the potential to enshrine the “Right of the Child to Play” within the community within future revisions of the Community Strategy and/or within the FCC Flintshire Single Integrated Plan
The Community Strategy supports communities to provide play opportunities for their children	GREEN	GREEN			None Identified
The Community Strategy makes a clear statement regarding how providing play opportunities	GREEN	GREEN			None Identified

contributes to community cohesion					
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Community Safety

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Community Safety Strategy makes a clear statement which recognises the rights of children to play in their communities	RED	RED			To contribute to future reviews of the Community Safety Partnership Plan, to ensure that the views of children and young people are included and that the 'right to play' is recognised within that plan.
The Community Safety Strategy includes actions which provide a safe environment for children to play in their communities	AMBER	AMBER			To contribute to future reviews of the Community Safety Partnership Plan to ensure that the views of children and young people are included and that there is explicit recognition of the value of play as a diversionary activity within the community. To engage with the

					Community Safety Partnership to strengthen existing links in the delivery of 'diversionary' and 'preventative' interventions.
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Health and Safety

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Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
The Health and Safety policies explicitly recognise the value of children being able to experience risk and challenge	AMBER	AMBER	The local authorities' health and safety unit provide support and advice on all children's play and leisure issues, The allocation of a specific officer has enabled a close working partnership to enable both a robust approach to health and safety, developing in partnership proper systems of working and procedures which underpin play provision. The Local		To engage with the Health and Safety Team to explore the potential to formally review Health and Safety Policies, with a view to include reference to risk and challenge within children's play

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
			<p>Authorities health and safety Unit have developed a bespoke training for Risk management in the delivery of play services. This is bespoke to the temporary team and is based on years of delivery. The child is at the centre of the training but also there is protection through knowledge for the workforce. The training is delivered by the health and safety officer during the training for the summer team via a variety of both formal classroom and practical sessions. Playworkers are additionally made aware of both risk benefit and dynamic risk assessment and the practicalities within a short term delivery</p>		
<p>The Health and Safety policies and procedures incorporate the risk-benefit approach to health and safety</p>	<p>AMBER</p>	<p>AMBER</p>			<p>To engage with the Local Education Authority, the Corporate Health and Safety Team and with key information</p>

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
assessments as recommended by the Health and Safety Executive (HSE)					networks such as the Family Information Service and the Children and young Peoples Partnership to help develop health and safety awareness and overcome attitudes of risk aversion
The Local Authority offers the provision of insurance through the Local Authority scheme to all third sector play providers and community councils	GREEN	GREEN			To engage further with (FCC) Corporate Health and Safety and with the (FCC) Insurance office, to explore what improvements can be made in extending cover for third sector and community councils to make it easier to deliver activities and 'one-off' events. This might be achieved simply by offering an advice sheet and guidance, as to what third sector and community groups

Criteria	RAG Status 2013	RAG Status 2016	Evidence to support strengths	Shortfalls	Identified Actions for action Plan
					need to take into account in ensuring that sufficient insurance provision is made.

General Comments: Play within relevant policy and implementation agendas

Please use this section to highlight successes of collaboration across policy areas to improve play opportunities.

Conclusion

This section should identify the key priorities for the Local Authorities in accordance with the regulations and described in the Statutory Guidance.

For the local authority to identify two new key Play Champions to represent children’s play at the highest strategic level and to ensure that play is high on all agendas, including the Single Integrated Plan

To reinvigorate the Flintshire Strategic Play Forum, a multi-agency group to provide guidance for the larger play network. The FSPF will be responsible for overseeing and monitoring the implementation of the Play Sufficiency Action Plan, 2016

For the local authority to continue to develop effective partnerships to safeguard children’s play in the county. With regard to equipped children play areas the county will continue to explore of alternative delivery models (ADM) and Community asset transfer schemes (CAT)

To continue to provide the highest quality play opportunities for children in the county, including the appropriate training of staff

To continue to deliver high quality play services to children, young people and communities in partnership via full consultation and identified need

Way forward

This section should briefly introduce the Action Plan which sets out what steps need to be taken to improve the opportunities for children to play within the Local Authority area, including what mechanism and criteria were used to agree and prioritise actions. It should also describe the actions the Local Authority will take with regards to change in infrastructure, partnership working or mechanisms to ensure that it is well placed to deliver on the duty to secure sufficient play opportunities.

Signed:

Date:

Play Sufficiency Action Plan



Llywodraeth Cymru
Welsh Government

Name of local authority:	FLINTSHIRE COUNTY COUNCIL
Name of person responsible officer:	MIKE WELCH
Job title:	PRINCIPAL LEISURE OFFICER
Date of completion:	31st MARCH, 2016



Actions to be taken to address the issues / shortcomings recorded in the Play Sufficiency Assessment

Proposed actions for the period of 1st April 2016 – 31st March 2017

(Funding source: funding from Local Authority own budgets and to be included in the Single Integrated Plan).

Matter	Priorities	Targets	Milestones	Resources, including costs	Funding source (new or existing funding streams)
Statutory Guidance-policy framework	Reinvigoration of the Flintshire Strategic Play Forum	Representation for children’s play at the highest strategic level Delivery and implementation of the Play Action Plan	Appointment of two new play champions to represent play at the highest strategic level 1 st Meeting of newly formed Flintshire Strategic Play Forum. Minutes from all meetings recorded	No cost	N/A
Matter A: Population	To continue to access current and relevant data to plan services appropriately and to assist in targeting those most vulnerable groups	To maximise the use of resources to target communities and children most in need	Representation at the first meeting from the third sector and relevant organisation on the Flintshire Strategic Play Forum	Potential Costs of volunteer attendance	To be identified

<p>Matter B: Providing for diverse needs</p>	<p>To continue to develop existing and identify new partnerships for children with diverse needs</p>	<p>For the Flintshire Strategic play Forum to identify current availability of services and to coordinate the development of other complimentary services To work with a range of other service areas and providers to share good practice and form new partnerships</p>	<p>Representation at the first meeting from the third sector and relevant organisation on the Flintshire Strategic Play Forum</p>	<p>Potential Costs of volunteer attendance</p>	<p>To be identified</p>
<p>Matter C: Space available for children to play</p>	<p>For the play unit and leisure services continue to work in partnership with planning, housing and environmental services through joint projects and their representation within the Flintshire Strategic Play Forum</p>	<p>Access to both quality and quantity of play provision in accordance with legislation and via joint consultation</p>	<p>Representation from these important strategic service areas at first meeting of newly formed Flintshire Strategic Play Forum. Minutes from all meetings recorded</p>	<p>Core funding of existing staff within each service area</p>	<p>Local Authority core budget</p>

<p>Matter D: Supervised provision</p>	<p>Identify new and alternative methods of delivery in partnership with local town and community councils and the third sector</p>	<p>Continued delivery for the Flintshire Summer Play scheme programme from 2017 onwards</p>	<p>Identification of funding partners for summer playscheme 2017</p>	<p>The local authority core budget or summer playschemes allows for the employment of the Play development Officer who will work to identify new, alternative and sustainable resourcing</p>	<p>To be identified via partnership consultation during 2016</p>
<p>Matter E: Charges for play provision</p>					
<p>Matter F: Access to space/provision</p>	<p>For the play unit and leisure services continue to work in partnership with planning, housing and environmental services through joint projects and their representation within the Flintshire Strategic Play Forum</p>	<p>Access to both quality and quantity of play provision in accordance with legislation and via joint consultation</p>	<p>Representation from these important strategic service areas at first meeting of newly formed Flintshire Strategic Play Forum. Minutes from all meetings recorded</p>	<p>Core funding of existing staff within each service area</p>	<p>Local Authority core budget</p>

<p>Matter G: Securing and developing the workforce</p>	<p>Accessing of training opportunities for all staff involved in Children’s play</p>	<p>To maintain the quality of the delivery of play services in the county both for supervised play and the inspection and technical team</p>	<p>Development of workforce training plan in accordance with the delivery of quality play services- June 2016</p>	<p>Identification of grants and other revenue streams to assist with the costs for training in addition to the local authority core budget</p>	<p>To be identified via partnership consultation during 2016</p>
<p>Matter H: Community engagement and participation</p>	<p>To continue to safeguard children’s play in the county via new partnerships with communities in the county including the development of Alternative delivery Models and Community Asset Transfer</p>	<p>Consultation with children, young people and communities Safeguarding of equipped children play areas</p>	<p>Sustainability of children’s opportunities to access supervised play opportunities. Identified partners identified to deliver the Flintshire County Summer playscheme in 2017</p> <p>Public consultation with all partners with regard to the Transfer of assets and alternative delivery models for equipped play areas</p>	<p>The Play Unit and Leisure Services have identified this as a priority work area for 2016/2017</p>	<p>Core funding from local authority</p>

<p>Matter I: Play within all relevant policy and implementation agendas</p>	<p>For the local authority to ensure that children’s play issues are represented at the very highest strategic level and that all service areas are mindful and proactive with regard to childrens right to play</p>	<p>Appointment of Chair for the Flintshire Strategic Play Forum April 2016</p> <p>1st meeting to be arranged for May 2016</p>	<p>Reinvigoration of the Flintshire Strategic Play Forum</p> <p>Appointment of two new play champions to represent play at the highest strategic level</p>	<p>No cost</p>	<p>N/A</p>
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The feedback on the Play Sufficiency Assessment is based on the evaluation of how the criteria listed below have been met. The Play Sufficiency Assessment and Action Plan therefore must have provided:

A comprehensive account of the changes made by the Local Authority in its structure/culture to embed play values.

The Local Authority took some significant steps to introduce changes in its own structure/culture such as the appointment of two Play Champions at senior level with the County Council, the establishment of a Flintshire Strategic Play Forum and the Play Sufficiency Working Group. The Local Authority also built up good relationships with other departments and partners organisations. Publicity initiatives were innovative as the publication in other languages (for instance Polish) of the Play Sufficiency Assessment Stakeholders Event Report planned for the near future.

A comprehensive account of the methodological approach chosen by the Local Authority in the completion of the self-assessment report.

The Local Authority chose a good methodological approach which consisted of qualitative (discussion groups) and quantitative (online questionnaire/snap system) methods. Consultations have been also undertaken.

A comprehensive account of the current situation by matter.

The Local Authority provided a comprehensive account of the current situation by matter and genuinely recognised that improvements must be made. Where challenges have been faced (such as maintenance of gypsy traveller sites, signage, record of low cost premises, roads closure and workforce development) actions have been planned to solve issues. Engaging with the Community and linking play policy to other policy areas is a work in progress.

A comprehensive account of the changes needed to create a play friendly environment.

The Local Authority has included actions against each of the red areas identified; strengths and shortcomings were reported.

A comprehensive account of the Local Authority plan (operational and financial) outlining how such changes will be achieved and by when.

The Local Authority's Action Plan has identified targets and milestones, but financial planning needs to be more accurate (some figures are missing as needs have not been assessed). It would be helpful for the Welsh Government to quantify the financial needs of the Local Authority when exploring funding resources.

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CABINET

Date of Meeting	Tuesday, 22 March 2016
Report Subject	Business Case for Solar Farms at Brookhill and Standard Landfill Sites
Cabinet Member	Deputy Leader and Cabinet Member for Environment
Report Author	Chief Officer (Streetscene and Transportation)
Type of Report	Strategic

EXECUTIVE SUMMARY

This is an update report on the opportunity to develop Solar farms at Brookhill and Standard Landfill sites, Buckley. A previous report (June 2015) identified the potential benefits of investing in larger scale Solar farms to the Council in terms of generating a revenue stream, and reducing the Councils carbon footprint and hence carbon taxation.

Government intervention, by way of a consultation on future renewable energy incentives, caused considerable uncertainty within the Solar industry. Shortly before Christmas 2015, the Government finally reported on the consultation, and although incentives have been reduced quite significantly, there is still a decent return on investment provided some of the generated energy can be used within our own buildings, such as Alltami depot.

The APSE framework contact is operational and the tender for the two sites was sent out on the 27th November with a return date of the 24th December.

Planning applications for the two schemes have been submitted and have been considered at the February Planning committee meeting. Although both sites have protected Great Crested newt habitats, discussions with National Resource Wales (NRW) suggest that with appropriate mitigation works, the projects could proceed within the identified timescales.

Electricity Grid connections have also been agreed, so all the practical elements required to proceed with the projects are in place, or in process, and subject only to Final Cabinet approval and Planning consent.

RECOMMENDATIONS

1	That Cabinet consider the report, and approves the development of the two Solar farms, and the high voltage connection of Brookhill landfill site to Alltami Depot.
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REPORT DETAILS

1.00	BUSINESS CASE FOR SOLAR FARMS AT BROOKHILL AND STANDARD LANDFILL SITES
1.01	The U.K. Government's response to its consultation on financial incentives for renewable energy systems was finally released on 17 th December 2015, revealing significant reductions to most technologies. The new rate for larger scale Photo Voltaic systems is 2.27p/KWh.
1.02	Detailed Planning Applications for the two sites were submitted on the 24 th November and were due to be considered at the February Planning Committee meeting.
1.03	When detailed designs were drawn up, the proposed installed capacity of the Photo Voltaic arrays changed slightly from the initial assessments, this is due to site constraints and topographic reasons, particularly the gradient of the sides of the landfill sites.
1.04	The planning applications will therefore be based on circa 400 KWp at Brookhill landfill site and circa 850 KWp at Standard Landfill site. Final ratings of the arrays will only be available following detailed designs and site investigations by the appointed installer, as the contract requires a performance level that can only be calculated in conjunction with the precise orientation of the arrays.
1.05	Assuming the necessary approvals are gained, it is anticipated that contracts could be signed and exchanged towards the end of March 2016, with a potential start date on site towards the end of April /early May 2016.
1.06	One particular issue when compiling the various reports for the planning applications, is the presence of Great Crested Newts at both proposed sites. However discussions with National Resource Wales (NRW) have indicated that with appropriate mitigation, and close monitoring during the installation phase, this need not delay the development process and will in the long term provide enhanced protection and habitat for the Newts.
1.07	The Association of Public Sector Excellence (APSE) Solar framework contract is fully operational and the tenders for the development works were sent out on the 27 th November and returned on the 24 th December.
1.08	Following evaluation of the tenders, Lark Energy were identified as the successful company. Lark Energy, are one of the major solar installation

	companies in the Country, and therefore have significant experience of installing Solar systems at a diverse range of sites.
1.09	The combined costs of both the proposed Solar Farms and the High Voltage connection to Alltami Depot are £1.30M with projected returns of £3.04M (first scenario) or £3.92M (second scenario) over a twenty year period.
1.10	Assessing the future inflation rate for energy costs is always difficult because they can be affected by so many factors, both domestic and international. The average inflation rate for electricity over the past 6 years has been 6.8% per annum, and although there is currently downward pressure on the energy element of the pricing makeup, other factors are still pushing delivered energy prices up.
1.11	The business case spreadsheets attached, therefore show two scenarios. The first assumes an annual inflation rate for electricity of 2.5%. This is considered a low estimate within the energy industry, as there are a number of issues that are likely to impact on prices from pressures both National and International, following the Climate Change agreement in Paris. This is despite the current downward movement in oil and gas prices. The second scenario is a 5% increase or Mid case estimate. The “high case” scenario suggests the potential for between 9% and 12 % annual increase, but has not been considered in this report.
1.12	All Welsh Local Authorities purchase their energy on the wholesale market and have already benefitted from the fall in wholesale energy prices, however electricity prices are composed of the actual cost of the energy generated (typically 51% of the delivered cost) plus a variety of “pass through” charges, such as the costs associated with distributing and transmitting the energy from the power station to site. There are also costs relating to balancing generation with demand, payment of renewable energy incentives, Climate Change Levy and other charges to be introduced such as the Capacity Mechanism, all of which are forecast to rise as the National Grid attempt to keep the “Lights on” with a very tight generation tolerance of just 5%.
1.13	Additional and significant additional savings could also be realised by a programme to change existing Council operated petrol and diesel powered vehicles to electric and hydrogen powered ones. Electric vehicles being charged directly using our own green energy, and the larger vehicles powered by hydrogen made by electrolysis, again from our own green energy. More details regarding the electric and hydrogen vehicle options will be provided in a future report.
1.14	Quotations have been received from Scottish Power Energy Networks (SPEN) for the connection and witnessing of the Solar farms to the National Grid. The quotations of £875 plus VAT per site, have been accepted.
1.15	Local Partnerships have been acting as a critical friend during the development of these proposals and are comfortable with the contents of both the report and the attached business case.

2.00	RESOURCE IMPLICATIONS
2.01	There are no staff resource issues as a result of this report.
2.02	Financial : The Cabinet report of the 15 th June 2015 resolved to support the development of the two Solar farms at Brookhill and Standard landfill sites, subject to feasibility and a final business case report to Cabinet. A provisional sum of £1.45M from Capital reserves was identified for this purpose.
2.03	The attached spreadsheet details the business case, include a number of assumptions and calculations, which are detailed in the “explanations” tab of the spreadsheets.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	APSE, Walker Morris, Steven Cirell (Energy consultant, APSE), Welsh Government, Internal Planning advice, Procurement advice. Corporate finance. Ecology Officer and Contaminated Land Officer.
3.02	Local Members have been provided with a briefing on the proposals.

4.00	RISK MANAGEMENT
4.01	Should the proposals be approved, the projects will commence as soon as contracts have been signed and exchanged, with an anticipated start date on site around the end of April, early May 2016. Assuming planning permission is granted, applications to “pre accredited” the two sites will be submitted to Ofgem, and subject to their acceptance, will give 6 months to complete both Solar projects which should be more than adequate. The electrical connection between Brookhill and Alltami depot may take a little longer to complete as it will require witnessing and final approval from Scottish Power Energy Networks. However, much of this work can be done by Street Scene operatives, so with close monitoring, and management of the projects, this will minimise the risk of project over run.
4.02	There is a small risk that our pre accreditation submissions will not be accepted for projects during the first quarter of 2016 (April to June), due to a cap the U.K Government has applied to limit the number and scale of Solar farms. The pre accreditation window opens on the 8 th February, but an accepted Grid supply Offer and Planning approval are required prior to any submission.
4.03	There is a small risk that our pre accreditation submissions will not be accepted for projects during the first quarter of 2016 (April to June), due to a cap the U.K Government has applied to limit the number and scale of Solar farms. The pre accreditation window opens on the 8 th February, but

	an accepted Grid supply Offer and Planning approval are required prior to any submission.
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5.00	APPENDICES
5.01	Appendix 1 – Business Case

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Contact Officer: Will Pierce Telephone: 01352 703137 E-mail: Will.Pierce@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	<p>Financial Year: the period of 12 months commencing on 1 April.</p> <p>Revenue: a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p> <p>Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p> <p>Local Partnerships: a Public Sector body whose function “is to work with Local Authorities, on behalf of Welsh Government, to help accelerate and de-risk the delivery of energy efficiency and renewable energy generation projects.”</p>

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Own 844kW PV

Figures based on RPI increase of 2.5% and energy price increase of 2.5% (per annum)

5.1%

Year	FIT (value per kWh)	Retained performance	Estimated energy generation (kWh)	100%	Energy exported back to grid	FIT total payment for year	Surplus energy sold to grid @ 4.85p per kWh for other FCBC sites	Annual benefit	O&M COSTS	Benefit
Assumptions		99.50%	791672				0.0485			
0										-£717,400.00
1	£0.0227	100.0%	791672		791672	£17,970.95	£38,396.09	£56,367.05	-£6,600.08	£49,766.97
2	£0.0233	99.5%	787714		787714	£18,328.13	£39,159.21	£57,487.34	-£6,765.08	£50,722.26
3	£0.0238	99.0%	783775		783775	£18,692.40	£39,937.50	£58,629.90	-£6,934.21	£51,695.69
4	£0.0244	98.5%	779856		779856	£19,063.91	£40,731.26	£59,795.17	-£7,107.56	£52,687.61
5	£0.0251	98.0%	775957		775957	£19,442.81	£41,540.80	£60,983.60	-£7,285.25	£53,698.35
6	£0.0257	97.5%	772077		772077	£19,829.23	£42,366.42	£62,195.65	-£7,467.38	£54,728.27
7	£0.0263	97.0%	768217		768217	£20,223.34	£43,208.45	£63,431.79	-£7,654.07	£55,777.72
8	£0.0270	96.6%	764376		764376	£20,625.28	£44,067.22	£64,692.50	-£7,845.42	£56,847.07
9	£0.0277	96.1%	760554		760554	£21,035.20	£44,943.06	£65,978.26	-£8,041.56	£57,936.70
10	£0.0283	95.6%	756751		756751	£21,453.28	£45,836.30	£67,289.58	-£8,242.60	£59,046.98
11	£0.0291	95.1%	752967		752967	£21,879.66	£46,747.29	£68,626.96	-£8,448.66	£60,178.30
12	£0.0298	94.6%	749202		749202	£22,314.52	£47,676.40	£69,990.92	-£8,659.88	£61,331.04
13	£0.0305	94.2%	745456		745456	£22,758.02	£48,623.97	£71,381.99	-£8,876.37	£62,505.61
14	£0.0313	93.7%	741729		741729	£23,210.34	£49,590.37	£72,800.70	-£9,098.28	£63,702.42
15	£0.0321	93.2%	738020		738020	£23,671.64	£50,575.98	£74,247.62	-£9,325.74	£64,921.88
16	£0.0329	92.8%	734330		734330	£24,142.12	£51,581.17	£75,723.29	-£9,558.88	£66,164.41
17	£0.0337	92.3%	730659		730659	£24,621.94	£52,606.35	£77,228.29	-£9,797.86	£67,430.43
18	£0.0345	91.8%	727005		727005	£25,111.30	£53,651.90	£78,763.20	-£10,042.80	£68,720.40
19	£0.0354	91.4%	723370		723370	£25,610.39	£54,718.23	£80,328.62	-£10,293.87	£70,034.75
20	£0.0363	90.9%	719754		719754	£26,119.40	£55,805.76	£81,925.15	-£10,551.22	£71,373.93
										£1,199,270.78

Own 398kW PV

Figures based on RPI increase of 2.5% and energy price increase of 2.5% (per annum)

13.3%

Year	FIT (value per kWh)	Retained performance	Estimated energy generation (kWh)	100%	Energy exported back to grid	FIT total payment for year	Surplus energy sold to grid @ 4.85p per kWh for other FCC sites	Annual benefit	Private wire savings (95% operation)	CCI savings (95%)	O&M COSTS	Benefit
assumptions		99.50%	373324				0.0485					
0												-£582,600.00
1	£0.0227	100.0%	373324		373324	£8,474.45	£18,106.21	£26,580.67	£46,944.00	3631.00	-£3,786.90	£73,368.77
2	£0.0233	99.5%	371457		371457	£8,642.88	£18,466.08	£27,108.96	£48,117.60	3721.78	-£3,881.57	£75,066.76
3	£0.0238	99.0%	369600		369600	£8,814.66	£18,833.09	£27,647.75	£49,320.54	3814.82	-£3,978.61	£76,804.50
4	£0.0244	98.5%	367752		367752	£8,989.85	£19,207.40	£28,197.25	£50,553.55	3910.19	-£4,078.08	£78,582.92
5	£0.0251	98.0%	365913		365913	£9,168.53	£19,589.14	£28,757.67	£51,817.39	4007.94	-£4,180.03	£80,402.98
6	£0.0257	97.5%	364084		364084	£9,350.75	£19,978.48	£29,329.23	£53,112.83	4108.14	-£4,284.53	£82,265.67
7	£0.0263	97.0%	362263		362263	£9,536.60	£20,375.55	£29,912.15	£54,440.65	4210.85	-£4,391.64	£84,172.00
8	£0.0270	96.6%	360452		360452	£9,726.14	£20,780.51	£30,506.65	£55,801.66	4316.12	-£4,501.43	£86,123.00
9	£0.0277	96.1%	358650		358650	£9,919.44	£21,193.53	£31,112.97	£57,196.71	4424.02	-£4,613.97	£88,119.73
10	£0.0283	95.6%	356857		356857	£10,116.59	£21,614.75	£31,731.34	£58,626.62	4534.62	-£4,729.32	£90,163.27
11	£0.0291	95.1%	355072		355072	£10,317.66	£22,044.34	£32,362.00	£60,092.29	4647.99	-£4,847.55	£92,254.72
12	£0.0298	94.6%	353297		353297	£10,522.72	£22,482.47	£33,005.20	£61,594.60	4764.19	-£4,968.74	£94,395.24
13	£0.0305	94.2%	351530		351530	£10,731.86	£22,929.31	£33,661.17	£63,134.46	4883.29	-£5,092.96	£96,585.97
14	£0.0313	93.7%	349773		349773	£10,945.16	£23,385.03	£34,330.19	£64,712.82	5005.37	-£5,220.28	£98,828.10
15	£0.0321	93.2%	348024		348024	£11,162.69	£23,849.81	£35,012.50	£66,330.64	5130.51	-£5,350.79	£101,122.86
16	£0.0329	92.8%	346284		346284	£11,384.55	£24,323.82	£35,708.38	£67,988.91	5258.77	-£5,484.56	£103,471.50
17	£0.0337	92.3%	344552		344552	£11,610.82	£24,807.26	£36,418.08	£69,688.63	5390.24	-£5,621.67	£105,875.28
18	£0.0345	91.8%	342830		342830	£11,841.59	£25,300.30	£37,141.89	£71,430.85	5525.00	-£5,762.22	£108,335.52
19	£0.0354	91.4%	341115		341115	£12,076.94	£25,803.15	£37,880.08	£73,216.62	5663.12	-£5,906.27	£110,853.55
20	£0.0363	90.9%	339410		339410	£12,316.97	£26,315.98	£38,632.95	£75,047.03	5804.70	-£6,053.93	£113,430.76
												£1,840,223.07

Column Headings	Descriptions
Year	Years 1 to 20, this is the period Feed in tariffs are payable , however the installation should continue to generate quite efficiently for a further 5 to 10 years
FIT (value per kWh)	This is the price payable per Kwh generated through the Feed in Tariff scheme . It is linked to RPI,(assumed to be 2.5%) hence the increasing value over time.
Retained performance	The efficiency of Photo Voltaic panels reduces over time, and this column reflects this process
Estimated energy generation (kWh)	The amount of energy we expect the system to generate per annum
100% Energy exported back to grid	For ease of understanding and calculation, it is assumed that 100% of the Solar generation will be exported back to the National Grid, and electricity used by Alltami will come from landfill gas generation. In reality both solar and landfill gas generation will satisfy Alltami's energy requirement.
Annual benefit	This is the gross financial benefit expected from the solar generation
Private wire savings (95% operation)	The savings created by using our own energy and not having Transportation and Distribution costs to pay. An assumption that 95% of Alltami depots annual electrical consumption will be supplied from Brookhill. This equates to 18 days per year when through breakdown or bad weather, we may need to rely on the national Grid for supply.
Climate Change Levy (CCL)	The savings identified for not having to pay these Electricity supply charges. Calculations based on 95% of 751,000KWh @ 0.509p/kwh,
FIT total payment for year	The Feed in Tariff payment for the quantity of electricity generated
Surplus energy sold to grid @ 4.85p per kWh for other FCBC sites	This is the payment we expect to receive for exported energy at the price stated, again linked to RPI
O&M COSTS	operational and maintenance costs required to keep the installation operating at maximum efficiency
Benefit	This is the net financial benefit the Council should receive, per site/year.

N.B. The calculations in this spreadsheet assume an RPI of 2.5%/annum and is believed to be the minimum anticipated return. Should RPI exceed 2.5% then the income will be proportionately bigger. Over the past 6 years electricity costs have increased by an average of 6.8% /annum

Own 844kW PV

Figures based on RPI increase of 5% and energy price increase of 5% (per annum)

7.4%

Year	FIT (value per kWh)	Retained performance	Estimated energy generation (kWh)	100%	Energy exported back to grid	FIT total payment for year	Surplus energy sold to grid @ 4.85p per kWh for other FCBC sites	Annual benefit	RPI rise	kWh rise	O&M COSTS	Benefit
Assumptions		99.50%	791672				0.0485					
0									1.05			-£717,400.00
1	£0.0227	100.0%	791672	791672		£17,970.95	£38,396.09	£56,367.05	1.05	1.025	-£6,600.08	£49,766.97
2	£0.0238	99.5%	787714	787714		£18,775.15	£40,114.32	£58,889.47	1.05	1.025	-£6,930.08	£51,959.39
3	£0.0250	99.0%	783775	783775		£19,615.34	£41,909.43	£61,524.78	1.05	1.025	-£7,276.59	£54,248.19
4	£0.0263	98.5%	779856	779856		£20,493.13	£43,784.88	£64,278.01	1.05	1.025	-£7,640.42	£56,637.59
5	£0.0276	98.0%	775957	775957		£21,410.20	£45,744.25	£67,154.45	1.05	1.025	-£8,022.44	£59,132.01
6	£0.0290	97.5%	772077	772077		£22,368.30	£47,791.31	£70,159.61	1.05	1.025	-£8,423.56	£61,736.05
7	£0.0304	97.0%	768217	768217		£23,369.28	£49,929.97	£73,299.25	1.05	1.025	-£8,844.74	£64,454.52
8	£0.0319	96.6%	764376	764376		£24,415.06	£52,164.34	£76,579.40	1.05	1.025	-£9,286.98	£67,292.42
9	£0.0335	96.1%	760554	760554		£25,507.63	£54,498.69	£80,006.32	1.05	1.025	-£9,751.32	£70,255.00
10	£0.0352	95.6%	756751	756751		£26,649.10	£56,937.51	£83,586.61	1.05	1.025	-£10,238.89	£73,347.72
11	£0.0370	95.1%	752967	752967		£27,841.65	£59,485.46	£87,327.11	1.05	1.025	-£10,750.83	£76,576.27
12	£0.0388	94.6%	749202	749202		£29,087.56	£62,147.43	£91,235.00	1.05	1.025	-£11,288.38	£79,946.62
13	£0.0408	94.2%	745456	745456		£30,389.23	£64,928.53	£95,317.76	1.05	1.025	-£11,852.80	£83,464.97
14	£0.0428	93.7%	741729	741729		£31,749.15	£67,834.08	£99,583.23	1.05	1.025	-£12,445.44	£87,137.80
15	£0.0449	93.2%	738020	738020		£33,169.92	£70,869.66	£104,039.58	1.05	1.025	-£13,067.71	£90,971.87
16	£0.0472	92.8%	734330	734330		£34,654.28	£74,041.08	£108,695.35	1.05	1.025	-£13,721.09	£94,974.26
17	£0.0496	92.3%	730659	730659		£36,205.06	£77,354.41	£113,559.47	1.05	1.025	-£14,407.15	£99,152.32
18	£0.0520	91.8%	727005	727005		£37,825.23	£80,816.02	£118,641.26	1.05	1.025	-£15,127.50	£103,513.75
19	£0.0546	91.4%	723370	723370		£39,517.91	£84,432.54	£123,950.45	1.05	1.025	-£15,883.88	£108,066.57
20	£0.0574	90.9%	719754	719754		£41,286.34	£88,210.90	£129,497.23	1.05	1.025	-£16,678.07	£112,819.16
											£1,545,453.45	

Own 398kW PV

Figures based on RPI increase of 5% and energy price increase of 5% (per annum)

15.6%

Year	FIT (value per kWh)	Retained performance	Estimated energy generation (kWh)	100%	Energy exported back to grid	FIT total payment for year	Surplus energy sold to grid @ 4.85p per kWh for other FCC sites	Annual benefit	Private wire savings (95% operation)	RPI rise	CCI savings (95%)	kWh rise	O&M COSTS	Benefit
Assumptions		99.50%	373324				0.0485							
0										1.05		1.025		-£582,600.00
1	£0.0227	100.0%	373324	373324		£8,474.45	£18,106.21	£26,580.67	£46,944.00	1.05	3631.00	1.025	-£3,786.90	£73,368.77
2	£0.0238	99.5%	371457	371457		£8,853.69	£18,916.47	£27,770.15	£49,291.20	1.05	3812.55	1.025	-£3,976.25	£76,897.66
3	£0.0250	99.0%	369600	369600		£9,249.89	£19,762.98	£29,012.87	£51,755.76	1.05	4003.18	1.025	-£4,175.06	£80,596.75
4	£0.0263	98.5%	367752	367752		£9,663.82	£20,647.37	£30,311.19	£54,343.55	1.05	4203.34	1.025	-£4,383.81	£84,474.27
5	£0.0276	98.0%	365913	365913		£10,096.28	£21,571.34	£31,667.62	£57,060.73	1.05	4413.50	1.025	-£4,603.00	£88,538.85
6	£0.0290	97.5%	364084	364084		£10,548.09	£22,536.66	£33,084.75	£59,913.76	1.05	4634.18	1.025	-£4,833.15	£92,799.54
7	£0.0304	97.0%	362263	362263		£11,020.11	£23,545.18	£34,565.29	£62,909.45	1.05	4865.89	1.025	-£5,074.81	£97,265.82
8	£0.0319	96.6%	360452	360452		£11,513.26	£24,598.82	£36,112.08	£66,054.92	1.05	5109.18	1.025	-£5,328.55	£101,947.64
9	£0.0335	96.1%	358650	358650		£12,028.48	£25,699.62	£37,728.10	£69,357.67	1.05	5364.64	1.025	-£5,594.98	£106,855.43
10	£0.0352	95.6%	356857	356857		£12,566.76	£26,849.68	£39,416.43	£72,825.55	1.05	5632.87	1.025	-£5,874.72	£112,000.13
11	£0.0370	95.1%	355072	355072		£13,129.12	£28,051.20	£41,180.32	£76,466.83	1.05	5914.52	1.025	-£6,168.46	£117,393.20
12	£0.0388	94.6%	353297	353297		£13,716.65	£29,306.49	£43,023.14	£80,290.17	1.05	6210.24	1.025	-£6,476.88	£123,046.67
13	£0.0408	94.2%	351530	351530		£14,330.47	£30,617.96	£44,948.42	£84,304.68	1.05	6520.75	1.025	-£6,800.73	£128,973.13
14	£0.0428	93.7%	349773	349773		£14,971.75	£31,988.11	£46,959.87	£88,519.91	1.05	6846.79	1.025	-£7,140.76	£135,185.81
15	£0.0449	93.2%	348024	348024		£15,641.74	£33,419.58	£49,061.32	£92,945.91	1.05	7189.13	1.025	-£7,497.80	£141,698.56
16	£0.0472	92.8%	346284	346284		£16,341.71	£34,915.10	£51,256.81	£97,593.20	1.05	7548.59	1.025	-£7,872.69	£148,525.91
17	£0.0496	92.3%	344552	344552		£17,073.00	£36,477.56	£53,550.56	£102,472.86	1.05	7926.02	1.025	-£8,266.33	£155,683.11
18	£0.0520	91.8%	342830	342830		£17,837.02	£38,109.93	£55,946.94	£107,596.51	1.05	8322.32	1.025	-£8,679.64	£163,186.13
19	£0.0546	91.4%	341115	341115		£18,635.22	£39,815.35	£58,450.57	£112,976.33	1.05	8738.43	1.025	-£9,113.63	£171,051.71
20	£0.0574	90.9%	339410	339410		£19,469.15	£41,597.08	£61,066.23	£118,625.15	1.05	9175.36	1.025	-£9,569.31	£179,297.43
													£2,378,786.50	

Column Headings Descriptions

Year	Years 1 to 20, this is the period Feed in tariffs are payable , however the installation should continue to generate quite efficiently for a further 5 to 10 years
FIT (value per kWh)	This is the price payable per Kwh generated through the Feed in Tariff scheme . It is linked to RPI,(assumed to be 2.5%) hence the increasing value over time.
Retained performance	The efficiency of Photo Voltaic panels reduces over time, and this column reflects this process
Estimated energy generation (kWh)	The amount of energy we expect the system to generate per annum
100% Energy exported back to grid	For ease of understanding and calculation, it is assumed that 100% of the Solar generation will be exported back to the National Grid, and electricity used by Alltami will come from landfill gas generation. In reality element of both solar and landfill gas generation will satisfy Alltami's energy requirement.
Annual benefit	This is the gross financial benefit expected from the solar generation
Private wire savings (95% operation)	The savings created by using our own energy and not having Transportation and Distribution costs to pay. An assumption that 95% of Alltami depots annual electrical consumption will be supplied from Brookhill. This equates to 18 days per year when through breakdown or bad weather, we may need to rely on the national Grid for supply.
Climate Change Levy (CCL)	The savings identified for not having to pay these Electricity supply charges. Calculations based on 95% of 751,000KWh @ 0.509p/kwh,
FIT total payment for year	The Feed in Tariff payment for the quantity of electricity generated
Surplus energy sold to grid @ 4.85p per kWh for other FCBC sites	This is the payment we expect to receive for exported energy at the price stated, again linked to RPI
O&M COSTS	operational and maintenance costs required to keep the installation operating at maximum efficiency
Benefit	This is the net financial benefit the Council should receive, per site/year.

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NB

The calculations in this spreadsheet assume an RPI of 5%/annum



CABINET

Date of Meeting	Tuesday 22 March 2016
Report Subject	Review of Strategic Highway Improvement Schemes
Cabinet Member	Deputy Leader of the Council and Cabinet Member for Environment
Report Author	Chief Officer (Streetscene and Transportation)
Type of Report	Strategic

EXECUTIVE SUMMARY

The Councils Priority Strategic Highway Improvement Schemes are listed within the Higher Level Interventions of the North Wales Joint Local Transport Plan (LTP).

Following the refresh of the LTP earlier this year, a revision of the Strategic Highway Improvement Schemes was also completed to ensure that the schemes support and align with the current priorities and transport strategies/plans within the revised LTP.

It is now necessary to address the problem of properties along the route of the original improvements being blighted through the Local Land Charge procedure for schemes that no longer form part of the Strategic Highway Improvement list and for the reasons outlined in this report will never be delivered.

RECOMMENDATIONS

1	That Cabinet approves the removal of the Highway Improvement schemes listed in this report, which no longer form part of the Councils Transport priorities as defined within the LTP.
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REPORT DETAILS

1.00	EXPLAINING THE BACKGROUND TO PREVIOUS STRATEGIC AND NON-STRATEGIC HIGHWAY IMPROVEMENT SCHEMES
1.01	The refreshed LTP has been jointly produced by the six North Wales Local Authorities of Conwy, Denbighshire, Flintshire, Gwynedd, Anglesey and Wrexham. The LTP will serve as a complementary document to the National Transport Plan to address the issues and opportunities for transport in North Wales. The document was approved by Cabinet in 2015.
1.02	Welsh Government asked each Local Authorities to prioritise their transport schemes to ensure they provided the greatest potential contribution to meeting the vision and outcomes of the LTP. These schemes were then contained within the LTP's Higher Level Interventions and are highlighted as the 'Councils Strategic Highway Improvement Schemes'.
1.03	The Councils Strategic Highway Improvement Schemes listed in the revised LTP Higher Level Interventions will now supersede the previous list of designated Highway Improvements in the County and will have the following impact on the schemes originally listed:
	A541/A550 Hope/Caergwrle Bypass (Removed)
1.04	The scheme has 'Preferred Route' status and hence has a protected line. Work on the preparation for a Planning Application was halted back in approximately 1995 under the then Clwyd County Council and no further work has been carried out on the project since that time.
1.05	This is obviously a cross-boundary scheme, with part of the route lying within Wrexham County Borough Council (WCBC). The part of the scheme which sits within WCBC is no longer protected in their own LDP, therefore the scheme in its current format is not deliverable.
1.06	Between the 24 November 2014 and 5 January 2015, consultation took place on the Draft North Wales LTP. The Draft Plan included Flintshire County Council's priority schemes and did not include the Hope/Caergwrle By Pass. No objections to the fact that this scheme was not included as a priority intervention for the Plan were received. In addition the route is not identified as a Strategic Routes for Transport improvements within the LTP and therefore it is recommended the scheme is removed from the Councils Strategic Highway Improvement Schemes List.
	Plough Lane Link Road (Retained)
1.07	The proposed East-West route linking the Wepre Park / Hall Lane area with the Plough Lane/A494 area was proposed to relieve traffic congestion on the main B5129 Chester Road through Shotton by relieving the congested main road of locally generated traffic.

1.08	The scheme was developed and approved in 1988 and has a “Preferred Route” status but the planning permission for the scheme has now lapsed.
1.09	<p>The Welsh Government stated in the National Transport Finance Plan published in July 2015 that it will develop a scheme to improve the A55/A494/A548 corridor and has appointed AECOM to complete a study for the Deeside Corridor improvement. The two proposals under consideration are the Blue and Red Routes:</p> <p>Blue Route: Would improve existing transport infrastructure and capacity enhancements along the existing A55/A494 corridor.</p> <p>Red Route: Would increase capacity along the existing A548 and provide a new road between the A55 and A548.</p>
1.10	The B5129 route through Deeside is identified as a Strategic Routes for Transport improvements within the LTP and has been the subject of significant investment with schemes such as the Signal Synchronisation Scheme and the proposed Queensferry Roundabout improvements - both increasing the capacity and journey times along the route.
1.11	From a Highways Strategy perspective it would be prudent to keep the Plough Lane Link Road in the current Strategic Highway Improvement Programme, in order for it to be considered in the wider study that AECOM are undertaking as part of the Deeside Corridor Study. AECOM may also wish to consider whether or not the protected routes could be utilised for a sustainable transport corridor (such as a dedicated cycle track), if it is found that the Plough Lane Link Road is not required to address congestion and capacity as a result of other highway improvements in the area.
1.12	<p>The results of the AECOM study should be available prior to the adoption of the LDP and therefore, if it is decided that the scheme is necessary we can recommend protection of the Stage 2 and 3 routes in the future LDP, along with any other firm proposals recommended by the study. It should be noted however that only Stage 2 options for the scheme are protected in the current UDP and Stage 3 (known as the Green Route) is not protected and if this option is to be protected in the emerging LDP there would need to be a strong justification for the route, as it is affected by both a SAC and SSSI site.</p> <p>If the outcome of the AECOM study is that the scheme is not required, a recommendation can be put forward for the removal of the scheme from the Councils Strategic Highway Improvement list at that time.</p>
	Gas Lane, Mold (Removed)
1.13	This is a scheme inherited from Clwyd County Council and was originally a road straightening and footway improvement scheme proposed by Mold Town Council for inclusion in the now obsolete Match Funding list. The feasibility of the scheme was looked into with Mold Town Council several years ago and at the time the cost was too prohibitive to progress and it is now recommended that the scheme is removed from the list of Strategic Highway Improvement Schemes. There were no comments received in

	support of the scheme during the consultation process on the refreshed LTP.
1.14	There are no proposed candidate sites for the LDP that affect this proposal and therefore there is no impact on development proposal considerations at this stage.
	Pen y Maes Road, Holywell and Pinfold Lane, Buckley (Removed)
1.15	<p>This is a footway/visibility improvement inherited from Clwyd County Council. Due to the timescale of the original proposal and in order for this scheme to now progress it would require re-evaluation and a new feasibility study. The cost of the scheme would now be prohibitive to initiate and it is now recommended that the scheme is removed from the list of Strategic Highway Improvement Schemes.</p> <p>There is one proposed candidate site for the LDP which has a small frontage affecting the scheme. Removal of this scheme would not prejudice consideration of the candidate site, as any improvement to the highway frontage could be considered as part of detailed development, if the site is approved.</p>
	A548 Greenfield to Ffynnongroew Improvement. (Retained)
1.16	<p>The scheme was developed following a public consultation exercise in 1989 and has "Preferred Route" status for Stage 1 of the scheme which extends the dual carriageway at Greenfield to immediately East of Abakan Mill.</p> <p>The National Transport Finance Plan 2015 has identified a proposal to potentially Trunk the A548 Connahs Quay (A548/A550 Junction) to Mostyn (Flintshire) and in addition the route is listed as a Strategic Routes for Transport improvements as it forms part of a major A548 highway strategic link which runs from the Cheshire Border to the Denbighshire border and links coastal attractions along the North Wales coastline.</p>
1.17	Because the route is identified as a Strategic Routes for Transport improvements within the LTP it is therefore recommended that the scheme remains on the list of Strategic Highway Improvement Schemes List until a final decision on the Trunking of the A548 has been made.
	A5104 Penyffordd Station to Padeswood Junction (Retained)
1.18	The A550 road improvement were completed in the 1980's and the outstanding scheme is an improved road alignment and footway on the A5104 from the A550 Penyffordd By – Pass to Padeswood Road.
1.19	The proposal would meet the criteria for Active Travel and Safer Routes in the Community as it is within an Active Travel settlement area and provides sustainable access to Penyffordd Railway Station, it is intended to include this scheme on the Integrated Map for Active Travel.
1.20	It is recommended therefore that the scheme is retained on the protected list of Strategic Highway Improvement Schemes List.

1.21	Pinfold Lane Buckley. (Removed)
1.22	This road widening scheme dates back to Clwyd County Council.
1.23	The LDP contains candidate site proposals for both sides of Pinfold Lane and land would be required in order to deliver the scheme. This would not prevent development taking place but would impact on the available land for development if the scheme continues to be protected. To protect the scheme a Planning Inspector would have to be satisfied that the scheme will be delivered within the Plan Period, which is unlikely due to funding constraints.
1.24	If we remove the scheme from the Programme, we could rely on S.106 improvements to the lane as part of detailed development proposals on any candidate sites that are retained for the LDP. The recommendation is that the scheme should be removed from the Strategic Highway Improvement Schemes List.
	Springfield Hill, Pentre Halkyn (Removed)
1.25	Clwyd County Council in the 1980's adopted a scheme for the improvement of the B5123 from the Springfield Hotel to Greenlands on Pentre Road and included the improvement of the C79 to its junction with the C71 Caerwys Road. The proposed improvement provided for a 7.3 metre carriageway with 2m wide footways.
1.26	Elements of this improvement were undertaken many years ago with the assistance of European funding. Unfortunately, although the scheme is still within the Council's Programme it has not been possible to implement any further elements of the scheme due to budgetary constraints and the lack of appropriate grant funding for schemes of this nature.
1.27	The route does not form part of the strategic highway network and therefore it is recommended that the scheme does not form part of the Strategic Highway Improvement Schemes List.

2.00	RESOURCE IMPLICATIONS
2.01	Retaining redundant schemes within the Council's protected highway schemes programme will impact on the decision as whether or not to include a proposed candidate sites within the emerging LDP resulting in the possibility of developments being refused which could result in a detrimental impact on Flintshire's future economic growth.
2.02	Retention of redundant schemes also impacts on staff resources that are required to investigate individual enquiries arising from scheme declarations on searches, these can be time consuming and contentious at times and can result in legal procedures.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	With the Cabinet Member.
3.02	A full public consultation process was undertaken prior to the completion and submission of the revised LTP which included the new priority scheme listing. This included public drop in events held in Mold and at other centres across N Wales.

4.00	RISK MANAGEMENT
4.01	Not applicable.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>A55/A494/A548 Deeside Corridor Improvement Consultation http://a55-a494-a548-deesidecorridorimprovement.com/</p> <p>National Transport Finance Plan 2015 http://gov.wales/docs/det/policy/150722-ntfp15-en.pdf</p> <p>North Wales Regional Transport Plan 2009 http://www.taith.gov.uk/wp-content/uploads/2012/06/FINAL-RTP-30-09-091.pdf</p> <p>North Wales Joint Local Transport Plan 2015 http://www.taith.gov.uk/wp-content/uploads/2013/07/North-Wales-Joint-Local-Transport-Plan-2015.pdf</p> <p>Contact Officer: Robin Nursaw, Highway Policy Officer. Telephone: 01352704608 E-mail: Robin.Nursaw@flintshire.gov.uk.</p>

7.00	GLOSSARY OF TERMS
7.01	LTP – Local Transport Plan



CABINET

Date of Meeting	Tuesday 22 March 2016
Report Subject	Capital Programme Monitoring 2015/16 (Month 9)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report By	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

The Capital Programme has decreased by £3.320m in the period (changes £2.885m, M6 rollover £0.435m), due to the impact of:-

- Reduction in year to the 21C schools programme (£5.724m) and Wales Housing Quality Standard (WHQS) Improvements (£0.152m);
- Pre-approved Rollover into 2016/17 (£0.435m); and
- Other Aggregate Decreases (£0.052m).

Offset by:-

- Additional Welsh Government (WG) Vibrant & Viable Places (VVP) grant (£1.367m); Introduction of European Regional Development Fund (ERDF) funding for Town Centre Regeneration (£0.561m);
- Additional Funding for Waste Services (£0.358m);
- Additional grant/contributions for Private Sector Renewal (£0.279m);
- Introduction of funding for play areas (£0.220m); and
- Other Aggregate Increases (£0.256m).

Resources available for funding future capital expenditure currently c£2.986m.

RECOMMENDATIONS

(1)	Approve the Report.
(2)	Approve the rollover adjustments at 1.16.
(3)	Approve the request for additional resources at 1.17.

REPORT DETAILS

1.00	EXPLAINING THE CAPITAL PROGRAMME MONITORING POSITION FOR MONTH 9 - 2015/16																																																																																																																																			
	Background																																																																																																																																			
1.01	The Council approved a Housing Revenue Account (HRA) capital programme for 2015/16 of £21.200m and a Council Fund (CF) capital programme of £50.359m at its meeting of 17 th February, 2015.																																																																																																																																			
1.02	For presentational purposes the capital programme is shown as a whole, with sub-totals for the Council Fund and HRA. In reality the HRA programme is ring fenced and can only be used for HRA purposes.																																																																																																																																			
	Changes since Budget approval																																																																																																																																			
1.03	Table 1 below sets out how the programme has changed during 2015/16. More detailed cumulative information relating to each Portfolio is provided in Appendix A:-																																																																																																																																			
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1.04	Rollover sums from 2014/15 to 2015/16, totalling £5.767m (CF £5.255m, HRA £0.512m), were approved by Cabinet.																																																																																																																																			
	Changes during this period																																																																																																																																			
1.05	Changes during this period have resulted in a net decrease in the programme																																																																																																																																			

total of £2.885m (CF (£2.683m, HRA £0.202m). A summary of the changes, showing major items, is in Table 2 below:-

Table 2

CHANGES DURING THIS PERIOD	
<u>COUNCIL FUND</u>	£m
Increases	
Vibrant & Viable Places (VVP) - Additional WG Grant	1.367
Town Centre Regeneration - Introduction of ERDF Funding	0.561
Waste Services - Additional Funding	0.358
Private Sector Renewal/Improv't - Additional Grants & Contributions	0.279
Play Areas - Introduction of Funding	0.220
Other Aggregate Increases	0.256
	3.041
Decreases	
Reduction in Programme Spend - 21C Schools	(5.724)
Other Aggregate Decreases	0.000
	(5.724)
Total	(2.683)
<u>HRA</u>	
Increases	
	0.000
Decreases	
WHQS Improvements - Reduction in need for Prudential Borrowing	(0.152)
Other Aggregate Decreases	(0.050)
	(0.202)
Total	(0.202)

1.06 There has been a reduction in the budgeted level of expenditure for the 21C Schools programme. This has reduced the need to Prudentially Borrow in the current year, however this borrowing will now take place in future years.

1.07 The Council has recently been successful in its application for additional capital funding towards the VVP project.

1.08 ERDF funding has been received to match the expenditure previously incurred.

1.09 Within Waste Services additional funding has been introduced from:-

- Collaborative Change Programme (CCP) - Additional WG grant (£0.147m); and
- Standard Landfill - Upon the liquidation of AD Waste a capital receipt was realised (£0.871m) to fund certain works at Standard Landfill site. This represents the final drawdown from that receipt (£0.153m); and

	<ul style="list-style-type: none"> Revenue funding has been introduced to finance additional expenditure on Sandycroft Household Recycling Centre (HRC) (£0.023m) and Greenfield (£0.035m).
1.10	The introduction of grant funding in relation to home improvements has increased resources within the Private Sector Renewal area (£0.202m), whilst client contributions to energy efficiency schemes have added a further £0.077m.
1.11	The rebate received from London Housing Corporation (£0.152m), as reported in the Month 6 report to Cabinet on 15 th December 2015, was to have been used to expand the kitchen replacement programme, however, this will now be used to fund existing in year expenditure, thereby reducing the need for Prudential Borrowing for the HRA.
	Capital Expenditure compared to Budget
1.12	Actual expenditure as at Month 9 (end of December 2015) across the whole of the capital programme is £120.587m. The breakdown of expenditure is analysed in Table 3 overleaf, along with the percentage spend against budget. This shows that 63.51% of the budget has been spent (CF 64.12%, HRA 62.30%). Corresponding figures for Month 9 2014/15 were 54.04% (CF 51.84%, HRA 59.39%). The HRA capital programme is significantly larger than in previous years, requiring more initial planning and therefore the bulk of expenditure will occur later in the year. These figures exclude the HRA Subsidy Buyout (£79.248m) which was paid in its entirety early in the financial year.
1.13	The table also shows the current projected outturn of £140.826m. This indicates a projected underspend (pending adjustments) of £2.013m on the Council Fund and £1.500m on the HRA.
	Table 3

EXPENDITURE	Revised Budget	Cumulative Expenditure Month 9	Percentage Spend v Budget	Projected Outturn	Variance Budget v Outturn (Under)/Over
	£m	£m	%	£m	£m
Chief Executives	0.026	0	0	0.026	0
People & Resources	0.143	0	0	0.143	0
Governance	0.923	0.458	49.61	0.758	(0.165)
Education & Youth	27.242	19.840	72.83	26.789	(0.453)
Social Care	0	0	0	0	0
Community & Enterprise	8.284	4.443	53.64	8.204	(0.080)
Planning & Environment	1.810	0.562	31.08	1.142	(0.668)
Transport & Streetscene	3.238	1.681	51.90	3.144	(0.094)
Organisational Change 1	0.307	0.273	88.82	0.307	0
Organisational Change 2	1.311	0.495	37.79	0.758	(0.553)
Council Fund Total	43.284	27.752	64.12	41.271	(2.013)
Housing Revenue Account	21.807	13.587	62.30	20.307	(1.500)
Programme Total (Excl HRA Subsidy)	65.091	41.339	63.51	61.578	(3.513)
HRA Subsidy Buyout	79.248	79.248	100.00	79.248	0
Programme Total	144.339	120.587	83.54	140.826	(3.513)

1.14 Details of the variances for individual programme areas are listed in Appendix B, which includes the reasons, and required remedial actions which may be required where those variances exceed +/- 10% of the revised budget. In addition, where Early Identified Rollover (EIR) into 2016/17 has been identified, this is also included in the narrative.

Rollover into 2016/17

1.15 As at Month 9 EIR of £3.538m (CF £2.038m, HRA £1.500m) has been identified which reflects reviewed spending plans across all programme areas; these committed amounts have been identified as now required to meet the cost of programme works in 2016/17.

1.16 Information relating to each programme area is contained in Appendix B and summarised in Table 4 below:-

Table 4

ROLLOVER INTO 2016/17	Month 4	Month 6	Month 9	Total
	£m	£m	£m	£m
Governance	0	0	0.165	0.165
Education & Youth	0.345	0.068	0.453	0.866
Planning & Environment	0	0	0.685	0.685
Transport & Streetscene	0	0	0.182	0.182
Organisational Change 2	0	0.367	0.553	0.920
Council Fund	0.345	0.435	2.038	2.818
Housing Revenue Account	0	0	1.500	1.500

Pressures

- 1.17 Two pressure areas totalling £0.088m have been identified within the Transport & Streetscene portfolio:-
- Overspend on remediation works at Standard Landfill due to the presence of asbestos (£0.035m); and
 - Higher than expected contract price for Queensferry roundabout improvement works (£0.053m).

Savings

- 1.18 Additional savings of £0.080m have been identified in the Flintshire Connects budget as all capital works have now been completed.

Financing

- 1.19 The capital programme is financed as summarised in Table 5 below:-

Table 5

FINANCING RESOURCES	General Financing¹	Specific Financing²	Total Financing
	£m	£m	£m
Latest Monitoring			
Council Fund	5.836	37.448	43.284
Housing Revenue Account	5.110	95.945	101.055
Total Financing Resources	10.946	133.393	144.339

¹ Supported Borrowing / General Capital Grant / Capital Receipts / MRA
² Grants & Contributions / CERA / Reserves / Prudential & Other Borrowing

- 1.20 Given the continuing uncertainty over the realisation of asset disposals, no capital receipts were assumed for 2015/16 budget setting purposes. However, any assets realised in year would be available for capital investment

(see Sections 1.21 to 1.23 below).

Funding of 2015/16 Approved Schemes

1.21 The position as at Month 9 is summarised in Table 6 below:-

Table 6

FUNDING OF APPROVED SCHEMES		
	£m	£m
Surplus from 2014/15		(1.314)
Increases		
Previously reported	0.793	
Queensferry Roundabout (If approved)	0.053	
Standard Landfill (If approved)	0.035	<u>0.881</u>
Decreases		
Actual In year receipts	(1.619)	
Identified Savings (Previously reported)	(0.521)	
Additional Savings - Flintshire Connects	(0.080)	
Unallocated Headroom	(0.333)	<u>(2.553)</u>
Funding Available		(2.986)

1.22 The final outturn surplus from 2014/15 was £1.314m (£1.322m as per outturn report to Cabinet 14 July, 2015).

Additional allocations in year, as previously reported, amount to £0.793m, whilst an additional £0.088m is requested in this period.

Savings in the resources required for Flintshire Connects (as previously reported in Month 4 Capital Monitoring report to Cabinet 13th October, 2015) amount to £0.521m, whilst an additional £0.080m has been identified in this period.

Actual receipts to Month 9 amount to £1.619m and unallocated headroom remains unaltered at £0.333m.

Taken as a whole this indicates that c£2.986m is available to fund capital schemes. However, if the additional resources requested at Section 1.17 are not approved, this amount will increase to £3.074m.

1.23 Portfolios through their business plans have identified significant capital investment needed to improve services and achieve revenue efficiencies. Business cases are in the process of being written, the intention being to bring

	additional capital schemes to Cabinet for approval in the current and/or future financial years.
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2.00	RESOURCE IMPLICATIONS
2.01	Financial implications - As set out in the body of the report.
2.02	Personnel implications - None directly as a result of this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	No consultation is required as a direct result of this report.

4.00	RISK MANAGEMENT
4.01	At this stage in the financial year and given the size and complexity of schemes within the programme, it is considered that the level of spend against budget is appropriate and poses no risk or negative impact for the Council e.g. loss of external funding.
4.02	As stated in Section 1.12, the 2015/16 HRA Capital Programme is significantly larger than in previous years and so may present a risk in terms of achieving spending levels. As such this will need to be closely monitored during the year.

5.00	APPENDICES
5.01	Appendix A: Capital Programme - Changes during 2015/16
5.02	Appendix B: Variances

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Capital Programme monitoring papers 2015/16. Contact Officer: Andrew Elford Accountant Telephone: 01352 702291 E-Mail: andrew.elford@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Capital Programme: The Council's financial plan covering capital schemes

and expenditure proposals for the current year and a number of future years. It also includes estimates of the capital resources available to finance the programme.

CERA: Capital Expenditure charged to Revenue Account. The Council is allowed to use its revenue resources to fund capital expenditure. However the opposite is not permissible.

Council Fund (CF): The fund to which all the Council's revenue and capital expenditure is charged.

Housing Revenue Account (HRA): The fund to which all the Council's revenue and capital expenditure relating to its housing stock is charged.

MRA: Major Repairs Allowance. A general capital grant from WG for HRA purposes.

Rollover: Rollover occurs when schemes due to be completed in a given financial year are delayed until a subsequent year. In this case the relevant funding is 'rolled over' to meet the delayed expenditure.

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CAPITAL PROGRAMME - CHANGES DURING 2015/16

	Original Budget 2015/16	Rollover from 2014/15	Previously Reported			Changes (Current)	Revised Budget 2015/16
			Changes	Rollover to 2016/17	Savings		
	£m	£m	£m	£m	£m	£m	£m
Council Fund :							
Chief Executives							
Clwyd Theatr Cymru	0.020	0.006	0	0	0	0	0.026
	0.020	0.006	0.000	0.000	0.000	0.000	0.026
People & Resources							
Corporate Finance	0.075	0.086	(0.018)	0	0	0	0.143
	0.075	0.086	(0.018)	0.000	0.000	0.000	0.143
Governance							
Information Technology	0.170	0.753	0	0	0	0	0.923
	0.170	0.753	0.000	0.000	0.000	0.000	0.923
Education & Youth							
Education - General	1.950	0	(1.950)	0	0	0.241	0.241
Primary Schools	0.040	0.293	0.829	(0.021)	0	0	1.141
Schools Modernisation	42.987	0.942	(13.594)	(0.050)	0	(5.724)	24.561
Secondary Schools	0	0.254	0.341	(0.012)	0	0	0.583
Special Education	0	0.444	0.548	(0.300)	0	0	0.692
Minor Works, Furn & Equip	0.045	0.009	0	(0.030)	0	0	0.024
Community Youth Clubs	0	0	0.241	0	0	(0.241)	0
	45.022	1.942	(13.585)	(0.413)	0.000	(5.724)	27.242
Social Care							
Partnerships & Performance	0	0	0	0	0	0	0
	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Community & Enterprise							
Flintshire Connects	0.250	0.451	0	0	(0.521)	0	0.180
Community Coastal Fund	0	0	0.043	0	0	0.047	0.090
Town Centre Regeneration	0.130	0.349	0	0	0	0.561	1.040
Vibrant & Viable Places	0	0.005	2.960	0	0	1.367	4.332
Private Sector Renewal/Improv't	2.311	0.052	0	0	0	0.279	2.642
Travellers' Sites	0.150	0	(0.150)	0	0	0	0
	2.841	0.857	2.853	0.000	(0.521)	2.254	8.284
Planning & Environment							
Engineering	0.115	0.674	0	0	0	0	0.789
Energy Services	0.100	0	0	0	0	0.060	0.160
Rights of Way	0	0	0.013	0	0	0	0.013
Planning Grant Schemes	0	0	0.019	0	0	0	0.019
Ranger Services	0.027	0.347	0.020	0	0	0	0.394
Townscape Heritage Initiatives	0.309	0.126	0	0	0	0	0.435
	0.551	1.172	0.052	0.000	0.000	0.060	1.810

CAPITAL PROGRAMME - CHANGES DURING 2015/16

	Original Budget 2015/16	Rollover from 2014/15	Previously Reported			Changes (Current)	Revised Budget 2015/16
			Changes	Rollover to 2016/17	Savings		
	£m	£m	£m	£m	£m	£m	£m
Transport & Streetscene							
Waste Services	0	0	0.519	0	0	0.358	0.877
Highways	0.860	0.089	0	0	0	0.083	1.032
Local Transport Grant	0	0.015	1.288	0	0	0.026	1.329
	0.860	0.104	1.807	0.000	0.000	0.467	3.238
Organisational Change 1							
Leisure Centres	0	0.034	0.045	0	0	0	0.079
Recreation - Other	0	0.008	0	0	0	0	0.008
Play Areas	0	0	0	0	0	0.220	0.220
	0.000	0.042	0.045	0.000	0.000	0.220	0.307
Organisational Change 2							
Administrative Buildings	0.820	0.318	0	(0.067)	0	0.040	1.111
Community Asset Transfers	0	0	0.500	(0.300)	0	0	0.200
	0.820	0.318	0.500	(0.367)	0.000	0.040	1.311
Housing Revenue Account :							
HRA Subsidy Buyout	0	0	79.248	0	0	0	79.248
Disabled Adaptations	0	0	1.000	0	0	0	1.000
Energy Schemes	0	0.512	3.900	0	0	0.350	4.762
Major Works	2.871	0	0.550	0	0	0	3.421
Accelerated Programmes	4.350	0	(3.900)	0	0	0.200	0.650
WHQS Improvements	12.979	0	(0.253)	0	0	(0.752)	11.974
Disabled Adaptations	1.000	0	(1.000)	0	0	0	0
	21.200	0.512	79.545	0.000	0.000	(0.202)	101.055
Totals :							
Council Fund	50.359	5.255	(8.346)	(0.780)	(0.521)	(2.683)	43.284
Housing Revenue Account	21.200	0.512	79.545	0.000	0.000	(0.202)	101.055
Grand Total	71.559	5.767	71.199	(0.780)	(0.521)	(2.885)	144.339

CHIEF EXECUTIVES

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Clwyd Theatr Cymru	0.026	0	0.026	0	0	0		
Total	0.026	0.000	0.026	0.000	0	0.000		

PEOPLE & RESOURCES

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Corporate Finance	0.143	0	0.143	0	0	0		Corporate provision for urgent Health & Safety works, any unspent balance will be rolled forward into 2016/17
Total	0.143	0.000	0.143	0.000	0	0.000		

Variance = Budget v Projected Outturn

GOVERNANCE

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Information Technology	0.923	0.458	0.758	(0.165)	(18)	0	Early Identified Rollover - Conferencing Solution, delays to Exchange & Lync project (£0.065m). EDRMS, full implementation delayed due to need to change contractor (£0.100m)	Request approval to move funding of £0.165m to 2016/17
Total	0.923	0.458	0.758	(0.165)	(18)	0.000		

Variance = Budget v Projected Outturn

EDUCATION & YOUTH

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Education - General	0.241	0.202	0.241	0	0	0		
Primary Schools	1.141	0.615	0.968	(0.173)	(15)	0	Early Identified Rollover - Connahs Quay, Golftyn CP (£0.145m) currently on-site but straddles the financial year. Hawarden, Penarlag CP (£0.010m) and Mold, Glanrafon CP (£0.018m) to cover retentions	Request approval to move funding of £0.173m to 2016/17
Schools Modernisation	24.561	18.216	24.491	(0.070)	(0)	(0.034)	Early Identified Rollover - Hawarden Village CP (£0.070m) currently on-site but straddles the financial year	Request approval to move funding of £0.070m to 2016/17
Community Youth Clubs	0	(0.003)	0	0		0		
Secondary Schools	0.583	0.493	0.583	0	0	0		
Special Education	0.692	0.314	0.482	(0.210)	(30)	(0.004)	Early Identified Rollover - DDA/SEN schemes at Flint, Gwynedd CP (£0.108m), Saltney Ferry CP (£0.016m) and Whitford, Ysgol Y Llan (£0.086m) all schemes on-site/committed but straddle the financial year	Request approval to move funding of £0.210m to 2016/17
Minor Works, Furn & Equip	0.024	0.003	0.024	0.000	0	(0)		
Total	27.242	19.840	26.789	(0.453)	(2)	(0.068)		

Variance = Budget v Projected Outturn

SOCIAL CARE

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Partnerships & Performance	0	0	0	0		0		
Total	0.000	0.000	0.000	0.000	0	0.000		

Variance = Budget v Projected Outturn

COMMUNITY & ENTERPRISE

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Flintshire Connects	0.180	0.081	0.100	(0.080)	(44)	0	Saving - All capital works completed	Saving of £0.080m to be returned to centre
Community Coastal Fund	0.090	0	0.090	0	0	0		
Town Centre Regeneration	1.040	1.040	1.040	0	0	0.501		
Vibrant & Viable Places	4.332	0.632	4.332	0	0	0		
Private Sector Renewal/Improvement	2.642	2.672	2.642	0	0	0		
Travellers' Sites	0	0.001	0	0		0		
Total	8.284	4.443	8.204	(0.080)	(1)	0.501		

Variance = Budget v Projected Outturn

PLANNING & ENVIRONMENT

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Engineering	0.789	0.083	0.189	(0.600)	(76)	0	Early Identified Rollover - Majority of schemes delayed due to re-directing funds to Mold FAS, however due to statutory works being prioritised these will be re-allocated to schemes such as Flour Mill, Green Park Lake	Request approval to move funding of £0.600m to 2016/17
Energy Services	0.160	0.161	0.160	0	0	0		
Rights of Way	0.013	0.020	0.030	0.017	131	0		Additional funding to be introduced to match expenditure
Planning Grant Schemes	0.019	0.019	0.019	0	0	0		
Ranger Services	0.394	0.141	0.344	(0.050)	(13)	0	Early Identified Rollover - Wepre Park Development is substantially funded by HLF. The majority of spend was reprofiled into 2015/16 & works commenced Feb 2015. An extension of 2 months was approved due to delays following poor weather conditions. Delays in the purchase of Ewloe Castle mean this may take place after 31/03/2016 due to legal ramifications.	Request approval to move funding of £0.050m to 2016/17
Townscape Heritage Initiatives	0.435	0.139	0.400	(0.035)	(8)	0	Early Identified Rollover - There are a number of projects both on site & due to start early 2016/17 having recently gained the various consents	Request approval to move funding of £0.035m to 2016/17
Total	1.810	0.562	1.142	(0.668)	(37)	0.000		

Variance = Budget v Projected Outturn

TRANSPORT & STREETSCENE

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Waste Services - Collaborative Change Programme (CCP)	0.701	0.269	0.519	(0.182)	(26)	0	Early Identified Rollover - CCP Grant - expenditure on Greenfield waste handling facility	Request approval to move funding of £0.182m to 2016/17
Waste Services - Standard Landfill	0.153	0.182	0.188	0.035	23	0.035	Pressure - Overspend on remediation work required adjacent to former Standard landfill site due to location of asbestos hotspot	Request additional funding of £0.035m in 2015/16
Waste Services - Sandycroft HRC	0.023	0.023	0.023	0	0	0		
Highways	1.032	0.866	1.032	0	0	0		
Local Transport Grant	1.329	0.341	1.382	0.053	4	0	Pressure - Overspend in the Queensferry roundabout improvement scheme due to final tender price being higher than expected	Request additional funding of £0.053m in 2015/16
Total	3.238	1.681	3.144	(0.094)	(3)	0.035		

Variance = Budget v Projected Outturn

ORGANISATIONAL CHANGE 1

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Leisure Centres	0.079	0.053	0.079	0	0	0		
Recreation - Other	0.008	0	0.008	0	0	0		
Play Areas	0.220	0.220	0.220	0	0	0.120		
Total	0.307	0.273	0.307	0.000	0	0.120		

Variance = Budget v Projected Outturn

ORGANISATIONAL CHANGE 2

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Administrative Buildings	1.111	0.495	0.758	(0.353)	(32)	(0.067)	Early Identified Rollover - Minor works to County Hall Campus Upgrade, works delayed (£0.145m). Ongoing Fire Risk Assessments at various locations (£0.079m). DDA Improvements, delayed start to works at Mynydd Isa Community Centre & Connahs Quay Youth Club (£0.059m). Legionella works at DLC commenced and ongoing into 2016/17 (£0.070m)	Request approval to move funding of £0.353m to 2016/17
Community Asset Transfers	0.200	0	0	(0.200)	(100)	(0.300)	Early Identified Rollover - £0.200m had been allocated to potential CAT's in year, however this will now be required in 2016/2017	Request approval to move funding of £0.200m to 2016/17
Total	1.311	0.495	0.758	(0.553)	(42)	(0.367)		

Variance = Budget v Projected Outturn

HOUSING REVENUE ACCOUNT

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
HRA Subsidy Buyout	79.248	79.248	79.248	0	0	0		
Disabled Adaptations	1.000	0.523	1.000	0	0	0		
Energy Services	4.762	3.645	4.762	0	0	0		
Major Works	3.421	2.393	3.421	0	0	0		
Accelerated Programmes	0.650	0.583	0.650	0	0	0		
WHQS Improvements	11.974	6.442	10.474	(1.500)	(13)	0	Early Identified Rollover - Whole House Envelope Scheme, delayed start due to new contractor being appointed (£1.500m). Work now committed & complete within the 1st quarter of 2016/17	Request approval to move funding of £1.500m to 2016/17
Total	101.055	92.835	99.555	(1.500)	(1)	0.000		

Variance = Budget v Projected Outturn

SUMMARY

Capital Budget Monitoring 2015/16 - Month 9

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Chief Executive's	0.026	0	0.026	0	0	0		
People & Resources	0.143	0	0.143	0	0	0		
Governance	0.923	0.458	0.758	(0.165)	(18)	0		
Education & Youth	27.242	19.840	26.789	(0.453)	(2)	(0.068)		
Social Care	0	0	0	0		0		
Community & Enterprise	8.284	4.443	8.204	(0.080)	(1)	0.501		
Planning & Environment	1.810	0.562	1.142	(0.668)	(37)	0		
Transport & Streetscene	3.238	1.681	3.144	(0.094)	(3)	0.035		
Organisational Change 1	0.307	0.273	0.307	0	0	0.120		
Organisational Change 2	1.311	0.495	0.758	(0.553)	(42)	(0.367)		
Sub Total - Council Fund	43.284	27.752	41.271	(2.013)	(5)	0.221		
Housing Revenue Account	101.055	92.835	99.555	(1.500)	(1)	0		
Total	144.339	120.587	140.826	(3.513)	(2)	0.221		

Variance = Budget v Projected Outturn

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CABINET

Date of Meeting	Tuesday, 22 March 2016
Report Subject	Revenue Budget Monitoring 2015/16 (Month 9)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

This regular monthly report provides the latest revenue budget monitoring position for 2015/16 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 9, and projects forward to year-end.

The projected year end position is as follows:

Council Fund

- Net in year expenditure forecast to be £1.242m lower than budget
- Projected contingency reserve balance at 31 March 2016 of £4.878m

Housing Revenue Account (HRA)

- Net in year expenditure forecast to be £0.082m lower than budget
- Projected closing balance as at 31 March 2016 of £1.319m

RECOMMENDATIONS

1	Note the overall report and the projected Council Fund contingency sum as at 31 st March 2016.
2	Note the projected final level of balances on the Housing Revenue Account.

REPORT DETAILS

1.00	THE REVENUE BUDGET MONITORING POSITION FOR MONTH 9 - 2015/16																																																																											
1.01	<p><u>Council Fund Latest In Year Forecast</u></p> <p>The table below shows the projected position by portfolio.</p> <table border="1"> <thead> <tr> <th>TOTAL EXPENDITURE AND INCOME</th> <th>Original Budget</th> <th>Revised Budget</th> <th>Projected Outturn</th> <th>In-Year Over/ (Under) spend</th> </tr> <tr> <td></td> <th>£m</th> <th>£m</th> <th>£m</th> <th>£m</th> </tr> </thead> <tbody> <tr> <td>Social Services</td> <td>59.696</td> <td>59.031</td> <td>59.108</td> <td>0.077</td> </tr> <tr> <td>Community & Enterprise</td> <td>12.598</td> <td>12.872</td> <td>12.345</td> <td>(0.527)</td> </tr> <tr> <td>Streetscene & Transportation</td> <td>27.782</td> <td>28.427</td> <td>29.324</td> <td>0.897</td> </tr> <tr> <td>Planning & Environment</td> <td>4.887</td> <td>5.331</td> <td>5.453</td> <td>0.122</td> </tr> <tr> <td>Education & Youth</td> <td>13.760</td> <td>11.523</td> <td>11.522</td> <td>(0.001)</td> </tr> <tr> <td>Schools</td> <td>82.670</td> <td>84.877</td> <td>84.877</td> <td>0.000</td> </tr> <tr> <td>People & Resources</td> <td>4.595</td> <td>4.617</td> <td>4.503</td> <td>(0.114)</td> </tr> <tr> <td>Governance</td> <td>8.689</td> <td>8.715</td> <td>8.848</td> <td>0.133</td> </tr> <tr> <td>Organisational Change</td> <td>9.569</td> <td>9.546</td> <td>9.027</td> <td>(0.519)</td> </tr> <tr> <td>Chief Executive</td> <td>3.296</td> <td>3.097</td> <td>2.923</td> <td>(0.174)</td> </tr> <tr> <td>Central & Corporate Finance</td> <td>23.915</td> <td>23.421</td> <td>22.285</td> <td>(1.136)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>251.457</td> <td>251.457</td> <td>250.215</td> <td>(1.242)</td> </tr> </tbody> </table>	TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	Projected Outturn	In-Year Over/ (Under) spend		£m	£m	£m	£m	Social Services	59.696	59.031	59.108	0.077	Community & Enterprise	12.598	12.872	12.345	(0.527)	Streetscene & Transportation	27.782	28.427	29.324	0.897	Planning & Environment	4.887	5.331	5.453	0.122	Education & Youth	13.760	11.523	11.522	(0.001)	Schools	82.670	84.877	84.877	0.000	People & Resources	4.595	4.617	4.503	(0.114)	Governance	8.689	8.715	8.848	0.133	Organisational Change	9.569	9.546	9.027	(0.519)	Chief Executive	3.296	3.097	2.923	(0.174)	Central & Corporate Finance	23.915	23.421	22.285	(1.136)						Total	251.457	251.457	250.215	(1.242)
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1.02	The reasons for the projected variances occurring to date are summarised within appendix 2 with movements between periods summarised in appendix 1.																																																																											
1.03	<p>Significant budget movements between original and revised budget</p> <p>There has been a significant budget movement in month 9 with £1.605m having been transferred from Education & Youth to the delegated Schools budget. This relates to the Additional Learning Needs delegated funding being moved from the Inclusion Service to Schools.</p>																																																																											
1.04	<p>Streetscene and Transportation</p> <p>The overall overspend within Streetscene & Transportation has decreased from a projected £0.975m overspend at Month 8 to £0.897m as at Month 9. The projected overspend within the service is due in part to the delay in the implementation of a number of efficiencies as reported to the Programme Board. In addition fluctuations in recycle sales due to a volatile market has led to an increased pressure on income projections which have resulted in a shortfall of £0.390m. Full details of movements are explained in Appendix 2.</p>																																																																											

1.05	<p>Programme of Efficiencies</p> <p>The 2015/16 budget contains £12.874m of specific efficiencies which are being tracked.</p>
1.06	<p>Appendix 3 provides detail on the latest position where there is a variation to the level of efficiency achievable compared to the budget.</p>
1.07	<p>This shows that it is currently projected that £10.744m (83%) will be achieved resulting in a net underachievement of £2.130m. The underachieved efficiencies are included within the projected outturn figure. The position will continue to be monitored and reported throughout the monthly monitoring process.</p>
1.08	<p>Inflation</p> <p>Included within the 2015/16 budget are provisions for pay (£1.304m), targeted price inflation (£0.421m), non-standard inflation (£0.102m) and income (£0.254m).</p>
1.09	<p>For 2015/16 the amounts for non-standard inflation (NSI) include an allocation for food (£0.064m) and an allocation for Non Domestic Rates (£0.038m).</p>
1.10	<p>There is an amount of £0.240m remaining from 2014/15 which is also being held centrally. Areas subject to NSI increases will be monitored throughout the year and allocations made to portfolio areas only where a critical funding need is evidenced.</p>
1.11	<p>It is anticipated that the £0.064m for food inflation will not be required. In addition to this there is a surplus of £0.061m remaining from inflation set aside for pay. Therefore £0.125m is now projected to underspend. The balance of the 2014/15 inflation and £0.110m from the in-year inflation have been included as an efficiency within the 2016/17 budget.</p>
	<p>Reserves and Balances</p>
1.12	<p>Unearmarked Reserves</p> <p>The 2014/15 outturn reported to Cabinet on 14th July 2015 showed unearmarked reserves at 31 March 2015 (above the base level of £5.769m) of £4.746m.</p>
1.13	<p>Taking into account previous allocations and the current underspend at Month 9 the balance on the contingency reserve at 31st March 2016 is projected to be £4.878m.</p>
1.14	<p>Earmarked Reserves</p> <p>The Council has developed a reserves protocol which was considered by Audit Committee and approved by County Council on 24th September 2015. This sets out the principles around how the council will determine, manage and review the level of its reserves and includes reference to regular</p>

	reporting of the latest position to Cabinet and Corporate Resources Overview and Scrutiny Committee.		
1.15	The table below gives a summary of earmarked reserves as at 1 st April 2015 and provides an estimate of projected balances as at the end of the current financial year.		
	Reserve Type	Actual 31/03/2015 as per Final Accounts £	Month 9 Estimate d 31/03/201 6 £
	Schools	3,540,315	973,846
	Specific Reserves:		
	Single Status/Equal Pay	12,864,332	7,325,819
	General Reserve - Review of Reserves	4,666,025	3,871,630
	General Reserve - Investment in Organisational Change (Flintshire Futures)	855,391	721,807
	Self Insurance Funds	813,486	777,509
	Benefits Equalisation Reserve	213,044	104,740
	Supporting People Reserve	1,511,083	832,163
	County Elections	154,310	154,310
	Winter Maintenance	250,000	250,000
	Waste Disposal Sites	367,475	217,475
	Car Park Reserve	217,494	0
	Building Control Trading	97,697	57,697
	Countryside Projects	190,510	190,510
	Flintshire Enterprise Reserve	96,932	96,932
	Design Fees	120,000	120,000
	Other Specific Reserves of less than £0.025m	64,965	60,886
	Service Balances	4,047,376	1,506,357
	Total	30,070,435	17,261,681
	Housing Revenue Account		
1.16	On 17 February 2015 the Council approved a Housing Revenue Account (HRA) budget for 2015/16 of £30.776m. The budget provided for a closing balance of £1.396m.		
1.17	The 2014/15 Outturn Report to Cabinet on 14 July 2015 showed a closing balance at the end of 2014/15 of £1.510m.		
1.18	The Month 9 monitoring report for the HRA is projecting in year expenditure to be £0.082m lower than budget and a projected closing balance as at 31 March 2016 of £1.319m, which at 4.25% of total expenditure satisfies the		

	prudent approach of ensuring a minimum level of 3%.
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2.00	RESOURCE IMPLICATIONS
2.01	The Budget Monitoring Report reflects the planned use of the financial resources of the Council for the current financial year and details the variations occurring to date.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None Required.

4.00	RISK MANAGEMENT
4.01	<p>Municipal Mutual Insurance (MMI) MMI was the predominant insurer of public sector bodies prior to 1992 when it failed. To ensure an orderly “run off” Flintshire, along with other local authorities, was required to pay a levy of 15% of its share of claims paid previously and of any future claims. MMI’s administrator has recently published their 2015 accounts which shows that due to an increase in the number of claims generally, there will be a need to increase the levy in the future, affecting claims paid previously and future claims. A recommendation was approved to meet a significant liability which reflects a 20% increase in the levy however there remains a risk that the future provision may escalate further. Status: stable/green risk.</p>
4.02	<p>Recycling The recycling market (paper in particular) is going through a volatile period with fluctuating re-cycle sale values. This will impact on 2015/16 recycling income levels for the Council. The current impact is reflected in the Month 9 projections and continues to be monitored throughout the year. A budget pressure for this income has been included in the 2016/17 budget to help mitigate this risk for future years. Status: unstable/red risk.</p>
4.03	<p>Car Parking Due to car parking charges being introduced in some Flintshire towns later than anticipated during 2015/16, there will be a shortfall in achieving the increased car park income targets. The full impact is built into the projected outturn position, and also reflected in the approved 2016/17 budget. Status: risk closed.</p>
4.04	<p>Out of County Placements The risk is the volatility in demand and the impacts on service costs which cannot be predicted with any certainty. Therefore there is always a risk of significant variances occurring although this area continues to be closely</p>

	monitored. Status: unstable/amber risk.
4.05	Former Euticals Site Monthly costs for ongoing security and maintenance of the site are in the region of £0.030m and will accumulate throughout the financial year until site disposal. A detailed site clearance plan with an agreed budget is now in place. Status: risk closed.

5.00	APPENDICES
5.01	Council Fund – Movement in Variances from Month 8 – Appendix 1 Council Fund – Budget Variances – Appendix 2 Council Fund – Programme of Efficiencies – Appendix 3 Council Fund – Movement on unearmarked reserves – Appendix 4 Housing Revenue Account Variances – Appendix 5

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None required Contact Officer: Sara Dulson Finance Manager Telephone: 01352 702287 E-mail: sara.dulson@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them. Council Fund: the fund to which all the Council's revenue expenditure is charged. Financial Year: the period of twelve months commencing on 1 April. Housing Revenue Account: the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy. Projected Outturn: projection of the expenditure to the end of the

financial year, made on the basis of actual expenditure incurred to date.

Reserves: these are balances in hand that have accumulated over previous years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.

Revenue: a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.

Underspend: when referring to expenditure the actual expenditure incurred is less than budget. Shown as a –ve. When referring to income the actual income achieved exceeds the budget. Shown as a –ve.

Variance: difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.

Virement: the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from contingency provisions. Virements may not however be approved between capital and revenue budget heads.

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COUNCIL FUND - REVENUE BUDGET 2015/16
FLINTSHIRE COUNTY COUNCIL

Budget Monitoring (Month 9)
Summary of Movement from Month 8

	£m	£m
Month 8		
Portfolios	0.272	
Central and Corporate Finance	(1.015)	
Variance as per Cabinet Report		<u>(0.743)</u>
Month 9		
Portfolios	(0.106)	
Central and Corporate Finance	(1.136)	
Variance as per Directorate Returns		<u>(1.242)</u>
Change Requiring Explanation		<u><u>(0.499)</u></u>
<u>Social Services</u>		
Services For Adults		
• Minor Adaptations (Older People Purchasing) - reallocation of costs to grant	(0.100)	
• Professional Support (Older People Purchasing) -staffing savings due to vacancies	(0.043)	
• Reablement (Older People - Provider Services) increased CHC income from Health board	(0.025)	
• Residential Placements (Mental Health & Substance Misuse Service) - increase in numbers of placements including one at high cost	0.070	
• Forensic budget (Mental Health & Substance Misuse Service) - increase in projected placement costs.	0.035	
Minor variances of less than £0.025m		
• Learning Disabilities	(0.023)	
• Older People (Provider Services)	(0.017)	
• Older People (Purchasing)	0.001	
• Mental Health Services	0.010	
Subtotal: Services for Adults		<u>(0.092)</u>
Development & Resources		
• Other minor changes of less than £0.025m.	0.013	
Subtotal: Development & Resources		<u>0.013</u>
Children's Services		
• Family Placement - increased costs of payments for fostering due to increased foster placements	0.037	
• Flying Start - Reallocation of expenditure from grant funding to Council funding	0.050	
• Out of County placements - three placements ending earlier than anticipated including one high cost placement.	(0.066)	
Minor variances of less than £0.025m		
• Training	(0.024)	
• Grants	(0.002)	
• Family Support	0.005	
• Prevention & Support	0.020	
• Residential	0.017	
• Professional Support	0.010	
• Early Years	0.005	
• Safeguarding	0.019	
Subtotal: Children's Services		<u>0.071</u>
Total: Social Services		<u><u>(0.008)</u></u>

Community & Enterprise

Customer & Housing Services	
• In-year underspend in respect of the Switchboard closure	(0.026)
• Additional underspend on Flintshire Connects	(0.015)
Subtotal: Customer & Housing Services	(0.041)
Regeneration	
• Reduced shortfall in Markets income	(0.008)
Subtotal: Regeneration	(0.008)
Revenues & Benefits	
• Additional Surplus on the Council Tax Collection Fund	(0.068)
• Further underspend on the Council Tax Reduction Scheme provision	(0.098)
• Additional DWP New Burdens funding	(0.076)
Subtotal: Revenues & Benefits	(0.242)
Minor changes of less than £0.025m.	
• Customer & Housing Services	0.016
• Council Fund Housing	(0.011)
• Regeneration	(0.017)
• Revenues & Benefits	0.017
• Housing Programmes	0.009
Total minor variances of less than £0.025m	0.014
Total: Community & Enterprise	(0.277)

Streetscene & Transportation Portfolio

Ancillary Services & Performance	
• Increase in projected waste treatment tonnages through to 31st March	0.042
Subtotal: Ancillary Services & Performance	0.042
Transport & Logistics	
• Reduction in fuel prices and more efficient usage of vehicles	(0.100)
Subtotal: Transport & Logistics	(0.100)
Minor variances of less than £0.025m	
• Ancillary Services & Performance	0.010
• Highway Network	(0.008)
• Transport & Logistics	(0.022)
Total minor variances of less than £0.025m	(0.020)
Total: Streetscene & Transportation	(0.078)

Planning & Environment Portfolio

Minor variances of less than £0.025m	
• Business	(0.009)
• Community	(0.013)
• Development	(0.010)
• Access	0.001
• Shared Service	(0.005)
• Strategy	0.010
• Administration	0.010
• Vacant Posts	(0.016)
Total minor variances of less than £0.025m	(0.032)
Total: Planning & Environment	(0.032)

Education & Youth**Inclusion Services**

- 2 new placements, increased provisions and a new 8 week assessment have been partially offset by 2 placements ending.

0.039

Subtotal: Inclusion Services0.039**Minor variances of less than £0.025m**

- Primary & Early Years Education
- Access (School Planning & Provision)
- Commissioning & Performance
- Youth Justice Service
- Community Centres
- Youth & Community Service

0.002

0.001

0.003

(0.001)

(0.006)

0.010

Total minor variances of less than £0.025m0.009**Total: Education & Youth**0.048**People & Resources****Minor variances of less than £0.025m**

- HR & OD
- Corporate Finance

(0.004)

0.020

Total minor variances of less than £0.025m0.016**Total: People & Resources****Governance****Minor variances of less than £0.025m**

- Legal Services
- Democratic Services
- Internal Audit

(0.004)

0.002

(0.001)

Total minor variances of less than £0.025m(0.003)**Total: Governance**(0.003)**Organisational Change****Property Design & Consultancy**

- Additional design fees over budgeted income target achieved.

(0.034)

Subtotal: Property Design & Consultancy**Minor variances of less than £0.025m**

- Public Libraries & Arts, Culture & Events
- County Archives
- Valuation & Estates
- Facilities

(0.008)

(0.001)

(0.009)

(0.006)

Total minor variances of less than £0.025m(0.058)**Total: Organisational Change**(0.058)**Chief Executive****Minor variances of less than £0.025m**

- Minor variances less than £0.025m

0.014

Total: Chief Executive0.014**Central & Corporate Finance**

- Reduction in external audit fees
- Lower than anticipated bank charges
- Minor variances

(0.088)

(0.030)

(0.003)

Total: Central & Corporate Finance(0.121)**Total Changes**(0.499)

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Social Services Locality Teams (Localities)	14.677	14.207	(0.470)	(0.475)	<p>Domiciliary Care There are some significant compensating variances in this area. The main area of pressure is Domiciliary Care, which is still being influenced by clients returning to the service following successful past reablement, the changing demographic profile, increased complexity of need and increasing numbers of people with dementia. The current level of projected overspend is £0.483m which has significantly reduced from the 2014/15 outturn position of £0.837m, which has been partly influenced by the cessation of one complex package.</p> <p>Residential Care The significant projected overspend on Domiciliary care is being more than offset by a projected underspend of (£0.732m) on residential care, which includes, an underspend of (£0.214m) on payments to care home providers, an underspend of (£0.478m) due to an increase in the level of property related income, plus further increases in income above budget including (£0.040m) for free nursing.</p> <p>Professional Support A further area of significant underspend is the professional support within the area Localities teams. There is a total projected underspend of (£0.240m) which relates to staffing due to Social Worker vacancies, which includes a total of (£0.119), relating to the Hospital Social Work team which has transferred into Localities from Intake & Reablement (Resources and Regulated Services).</p> <p>Other Other minor variances amount to a net £0.019m within Day care and other services.</p>	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
						Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Reablement Services (Intake and Reablement)	0.429	0.362	(0.067)	(0.043)	The projected under spend is mainly due to the reallocation of an officer to another service promoting Continuing Health Care independence.	Keep under review.
Resources & Regulated Services (Disability Services)	15.239	15.398	0.159	0.201	This service is now reflecting the transfer of budget in relation to the Independent Living fund (ILF) to Central and Corporate as a one off efficiency. The remaining element is in relation to the additional administration capacity needed to manage the payments to service users and for obligations to fund employer liability insurance payments for service users who employ carers.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Vulnerable Adults and Disability Service (Disability Services)	2.299	2.433	0.134	0.203	Reflects current care packages for 2015/16, estimated commitment with additional transition clients.	Keep under review.
Administrative Support (Disability Services)	0.304	0.398	0.094	0.077	This overspend is mainly due to pressures on employees costs, including use of agency staff.	Keep under review.
Residential and Domiciliary Service (Mental Health & Substance Misuse Service)	0.813	0.995	0.182	0.112	Increases in Residential and Domiciliary packages alongside additional new package costs.	Keep under review.
Forensic Budget (Mental Health & Substance Misuse Service)	0.317	0.199	(0.118)	(0.153)	Reflects current care packages for 2015/16.	Keep under review - potential volatility due to changes in client numbers and demands at short notice from prison or courts.

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Other Services for Adults variances (aggregate)	11.061	10.989	(0.072)	0.012	Various minor variances.	Continue to review but not expected to be recurrent.
Business Services - Charging Policy Income	(1.673)	(1.891)	(0.218)	(0.218)	Impact of an increase by Welsh Government in the level of the maximum charge cap from £55 per week to £60 per week.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Training	0.047	0.163	0.116	0.114	The base budget for this service has naturally reduced as a consequence of the combined impact of Single Status outcomes and EVR/VR determinations. As a consequence the match funding element of the budget has fallen below the level required to meet the grant conditions for the Social Care Workforce Development Programme Grant (SCWDP). It will be necessary therefore to realign the budget from elsewhere within Social Services to top up to the level required.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Other Development & Resources variances (aggregate)	2.418	2.538	0.120	0.109	Various minor variances.	Continue to review but not expected to be recurrent.
Family Placement (Children's Services)	2.227	2.474	0.247	0.210	The £0.247m overspend is a result of an increase in the number of foster care placements within the service. Part of this is also due to the increasing number of court orders for Residence and Special Guardianship orders which invariably attract an ongoing allowance for the carers.	A review of the Family Placement Team has been undertaken, the outcome of which is being considered and will inform future planning and possible efficiencies.

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Professional Support	4.997	5.122	0.125	0.115	There is a reduced projected overspend of £0.126m on agency pay costs within the Duty & Assessment team, which is due to the need to deploy staff to address key risks within this area of the service. This overspend has been partly mitigated by way of an allocation of £0.100m from the contingency reserve as approved by Cabinet when considering the Month 7 budget monitoring report. There is a further pressure of £0.111m which relates to the Children's and Young Adults Support team (CYAST). This is due to pressures within payments to external providers of £0.097m and Transport £0.051m, with some offsetting underspends against pay budgets due to vacancies. There are offsetting net underspends of (£0.112m) elsewhere within Children's Services Professional Support, including a significant underspend on staffing within the Family Intervention team.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Out of County Placements	3.416	3.198	(0.218)	(0.152)	Reflects current care packages for 2015/16.	Keep under review.
Other Services for Children variances (aggregate)	2.460	2.523	0.063	(0.027)	Various minor variances.	Continue to review but not expected to be recurrent.
Total Social Services	59.031	59.108	0.077	0.085		

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Community & Enterprise Customer & Housing Services	1.654	1.386	(0.268)	(0.243)	Additional in-year saving identified in respect of Homeless Accommodation (£0.094m). Community Centres additional underspend (£0.049m). Underspend on the Flintshire Connects service provision (£0.087m). Switchboard in-year underspend (£0.026m). Other minor variances (£0.012m).	Continue to monitor and review.
Council Fund Housing	(0.035)	(0.024)	0.011	0.022	Telecare income lower than anticipated by £0.061m. Procurement of telecare equipment £0.040m. Savings of (£0.082m) in respect of the Community Based Accommodation Support Service. Other minor variances of (£0.008m).	Continue to monitor and review.
Regeneration	0.550	0.604	0.054	0.079	Estimated shortfall of £0.046m in markets due to income targets increasing in line with inflation each year, where charges have not increased at the same rate. Other minor variances £0.008m.	Continue to monitor and review.
Revenues & Benefits	10.631	10.243	(0.388)	(0.163)	Anticipated surplus on the Council Tax Collection Fund currently stands at (£0.241m) higher than initially estimated. Vacancy savings (£0.058m). Projected underspend on the budgeted provision for the Council Tax Reduction Scheme (£0.326m). Housing Benefit Subsidy budgeted shortfall of £0.350m. Additional New Burdens funding from DWP (£0.076m). Other minor variances of (£0.037m).	Continue to monitor closely as these areas are highly volatile and projections are likely to change throughout the year.
Housing Programmes	0.072	0.136	0.064	0.055	Expenditure of £0.064m to enable the Strategic Housing and Regeneration Programme (SHARP) to move forward with the development of the Over Arching Legal Agreement with Wates Living Space. This expenditure has supported the expedient development of schemes on The Walks, Flint and Custom House School, Connah's Quay which will both be on site by March 2016.	Continue to monitor and review.
Total Community & Enterprise	12.872	12.345	(0.527)	(0.250)		

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Streetscene & Transportation Ancillary Services & Performance - Waste Disposal & Waste Collection	6.573	7.456	0.883	0.841	<p>Reduced electricity sales from gas engines following equipment breakdown and fluctuating levels of gas extraction is now estimated at £0.100m.</p> <p>Further options are being considered and consultation undertaken in relation to the proposed closure of Hope recycling centre. In addition, changes to the later than expected introduction of new operating times at Connaught Quay and Flint sites will result in a total projected shortfall on the budgeted efficiency of £0.160m.</p> <p>Delayed implementation of delivery service for waste containers £0.050m and introduction of charge for second waste bin £0.025m.</p> <p>Under achieving in the recycling market due to a volatile period with fluctuating re-cycle sale values £0.390m. Part year income due of £0.020m in 2015-16 for compost from Denbighshire CC (£0.040m shortfall against £0.060m budget) as they will not be using the composting facilities at Greenfield until January 2016.</p> <p>At Period 8, additional costs of £0.040m for Hire of loading shovels at Greenfield HRC Site / protective clothing costs and equipment purchase.</p> <p>At Period 9, increase in estimated waste treatment tonnages of £0.042m through to the 31st March.</p>	<p>Potential for investment to upgrade/install new extraction wells and new management arrangement.</p> <p>Reported through Programme Board Efficiency Tracker.</p> <p>Reported through Programme Board Efficiency Tracker.</p> <p>Monitor recycling market closely throughout 2015/16 and amend projections accordingly.</p> <p>Monitor Supplies & services and implement commitment challenge.</p> <p>Continue to monitor and review.</p>

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Ancillary Services & Performance - Parking & Enforcement	0.076	0.175	0.099	0.096	Shortfall from Business Planning proposals following delays in the implementation of car parking charges across the County.	Monitor Car Parking Income closely and amend projections accordingly.
Ancillary Services & Performance - Other Variances	0.799	0.794	(0.005)	(0.012)	Minor Variances.	Reported through Programme Board Efficiency Tracker.
Logistics & Resource Services - Fleet	4.808	4.711	(0.097)	0.013	Projected reduction in annual fuel costs, due to reducing fuel prices and more efficient usage of vehicles.	Continue to review.
Transportation & Logistics - other Variances	8.564	8.511	(0.053)	(0.041)	Minor Variances.	Reported through Programme Board Efficiency Tracker.
Highways Strategy & Network	7.416	7.486	0.070	0.078	Delay in the full externalisation of grass cutting service resulting in a net shortfall of £0.030m. The implementation of the reduced cleansing standards is now anticipated to be 1st January 2016 which will result in an estimated shortfall in the efficiency of £0.090m. Reduced commitment for Ground Work operations following transition into winter related work (£0.032m). Due to the below average winter up to the end of January 2016, there is a potential underspend of £0.100m within winter maintenance if current weather patterns continue to the 31st March.	Reported through Programme Board Efficiency Tracker. Reported through Programme Board Efficiency Tracker. Monitor Employee Costs. No variance currently reported in the monitoring figures.
Highway Network - other Variances	0.191	0.191	0.000	0.000	No Variance.	Continue to review.
Total Streetscene & Transportation	28.427	29.324	0.897	0.975		

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Planning & Environment Pest Control Dog Warden	0.043	0.061	0.018	0.016	Potential Shortfall in the self financing position.	Monitor level of services provided and adjust income commitment as appropriate.
Licensing	(0.008)	(0.010)	(0.002)	0.020	At Period 9, there is an increase in the level of fees received and the projections to financial year end indicate an improving position.	Monitor level of services provided and adjust income commitment as appropriate.
Community - Aggregate of other Variances	0.668	0.675	0.007	(0.001)	At Period 9, commitment challenge has been successful in reducing the level/value of future projected expenditure and updated income projections.	Continue to monitor committed expenditure and reduce/remove where possible
Animal Health & Defra	0.126	0.170	0.044	0.044	Reduced DEFRA Grant Funding, resulting in the partnership with Wrexham CBC ending in December 2015 and the income target remaining within the service.	Investigate ways to reduce Grant Income target through potential budget realignment as total funding will cease from 2016/17.
Business - Aggregate of other Variances	1.466	1.448	(0.018)	(0.009)	At Period 9, commitment challenge has been successful in reducing the level/value of future projected expenditure.	Continue to monitor committed expenditure and reduce/remove where possible
Planning Control & Enforcement	(0.133)	(0.004)	0.129	0.138	Shortfall from Planning Application fees not being increased by 15% until October, 2015 under the Planning (Wales) Bill. This was originally proposed for April, 2015 and reflected in Business Planning efficiencies. At Period 9 commitment challenge has been successful in reducing the level/value of future projected expenditure.	Planning Fee Income levels will be closely monitored.
Development - Aggregate of other Variances	0.133	0.119	(0.014)	(0.013)	Estimated surplus from additional land charges income.	Continue to review.
Portfolio Aggregate of other Variances	3.036	2.994	(0.042)	(0.041)	Continued commitment challenge across the portfolio.	Continue to monitor committed expenditure and reduce/remove where possible.
Total Planning & Environment	5.331	5.453	0.122	0.154		

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Education & Youth						
Primary & Early Years Education	0.868	0.863	(0.005)	(0.007)	Minor Variances.	Continue to review.
Secondary, 14-19 & Continuing Education	1.122	1.129	0.007	0.007	Minor Variances.	Continue to review.
Inclusion Services	6.855	6.964	0.109	0.070	Out of County placements are an area of risk to the authority due to the volatile nature of the service and the potential for high cost placements and unpredictability of demand.	Continue to review.
Access (School Planning & Provision)	0.508	0.484	(0.024)	(0.025)	Minor Variances.	Continue to review.
21st Century Schools	0.196	0.196	0.000	0.000	No Variance.	Continue to review.
Youth Services	1.436	1.434	(0.002)	(0.005)	Minor Variances.	Continue to review.
Commissioning & Performance	0.346	0.307	(0.039)	(0.042)	Vacancy savings following a Senior Management Restructure with Education and Youth Portfolio.	Continue to review.
School Management & Information Team	0.192	0.145	(0.047)	(0.047)	Vacancy savings following a Senior Management Restructure with Education and Youth Portfolio.	Continue to review.
Total Education & Youth	11.523	11.522	(0.001)	(0.049)		
Schools						
Primary & Early Years Education	45.220	45.220	0.000	0.000	No Variance.	Continue to review.
Secondary, 14-19 & Continuing Education	35.751	35.751	0.000	0.000	No Variance.	Continue to review.
Inclusion Services	3.906	3.906	0.000	0.000	No Variance.	Continue to review.
Total Schools	84.877	84.877	0.000	0.000		

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
People & Resources HR&OD	2.243	2.228	(0.015)	(0.011)	A 2015/16 budget efficiency of £0.105m is being reported as not achievable. In addition to this there is an overspend on the Disclosure & Disbarring Service of £0.015m and Software of £0.030m. These overspends are being partially offset by workforce underspends of (£0.152m). There are minor variances of (£0.013m).	The efficiencies are expected to be achieved in full next year. Workforce underspends are in-year only.
Corporate Finance	2.374	2.275	(0.099)	(0.119)	A 2015/16 budget efficiency is being reported as being partially achieved with a shortfall of £0.027m. This is being offset by temporary workforce underspends of (£0.134m). There are minor variances of £0.008m.	The efficiencies are expected to be achieved in full next year. Workforce underspends are in-year only.
Total People & Resources	4.617	4.503	(0.114)	(0.130)		
Governance Legal Services	0.610	0.628	0.018	0.022	Minor Variances.	Overspend is not expected to be recurrent.
Democratic Services	1.911	2.009	0.098	0.096	The overspend is due a delay in achieving an efficiency of £0.110m which was agreed within the 2014/15 budget. An underspend of (£0.012m) is due to minor variances.	The efficiency is expected to be achieved in full next year.
Internal Audit	0.416	0.413	(0.003)	(0.002)	Minor Variances.	Underspend is not expected to be recurrent.
Procurement	0.138	0.150	0.012	0.012	Minor Variances.	Overspend is not expected to be recurrent.
Business Support	0.740	0.703	(0.037)	(0.037)	Minor Variances.	Underspend is not expected to be recurrent.
Records Management	0.174	0.191	0.017	0.017	Minor Variances.	Overspend is not expected to be recurrent.
ICT	4.726	4.754	0.028	0.028	Minor Variances.	Overspend is not expected to be recurrent.
Total Governance	8.715	8.848	0.133	0.136		

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Organisational Change						
Public Libraries & Arts, Culture & Events	1.764	1.749	(0.015)	(0.007)	Minor Variances.	Continue to review.
Museums Service	0.064	0.066	0.002	0.002	Minor Variances.	Continue to review.
County Archives	0.260	0.259	(0.001)	0.000	Minor Variances.	Continue to review.
Leisure Services	3.970	3.986	0.016	0.016	£0.070m Deeside Ice rink income pressure offset by premises & supplies cost savings of (£0.054m).	Continue to review.
Community Assets	0.018	0.018	0.000	0.000	No Variance.	Continue to review.
Valuation & Estates	(0.813)	(0.957)	(0.144)	(0.135)	Workforce efficiencies of (£0.135m) achieved following staff releases within this Service area. Other minor variances of (£0.009m).	Continue to review.
Property Design & Consultancy	2.629	2.351	(0.278)	(0.244)	An additional (£0.200m) in Design fees over the budgeted income target has been identified, this relates to SHARP and 21st Century schools feasibility works. Projected costs of (£0.078m) relating to the demolition of Connah's Quay office has been met through alternative funding.	Continue to review.
Engineering Services	0.000	0.000	0.000	0.000	No Variance.	Continue to review.
Facilities Services	1.654	1.555	(0.099)	(0.093)	(£0.075m) additional income anticipated over and above income target from increased uptake in school meals. (£0.011m) salary savings from the Team Leader post that is currently vacant. Other minor variances within the service of (£0.013m).	Continue to review.
Total Organisational Change	9.546	9.027	(0.519)	(0.461)		

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Chief Executives	3.097	2.923	(0.174)	(0.188)	The underspend is due to workforce savings of (£0.106m) and also a reduction in Core Funding Agreements of (£0.028m). There is an underspend of (£0.042m) relating to the budget required for performance related increments. An overspend of £0.020m is due to a projected spend for public consultation on the Medium Term Financial Strategy. The balance of (£0.018m) underspend is due to minor variances.	The employee savings of (£0.106m) are expected to be in-year only.
Total Chief Executives	3.097	2.923	(0.174)	(0.188)		

MONTH 9 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 8 (£m)	Cause of Major Variance	Action Required
Central & Corporate Finance	23.421	22.285	(1.136)	(1.015)	HRA Financing - The settlement amount changed after the budget was set. Based on all original assumptions this equates to a reduction in efficiencies of approximately £0.600m. However, there is no need to borrow this financial year, as capital expenditure is later than planned, resulting in short term savings from interest costs built into the budget.	Review of CLIA will identify overall position for possible mitigation.
Central & Corporate Finance					Balance of unused Non Standard Inflation from previous year (£0.240m) and current year (£0.125m). Pension Actuarial Review (£0.912m) due to lower than anticipated costs of additional contributions.	Review as part of Medium Term Finance Strategy, Corporate Financing Options. Consider realignment options.
					Estimated Workforce Efficiency of £0.300m considered unachievable in year.	Currently looking at other options.
					One off identified efficiencies (£0.300m) in relation to the Independent Living Fund (ILF).	Continue to review.
					Higher than projected income as a result of Rent Review for Unilever (£0.189m).	Continue to review.
					Historic budget efficiencies of (£0.073m).	Keep under review.
					External Audit Fees are anticipated to be lower than budget (£0.088m) - this is under review with Wales Audit Office. Received no charge on three quarters of the year in relation to corporate Bank Charges (£0.030m). Matrix rebates - lower income received due to less agency staff £0.050m.	Keep under review.
					Unrealised Corporate Admin efficiency of £0.067m, which is under review. Efficiencies have been identified but from 2016/17.	Keep under review.
					One off / time limited, Unbudgeted costs of £0.400m in relation to former Euticals Ltd - Sandycroft site.	Keep under review.
					Minor Variances of £0.004m.	Keep under review.
Total Central & Corporate Finance	23.421	22.285	(1.136)	(1.015)		
TOTAL	251.457	250.215	(1.242)	(0.743)		

2015/16 Efficiencies Month 9 - Under or Over Achieved

Portfolio	Original Efficiency	Revised Efficiency	(Under)/Over Achievement
	2015/16 £(m)	2015/16 £(m)	2015/16 £(m)
People & Resources			
Review of specialist finance functions to identify efficiencies in process	0.170	0.166	(0.004)
Ensure continuation of grant maximisation opportunities identified in 2014/15	0.100	0.066	(0.034)
Review of specialist human resources functions to identify efficiencies in process	0.105	0.000	(0.105)
Total People & Resources	0.375	0.232	(0.143)
Central and Corporate Finance			
Workforce efficiency proposal	0.300	0.000	(0.300)
Central Loans and Investment Review	1.830	1.230	(0.600)
Total Central & Corporate Finance	2.130	1.230	(0.900)
Social Services			
Develop means testing approach for minor adaptations	0.100	0.000	(0.100)
Review model/costs contracts for catering	0.050	0.000	(0.050)
Rationalise the number of sites where In-House short term care is provided	0.075	0.110	0.035
Develop a 'progression' model for Supported Living	0.250	0.145	(0.105)
Review commissioning with Action for Children	0.075	0.015	(0.060)
Regional approach to advocacy	0.053	0.005	(0.048)
Review and realign funding to voluntary sector	0.203	0.065	(0.138)
Total Social Services	0.806	0.340	(0.466)
Community & Enterprise			
Close the personal answering service for main switchboard telephone calls	0.099	0.125	0.026
Welfare Rights Team Review	0.020	0.035	0.015
Community Centres	0.048	0.096	0.048
Community Based Accommodation Support Service	0.030	0.090	0.060
Telecare Charging	0.200	0.139	(0.061)
Stopping sending remittance advices to Landlords	0.054	0.013	(0.041)
In-house bailiff service	0.100	0.070	(0.030)
Removal of Post Office as payment option	0.028	0.017	(0.011)
Review Single Person Discount	0.150	0.270	0.120
Total Community & Enterprise	0.729	0.855	0.126
Streetscene & Transportation			
Introduce non-generic Streetscene roles (3 year plan)	0.080	0.115	0.035
Develop Energy Production at Landfill	0.050	0.000	(0.050)
Rationalise HRC Sites	0.400	0.240	(0.160)
Removing the Waste Containers delivery service	0.150	0.100	(0.050)
Introduce Charge for 2nd Garden Waste Bin	0.050	0.025	(0.025)
Car Parking Charges	0.400	0.290	(0.110)
Cancel Real Time Info System	0.020	0.025	0.005
Charge Maintenance of Bus Shelters	0.005	0.000	(0.005)
Review subsidised bus routes	0.075	0.050	(0.025)
Externalise grass cutting service	0.075	0.025	(0.050)
Reduced Street Lighting resource	0.050	0.038	(0.013)
Remove second grass cut for highway verges	0.030	0.025	(0.005)
Reduce Cleansing standards zero tolerance litter	0.150	0.060	(0.090)
Part night street lighting in residential areas	0.020	0.030	0.010
Winter Maintenance (Car Parks and standard)	0.150	0.170	0.020
Total Streetscene & Transportation	1.705	1.193	(0.513)
Planning & Environment			
Staffing & Management Restructure (incl. all vacancies)	0.295	0.207	(0.088)
Staffing & Collaboration	0.024	0.040	0.016
Animal & Pest Control	0.030	0.007	(0.023)
Increased Planning Fees (15% WG increase)	0.135	0.050	(0.085)
Increase in number of Planning Applications	0.060	0.030	(0.030)
Additional elements of charging (discharge of conditions)	0.050	0.025	(0.025)
Total Planning & Environment	0.594	0.359	(0.235)
Total 2015/16 Budget Efficiencies		100	12.874
Total Projected 2015/16 Budget Efficiencies Underachieved		17	2.130
Total Projected 2015/16 Budget Efficiencies Achieved		83	10.744

Movements on Council Fund Unearmarked Reserves

	£m	£m
Total Reserves as at 1 April 2015	10.515	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		4.746
Less - Allocation from the Contingency Reserve for the costs of the speed limit review		(0.210)
Less - Allocation from the Contingency Reserve for the contribution to meet the estimated increase in levy required to meet past and future claim liabilities in relation to the former Municipal Mutual Insurance company		(0.800)
Less - Allocation from the Contingency Reserve to meet the resource requirements for specialist social work for child protection		(0.100)
Plus projected underspend as at Month 9		1.242
Total projected Contingency Reserve as at 31st March 2016		4.878

HRA Major Variance Report - Period 9

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Estate Management	1.634	1.570	(0.064)	(0.042)	Salary projections have contributed a (£0.054m) underspend. The remaining (£0.010m) relates to other minor efficiencies.	Keep under review.
Repairs & Maintenance	8.394	8.187	(0.207)	(0.193)	The projected underspend of (£0.207m) relates to stores materials. A (£0.029m) profit share relating to last year and careful monitoring has contributed to this underspend although this is a volatile area which could see spend increase in the remaining winter months.	Keep under review.
Finance & Support	2.427	2.305	(0.122)	(0.015)	Removal of the projection for delivering the Handyman Service releases a (£0.038m) underspend. (£0.020m) of the projected underspend relates to consultancy and conferences. Redistribution of salaries across departments and services has realised a (£0.149m) underspend. Agile working equipment for HRA is projected to cost £0.050m. The remaining £0.035m relates to other minor costs.	Keep under review.
Landlord Services	0.882	1.074	0.192	0.070	Cleaning charges for the community centres brought into the HRA from Council Fund have received a charge in the amount of £0.051m which was an unexpected cost. Utility costs relating to the transferred community centres are set to overspend by £0.031m. Recharges of subcontractor works from R&M have increased to £0.110m due to a review of all subcontractor costs; this will be a recharge at yearend.	Keep under review.
Other variances (aggregate)	(13.103)	(12.984)	0.119	0.032	£0.122m relates to a potential post audit adjustment relating to Housing Subsidy. The remaining (£0.003m) relates to minor efficiencies.	Keep under review.
Total :	0.234	0.152	(0.082)	(0.148)		



CABINET

Date of Meeting	Tuesday, 22 March 2016
Report Subject	School Admission Arrangements 2017/18
Cabinet Member	Cabinet Member for Education
Report Author	Chief Officer (Education and Youth)
Type of Report	Operational

EXECUTIVE SUMMARY

To advise Cabinet of the outcome of the statutory consultation exercise on the admission arrangements for September 2017 and to recommend approval.

RECOMMENDATIONS

1	That the proposed admission arrangements for 2017/18 be approved.
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REPORT DETAILS

1.00	EXPLAINING THE ADMISSION ARRANGEMENTS																				
1.01	<p>In accordance with the School Admissions Code, the local authority is required to undertake a statutory consultation exercise on its admission arrangements for the following year. Consultation must be complete by 1 March and the admission arrangements must be determined by 15 April each year. Statutory consultees include all schools in the area, the diocesan authorities and neighbouring authorities.</p>																				
1.02	<p>Consultation must cover the full admission arrangements including the admissions policy, over-subscription criteria, the timetable for admissions and admission numbers (ie the maximum number of pupils to be admitted in to each year group). This information is attached as Appendices 1 and 2.</p>																				
1.03	<p>The current admission arrangements and over-subscription criteria have been in place since 2003 and the majority of parental preferences continue to be met (96%). For information, the number of admission appeals in recent years is detailed in the table below:</p> <table border="1" data-bbox="304 1003 1046 1196"> <thead> <tr> <th>Year</th> <th>Secondary</th> <th>Primary</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>2012/13</td> <td>21</td> <td>97</td> <td>118</td> </tr> <tr> <td>2013/14</td> <td>46</td> <td>81</td> <td>127</td> </tr> <tr> <td>2014/15</td> <td>20</td> <td>54</td> <td>74</td> </tr> <tr> <td>2015/16*</td> <td>60</td> <td>54</td> <td>114</td> </tr> </tbody> </table> <p>*to date</p> <p>It is anticipated that oversubscription will continue at secondary and primary level in some areas of the County as a consequence of parental preference.</p>	Year	Secondary	Primary	Total	2012/13	21	97	118	2013/14	46	81	127	2014/15	20	54	74	2015/16*	60	54	114
Year	Secondary	Primary	Total																		
2012/13	21	97	118																		
2013/14	46	81	127																		
2014/15	20	54	74																		
2015/16*	60	54	114																		
1.04	<p>No comments have been received during the consultation process. There are no changes proposed to the current admission numbers for each school or the current admissions policy or oversubscription criteria. However, the opportunity has been taken to clarify the wording of oversubscription criteria (c) and (d) (siblings and distance), in order that they reflect Welsh Government guidance. This re-wording does not change the criteria themselves or how they will be applied. For clarification the current and proposed wording is set out below.</p> <p><u>Current wording</u></p> <p>(c) Pupils who have expressed a preference for a school which is not the nearest to their home address will be admitted if they have a sister or brother attending the preferred school. The sibling rule will only be applied for the statutory period of education ie between the Years 7-11 (Secondary only).</p> <p>(d) Where a preference has been expressed for a school other than the nearest to a pupil's home address and there is no brother or sister attending that school, pupils will be admitted in order of proximity to that</p>																				

	<p>alternative school and up to its Admission Number</p> <p><u>Proposed wording</u></p> <p>(c) Pupils who will have a sister or brother attending the preferred school on the expected admission date. The “sibling” rule will only be applied for the statutory period of education.</p> <p>(d) Pupils for whom the preferred school is not the nearest to their home address. Pupils will be admitted in order of proximity to that alternative school and up to its Admission Number.</p>
1.05	The admissions timetable has been drawn up in consultation with neighbouring authorities and takes in to account factors such as allowing parents sufficient time to visit schools and express their preferences, the time needed to process applications and chase up late applications, etc. The timetable also incorporates the “common offer dates” prescribed by Welsh Government (ie 1 March for secondary and 16 th April for primary).
1.06	Applications for school places are now made using the Council’s on line system, with hard copies of forms made available to any parent who does not have access to an on line facility.

2.00	RESOURCE IMPLICATIONS
2.01	Numbers of appeals will continue to be monitored to ensure sufficient capacity to clerk appeals in a timely manner.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	All statutory consultees have been consulted in accordance with the School Admissions Code. No further consultation is required.

4.00	RISK MANAGEMENT
4.01	The annual determination of admission arrangements must be carried out in accordance with the framework and timetable in the School Admissions Code. Consultation has been completed and approval is being sought within the deadlines set out in the Code. Adherence to the Code minimises the risk of challenge to the Public Services Ombudsman or by way of judicial review.

5.00	APPENDICES
5.01	Appendix 1 – Admission Arrangements 2017/18 Appendix 2 – Admission Numbers.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Contact Officer: Gill Yates, Pupil Support Services Manager Telephone: 01352 704187 E-mail: gill.yates@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>School Admission Arrangements – the overall procedure and practices about how to apply for a school place, including criteria to decide how places are allocated, application procedures, the timetable for the admissions process, how late applications will be handled, waiting lists and the appeal process.</p> <p>School Admissions Code – a Code issued by Welsh Government in respect of the discharge of admissions functions. All admissions authorities have a statutory duty to act in accordance with the Code.</p> <p>Oversubscription criteria – a list of criteria which an admission authority must adopt to be used for the allocation of places if there are more applications received than there are places available.</p> <p>Admission Number – the number of school places that an admission authority must offer in each year group.</p>

Admissions Timetable 2016/17

Admission Phase	On line and paper forms available to parents w/c	Parents' consideration period	Closing date for receipt of completed forms	Allocation period by LA/admitting authority	Parents informed by:
Secondary	05/09/16	05/09/16-04/11/16	04/11/16	07/11/16 – 13/01/17	01/03/17
Reception	03/10/16	03/10/16 – 25/11/16	25/11/16	28/11/16 – 03/03/17	18/04/17
Nursery	03/01/17	03/01/17 – 24/02/17	24/02/17	27/02/17 – 31/03/17	12/05/17

Application forms must be returned to the Local Authority by the closing date. Your child may have less opportunity to be allocated to your preferred school if your application is received after the closing date.

Late Applications

Late applications will be considered after those received by the closing date if the Local Authority considers that there are good reasons for the application form being late, which must be included with the application form. For example, exceptional medical reasons preventing an earlier application, recent move of house – supporting evidence must be provided. If the Admission Number for the requested school has been reached, parents will be offered the right to an appeal. All late applications will be ranked in accordance with the oversubscription criteria and any places which become available will be offered to the highest ranking applicants up to the end of the allocation period. A waiting list will also be maintained for that school if necessary and any places that become available will be offered to the highest ranking applicant on the list.

The Process for offering school places

The Admission Number for each school relates to the number of children that can be admitted to each year group during the school year. The Admission Number for each school is calculated using the capacity assessment method in the Welsh Government's guidance document 'Measuring the Capacity of Schools in Wales'. All school Admission Numbers are included on the 'Schools List'.

All pupils will be admitted if the Admission Number has not been reached. When this occurs, the Local Authority applies the published oversubscription criteria to rank all preferences expressed to see who can be offered a place. All preferences received will be considered on the basis of equal preferences. This means parents may express a number of preferences that will be considered in the same way without reference to a preference ranking. If a place can be offered at more than one of the preferences expressed (because a preferred school is undersubscribed or because the applicant has a high enough priority against the criteria for an oversubscribed school, or because a school receives the same number of applications as the number of places available), the place offered will be for the school ranked highest on the application.

If you express a preference for a voluntary aided school or foundation school in Flintshire the relevant school will be sent your details. The timetable for admissions (above) also applies to voluntary aided and foundation schools. These schools are responsible for considering your child's application against others received in accordance with their own oversubscription criteria. The school governors should use the school's own oversubscription criteria to rank applications and make offers of places. Any preferences not

met will be returned to the local authority and will be treated equally with other preferences expressed for Flintshire Community Schools.

Please note neighbouring local authorities' timetables may be different to those above but Flintshire will work closely with neighbouring LAs to coordinate admission arrangements. If the school for which you wish to express a preference is in another county please contact the respective Local Authority to ensure you do not miss the closing date.

Denbighshire County Council
County Hall
Wynnstay Road
Ruthin
Denbighshire, LL15 1YN
Tel: 01824 706101

Wrexham County Borough Council
Children and Young People Service
3rd Floor
Lambpit Street
Wrexham, LL11 1AR
Tel: 01978 295425

Cheshire West & Chester Authority
Children and Young People's Services
School Admissions
Wyvern House, The Drummer
Winsford, Cheshire CW7 1AH
Tel: 0300 123 7039

Policy for Admissions to Schools

The County Council, as the Local Authority, is responsible for determining the arrangements for admissions to all Community Primary, Welsh Medium Primary, Secondary, Welsh Medium Secondary, Special Schools and Voluntary Controlled Schools. The Local Authority will consult annually with school Governing Bodies and the Diocesan Education Authorities in relation to admissions.

The Local Authority will comply with statutory requirements and the Welsh Government School Admissions Code and will take account of the expression of parental preference in the context of its duty to ensure the provision of effective education and the efficient use of education resources. When considering applications, the Local Authority will observe the provisions of the School Admissions Code which states that admission authorities should admit to the school's admission number and will rarely be able to prove prejudice as a ground for refusing an additional pupil while the numbers remain below the admission number. In the case of sixth form admissions, applications may be made by either the parent or the young person or both.

The Local Authority will comply with its duty to ensure the provision of effective education and the efficient use of resources. In so doing, the Local Authority will have regard to the total resources, including accommodation and staffing, available to each school and any constraints imposed by the school organisation and curriculum. It will also consider the resource implications for the authority and impact on other education policies.

When a parent gives fraudulent or intentionally misleading information in order to obtain a place at a school for their child, the Local Authority reserves the right to withdraw the offer of a place. Where a place is withdrawn on the basis of misleading information, the application must be considered afresh and a right of appeal offered if a place is refused.

Admissions Procedure

The annual admissions procedure applicable to the relevant age group includes the following stages:

- Publication of the 'Guide to Education Services'.

- Arrangements to enable parents to express a preference for a school they wish their child/children to attend, and, in the case of sixth form admissions, expression of a preference by either a parent or a young person or both. By law, parents who express a preference are given priority for admission over those who do not.
- Consideration of preferences up to the Admission Number for each school.

Please Note

Expressing a preference does not guarantee a place at your chosen school if that school is oversubscribed. If more parents apply for places at the school than the number of places available, the Authority will apply the oversubscription criteria for allocating places as set out in the policy.

Welsh Language Policy for all schools

The Authority’s Welsh Language Policy aims to ensure that all pupils reach a standard of bilingualism. It will be the responsibility of the Authority, in conjunction with the Headteacher and the School Governors, to ensure the teaching of both Welsh and English is in accordance with National Curriculum requirements.

Primary Education will be provided for all children mainly through the medium of English, or mainly through the medium of Welsh.

Secondary Education will be provided for all children mainly through the medium of English, or mainly through the medium of Welsh. To ensure continuity with the primary schools, Welsh will be taught as a second language in all secondary schools where the main medium of instruction is English.

Flintshire County Council, working in partnership with schools will provide parents with full information and understanding of the advantages of Welsh medium education and the opportunities which exist within Flintshire, explaining clearly that

- there is no need for parents to be Welsh speakers for their children to take advantage of this opportunity
- receiving education in a designated Welsh medium school enables pupils to become fully bilingual
- there are intellectual advantages to being equally fluent in two languages

Pupils who have received their education through the medium of Welsh in primary school transfer to the Welsh medium Secondary School (YsgolMaesGarmon) at Key Stage 3. Pupils can transfer from English medium primary schools to the Welsh medium Secondary School where they will be offered the immersion scheme that is available at the end of Year 6 and all the way through Year 7. For further details about the scheme please contact YsgolMaesGarmon Tel: 01352 750678.

Admission Phases

Early Entitlement to Education

A part-time education place is available for every child the term after his/her third birthday.

Children born in...	Entitled to...
Autumn Term	2 terms of educational provision (Spring and Summer)
Spring Term	1 term of educational provision (Summer)

Children born in the Summer term receive their education entitlement in the school nursery classes in the Autumn term after their 3rd birthday. Parents may state a preference for an approved setting which may be a pre school playgroup (English or Welsh), a private day nursery, a 'network' childminder or school nursery class. Applications for early entitlement are made directly to the setting. Forms are available all year.

Notes:

- 1. Admission to an Early Entitlement setting at a particular school does not guarantee subsequent admission to nursery at that school. A fresh application will be required.**
- 2. No transport is provided.**

For further information on approved settings please contact: Family Information Service, Tel: 01244 547017.

Nursery

Local Authorities in Wales have a duty to provide sufficient nursery places in their area. A child becomes eligible for a place at a nursery class in the September following the child's 3rd birthday. Nursery education is not compulsory and parents have no right of appeal regarding nursery admissions under the School Standards and Framework Act 1998.

Nursery schooling in all schools/units will be provided on the basis of 5 x 2.5 hour sessions per week for each child. Places are available in Nursery classes at all Flintshire primary schools, up to the Admission Number for each school.

Parents may express a preference for any nursery irrespective of where the child's home is in relation to the school. However, expressing a preference does not guarantee a place at that nursery.

In the event of oversubscription, applications for nursery places will be dealt with by applying the oversubscription criteria in respect of primary schools as set out in this Guide.

Notes:

- 1. Admission to a nursery class at a particular Primary School does not guarantee subsequent admission to reception class at that school. A fresh application will be required.**
- 2. No transport is provided.**

Primary

The Authority will admit a child to a maintained infant/primary school at the beginning of the school year if the child has achieved his/her 4th birthday on or before August 31st of that calendar year.

Once a reception place has been offered and accepted, parents may defer their child's entry until the start of the term following the child's 5th birthday. Parents are not able to defer entry beyond this point, or beyond the academic year for which the original application was accepted.

In accordance with legislation, infant class sizes (Reception, Year 1 and Year 2) are restricted to a limit of no more than 30 per school teacher. In respect of junior classes (Year 3 to Year 6), the target is no more than 30 per school teacher.

Secondary

Pupils will normally be transferred from a primary to a secondary school in the September following their eleventh birthday.

Application Forms

A parental preference form for nursery, primary and secondary school admission will be available on line (preferred method of application) on www.flintshire.gov.uk/schools/schooladmissions or by contacting the Admissions Team (admissions@flintshire.gov.uk; 01352 704068/704073). Forms will be available according to admissions timetable as set out in this Guide.

Oversubscription Criteria

All pupils will be admitted if the Admission Number has not been reached. However, if the Admission Number has been reached, applications will be considered against the oversubscription criteria, which are listed in priority order.

Criteria to be applied in order of priority by the Local Authority for admission to Nursery, Primary and Secondary Schools:

- a) Looked after children (children in care) and previously looked after children
- b) pupils for whom the preferred school is the nearest appropriate school to the pupil's home address
- c) pupils who will have a sister or brother attending the preferred school on the expected admission date. The 'sibling rule' will only be applied for the statutory period of education i.e. up to Year 11.
- d) pupils for whom the preferred school is not the nearest to their home address. Pupils will be admitted in order of proximity to that alternative school and up to its Admission Number.

Tie-breaker

If there are more applicants than places in any of the above categories, priority will be given to applicants living nearest the school, measured from the child's home address to the recognised main entrance of the school.

If the authority is unable to comply with the parental preference(s) expressed then the parent will be offered a place at the next nearest appropriate school with an available place.

Where a school is named in a Statement of Special Educational Needs, the local authority has a duty to admit the child to that school.

For the allocation of places, the nearest appropriate school is interpreted as:

- (a) the school nearest to the child's home measured from child's home address to the recognised main entrance of the school.**
- (b) the nearest Welsh medium school where parents wish their children to receive their education through the medium of Welsh.**
- (c) the nearest Denominational school where parents wish to have their children educated in a denominational school.**

The Council uses Routefinder, a network analysis system fully integrated into the Geographical Information System (GIS) software, to calculate home to school distance in miles. The shortest route is calculated from an applicant's home address to the recognised main entrance of the school.

It should be noted that transport will only be provided in accordance with the Council's Transport Policy.

Nearest suitable school

When making a decision about the 'nearest suitable school' the Authority will accept only the pupil's home address and not that, for example, of childminder or grandparents. Parents may be asked to provide official documentation showing residency at the relevant home address, such as evidence of Council Tax. Parents are advised that a school place may be lawfully withdrawn if the information given on their application form is fraudulent or misleading.

Sibling (brother/sister)

A sibling is defined as a full, half, step, foster or adopted brother or sister living together as one household at the same address and where the elder sibling is of statutory school age and will still be registered at the preferred school when the younger child is eligible to attend. In considering siblings, first priority will be given to applications from multiple birth children.

Multiple Birth Children

Twins, triplets, quadruplets, etc, residing at the same address and applying for places in the same year group will be given priority for admission in the main admissions round under the 'sibling' criteria. If it is not possible to offer places to all multiple birth children residing at the same address and applying for places in the same year group, the Authority will offer places for all of those multiple birth children at the next nearest appropriate school with available places.

Admissions to schools other than those maintained by the LA

Parents wishing to express a preference for a school in a county other than Flintshire should still use the Flintshire preference form and it will be passed to the relevant Local Authority, with the exception of Cheshire West and Chester Council who request you contact them directly. Please be aware of each Authority's admission timetable and closing dates.

Notifying Parents

The outcome of an application for admission will be notified to parents in writing. Where the application has been refused, the letter will set out the reasons for the decision and the right of appeal and a return proforma will be sent. Parents will be asked to decide by a specified date one or more of the following options:-

- Place child's name on a waiting list
- Proceed to appeal and place child's name on a waiting list
- Accept the place offered at an alternative school for which preference has been expressed
- Make a new application for an alternative school

Waiting Lists

Waiting lists for oversubscribed schools will be prepared and will consist of those children whose parents have specifically requested in writing (including email) to be placed on the school's waiting list,

those for whom an appeal form has been received and any late applications. Waiting lists will be maintained until 30 September in the school year concerned. After that date, any parents still wishing to be considered for a place must specifically request in writing to remain on a waiting list.

Admission of Pupils from outside Flintshire

Pupils applying for admission to a school in Flintshire who do not reside in Flintshire will be offered a place at a school in accordance with the admissions policy.

Change of School within Flintshire during the year

Schools in Flintshire have an agreed protocol for transfers from one nominated school to another other than at the normal transition point. Aparent seeking such a transfer should initially speak to the headteacher of the child's current school to discuss the reasons for that transfer. If, following this discussion, the parent wishes to continue the process, contact should then be made with the headteacher of the new school. Headteachers will refer parents to the Local Authority, particularly in cases where pupil numbers in the new school have exceeded the Admission Number in the appropriate year group. In such circumstances admission to the new school may be refused. Parents who are dissatisfied with this may give notice of appeal, as outlined below.

Admissions other than at normal entry point (ie September each year)

For pupils moving into the area at times other than the normal admission round (September of each year), the Local Authority will endeavour to meet parental preferences as far as possible. Where a school is oversubscribed, parents will be offered a place at an alternative school. The parent may then accept the alternative placement, or may give notice of appeal.

Appeals Procedure

If the Authority is unable to comply with the parental preference the parent will be given the reason in writing and offered a place at another school. The parent may then accept the alternative placement and may give notice of appeal. Information on how to appeal will be provided. Details describing the appeals procedure are also available on www.flintshire.gov.uk/schools/schooladmissions. Alternatively, please contact the Admissions Team on 01352 704068/704073.

Appeals must be made in writing giving reasons, and sent to the Admissions Team. The Authority will initiate the appeals procedure. Appeals will be heard within 30 school days of the appeal being received in writing (or within 30 working days if received during the school summer holidays). Every effort will be made to hear appeals as quickly as possible. The parents, or parent accompanied by a friend if desired, will be given an opportunity to appear before an Independent Appeal Panel. The decision of the Independent Panel will be notified to the parent in writing and is final and binding on all parties.

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APPENDIX 2

School Name	Type of School	Welsh Indicator	Age Range	Capacity	Planned Admission Number
Primary					
Abermorddu C.P.	C	5	3-11	234	29
Bagillt (Merilyn C.P.)	C	5	3-11	196	25
Bagillt (Ysgol Glan Aber C.P.)	C	5	3-11	148	20
Broughton Primary	C	5	3-11	476	68
Brynford C.P.	C	5	3-11	58	8
Buckley (Mountain Lane C.P.)	C	5	3-11	409	58
Buckley (Southdown C.P.)	C	5	3-11	382	54
Buckley (Westwood CP)+	C	5	3-11	294	39
Caerwys (Ysgol yr Esgob Aided)	V.A	5	3-11	97	12
Carmel (Ysgol Bro Carmel C.P.)	C	5	3-11	180	25
Cilcain (Ysgol y Foel C.P.)	C	5	3-11	95	12
Connah's Quay (Bryn Deva C.P.)	C	5	3-11	283	40
Connah's Quay (Golftyn C.P.)	C	5	3-11	404	57
Connah's Quay (Wepre Lane C.P.)	C	5	3-11	307	43
Connah's Quay (Ysgol Caer Nant)	C	5	3-11	360	51
Drury C.P.	C	5	3-11	136	17
Ewloe Green C.P.	C	5	3-11	349	49
Ffynngroew (Ysgol Bryn Garth C.P.)	C	5	3-11	131	17
Flint (St.Mary's R.C.)	V.A	5	3-11	346	45
Flint (Ysgol Croes Atti C.P.)	C	1	3-11	235	29
Flint Cornist C.P.	C	5	3-11	289	41
Flint Gwynedd C.P.	C	5	3-11	511	70
Flint Mountain (Ysgol Maes Edwin C.P.)	C	5	3-11	76	10
Greenfield C.P.	C	5	3-11	228	32
Gronant C.P.	C	5	3-11	153	20
Gwernaffield (Ysgol y Waun C.P.)	C	5	3-11	121	15
Gwernymnydd C.P.	C	5	3-11	88	11
Gwespyr Picton (Ysgol Gymraeg Morant C.P.)	C	1	3-11	119	15
Hawarden (Ysgol Penarlwg C.P.)	C	5	3-11	220	28
Hawarden Village School	V.A	5	3-11	459	60
Higher Kinnerton	F	5	3-11	228	28
Holywell, Ysgol Maes y Felin	C	5	3-11	310	45
Holywell (St.Winefride's R.C.)	V.A	5	3-11	206	26
Holywell (Ysgol Gwenffrwd C.P.)	C	1	3-11	278	36
Hope (Ysgol Estyn C.P.)	C	5	3-11	249	30
Leeswood (Ysgol Derwenfa C.P.)	C	5	3-11	179	22
Lixwm C.P.	C	5	3-11	81	10
Llanfynydd C.P.	C	5	3-11	86	11
Mold (St.David's R.C.)	V.A	5	3-11	158	20
Mold (Ysgol Bryn Coch C.P.)	C	5	3-11	599	85
Mold (Ysgol Bryn Gwalia C.P.)	C	5	3-11	252	33
Mold (Ysgol Glanrafon C.P.)	C	1	3-11	287	41
Mostyn (Ysgol Bryn Pennant C.P.)	C	5	3-11	111	14
Mynydd Isa Primary School	C	5	3-11	513	73
Nannerch Controlled	V.C	5	3-11	114	15
Nercwys VA	V.A	5	3-11	51	6
Northop (Ysgol Owen Jones C.P.)	C	5	3-11	147	19
Northop Hall C.P.	C	5	3-11	222	30
Pentrobin Aided	V.A	5	3-11	125	15
Penyffordd C.P. School	C	5	3-11	271	37
Queensferry C.P.	C	5	3-11	180	25
Rhosmor (Rhos Helyg C.P.)	C	5	3-11	185	24
Saltney (St.Anthony's R.C.)	V.A	5	3-11	171	21
Saltney (Wood Memorial C.P.)	C	5	3-11	231	30
Saltney Ferry C.P.	C	5	3-11	252	33
Sandycroft C.P.	C	5	3-11	337	45
Sealand C.P.	C	5	3-11	215	30
Shotton (St.Ethelwold's Aided)	V.A	5	3-11	107	15
Shotton Ysgol Ty Ffynnon	C	5	3-11	270	38.00
Shotton (Venerable Edward Morgan R.C.)	V.A	5	3-11	297	40
Sychdyn C.P.	C	5	3-11	177	25
Trelawnyd Aided	V.A	5	3-11	121	15
Trelogan C.P.	C	5	3-11	80	10
Treuddyn (Ysgol Parc y Llan C.P.)	C	5	3-11	117	15
Treuddyn (Ysgol Terrig C.P.)	C	1	3-11	103	13
Whitford Aided	V.A	5	3-11	115	15

Secondary

Alun High School	C	4	11-18	1768	250
Argoed High School	C	4	11-16	580	116
Castell Alun High School	C	4	11-18	1240	211
Connah's Quay High School	C	4	11-18	1164	209
Holywell High School	C	4	11-16	600	120
Elfed High School	C	4	11-18	1037	175
Flint High School	C	4	11-18	797	143
Hawarden High School	C	4	11-18	1145	195
John Summers High School	C	4	11-18	565	104
St. David's High School	C	4	11-18	687	117
St. Richard Gwyn High School	V.A	4	11-18	1000	173
Ysgol Maes Garmon	C	1	11-18	711	120

C - Community
V.C - Voluntary Controlled
V.A - Voluntary Aided
F - Foundation
(W) - Welsh Medium

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CABINET

Date of Meeting	Tuesday, 22 March 2016
Report Subject	Urdd National Eisteddfod 2016
Cabinet Member	Leader of the Council and Cabinet Member for Finance and Cabinet Member for Education
Report Author	Chief Executive
Type of Report	Operational

EXECUTIVE SUMMARY

This report updates the Cabinet on the progress of plans for the Urdd Eisteddfod to be hosted in Flint between 30 May and 4 June 2016, and the role Flintshire County Council is playing to support the event and the organisers.

RECOMMENDATIONS

1	The Council supports the Urdd Eisteddfod as set out in the report and promotes the County and its attractions with a presence on the Maes site.
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REPORT DETAILS

1.00	EXPLAINING THE NATIONAL EISTEDDFOD
1.01	The Urdd National Eisteddfod is one of Europe's largest cultural youth festivals, attracting thousands of competitors and visitors every year. It is an annual festival of literature, the performing arts and music organised by Urdd Gobaith Cymru. Within the 20 acre festival site or Maes there will also be a funfair, around 80 stalls, an activity field with a climbing wall, quad bikes, trampolines, various workshops as well as live bands performing in the food arena. There will be many activities for Welsh speakers and learners.
1.02	Hosting the Eisteddfod is a major opportunity to celebrate Welsh culture and language locally. There are also opportunities to celebrate and promote the best in Flintshire, with up to 90,000 visitors to the Eisteddfod field, and up to 15,000 young people taking part throughout the week.
1.03	Flint Town Council expressed an interest in hosting the event in the town and in 2011 the Eisteddfod's Board Committee and the Urdd Council announced the decision to hold the event in Flint in 2016. The event will take place on land adjoining Flint High School and the Urdd has been working closely with the school to plan logistics. The Council agreed to support the event following a discussion at the Council meeting held on 13 September 2011. As part of this support the Council will be matching the financial contribution to be made by Flint Town Council.
1.04	The Urdd also works closely with the host county's local authority in the planning and organisation of the festival. In recent months, a Safety Advisory Group has been meeting whose members include representatives from the Urdd, the School, County Council departments such as education, licensing, traffic and waste, the Town Council, Police, Fire and Ambulance.
1.05	Traditionally, the host local authority has a corporate presence on the Eisteddfod field with a marquee. The theme for the marquee will be <i>Explore Flintshire</i> ; this is an opportunity to showcase the many visitor attractions in the locality and wider county to visitors to the Urdd. The Town Council will also have promotional material within the marquee.
1.06	The Urdd works with the Council's Integrated Youth Service who will also have a presence on the Maes in an area designated for young people's activities.
2.00	RESOURCE IMPLICATIONS
2.01	Since 2009 the Welsh Government has provided financial support to the Urdd to help stage the event, which is matched by an equal contribution from Welsh local authorities. Under a long term partnership agreement with the WLGA, local authorities each contribute on an annual basis through 'top sliced' funding rather than the host authority making a one-off

	contribution. As well as reducing the cost placed on individual authorities, this arrangement makes it possible for the Eisteddfod to visit all parts of Wales. This is in line with the funding arrangements adopted for the National Eisteddfod of Wales.
2.02	As host County, the Council is also matching the sponsorship of Flint Town Council to the level of £30,000. This sum has been set aside as a reserve. The cost of the County Council's promotional activity on the Maes of £15,000 will be met by existing promotional budgets. The Council will also need to provide additional financial support to the Streetscene service of up to £10,000 for the daily collection and disposal of recyclable refuse from the site.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The hosting of the Urdd was made in conjunction with Flint Town Council.

4.00	RISK MANAGEMENT
4.01	Risk management plans are in place to support the event.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Contact Officer: Barbara Milne, Corporate Communications Manager Telephone: 01352 702111 E-mail: Barbara.milne@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Urdd Gobaith Cymru: Urdd Gobaith Cymru's aim is to provide the opportunity, through the medium of Welsh, for the children and young people in Wales to become fully rounded individuals, developing personal and social skills that will enable them to make a positive contribution to the community Urdd National Eisteddfod: One of Europe's largest youth touring festivals. Maes: Eisteddfod field.

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CABINET

Date of Meeting	Tuesday 22 March 2016
Report Subject	Appointment of Independent Director, NEW Homes
Cabinet Member	Cabinet Member for Housing
Report Author	Chief Officer (Community & Enterprise)
Type of Report	Operational

EXECUTIVE SUMMARY

To update Members and seek approval for the appointment of an Independent Director

RECOMMENDATIONS

(1)	Cabinet approves the appointment of Paul Mcgrady as an Independent Director of NEW Homes.
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REPORT DETAILS

1.00	EXPLAINING THE APPOINTMENT OF INDEPENDENT DIRECTOR
1.01	<p>The company was incorporated on 3 April 2014. It was agreed that the board would comprise 5 councillors, 1 officer and 2 external independent person as directors. Councillor Bernie Attridge is the chair of the board, and Cllrs Alex Aldridge and Tony Sharps have been in post as directors from the outset. At the time of writing this report nominations are currently awaited for two councillor vacancies which have arisen.</p> <p>Katie Clubb has been appointed as the council's officer director. Two independent Directors were recruited following an advert and interview process and Jan Lycett and Paul Humphreys were appointed. One has significant housing management, service transformation and change experience and the other senior level housing development experience.</p>
1.02	<p>The company has grown and developed its original business offers over the last two years and following an extensive review of the Business plan, agreed by its board and the council's cabinet earlier this year, the company is now making arrangements to develop and purchase homes for rent and purchase. To ensure robust and strong governance as the company moves into the next phase of its growth, a review of board member skills was undertaken. It was felt that the board needed to strengthen its skills in finance generally but development finance in particular and to add some additional housing development experience.</p>
1.03	<p>The company's articles of association provide for up to 3 independent board members, and the board can make an appointment of an additional independent member subject to prior written approval of the council's cabinet.</p>
1.04	<p>Adverts were placed and a recruitment panel established. An ideal candidate was found who can fully meet the additional skills required by the board. He has financial skills, having been a Section 151 officer for a Local Authority. He also has regeneration and housing development experience and has worked for councils and a Housing Association.</p>
1.05	<p>The Cabinet is asked to agree that Paul Mcgrady is appointed as an independent board member for NEW Homes.</p>

2.00	RESOURCE IMPLICATIONS
2.01	<p>There are no direct resource implications for the council arising from this report.</p>

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	<p>NEW Homes board agreed to make this additional appointment.</p>

4.00	RISK MANAGEMENT
4.01	NEW Homes has a robust approach to risk management and the proposed additional board member appointment is to ensure that as NEW Homes enters a new area of its growth plan that it has all the necessary governance skills.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Clare Budden, Chief Officer, (Community & Enterprise) Telephone: 01352 703800 E-mail: Clare.Budden@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	NEW Homes - the councils wholly owned company.

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**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY
MARCH 2016 TO AUGUST 2016**

COMMITTEE		MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
March						
Flintshire Council	County	1 March 2016	Community and Enterprise	Introduction of Council Tax Premium for long term empty and second homes To approve the introduction of a council tax premium scheme for 2017/18		
Flintshire Council	County	1 March 2016	Community and Enterprise	Council Tax Setting for 2016-17 Agree the Council Tax charges for 2016 - 2017 and the statutory resolutions for administering Council Tax		
Flintshire Council	County	1 March 2016	Chief Executive's	Pay Policy Statement for 2016/17 To seek approval on the Council's Pay Policy Statement, to be effective from 1 April 2016.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Flintshire Council	County 1 March 2016		<p>Proposed Alterations to the Local Resolution Procedure To approve the amended wording to the Local Resolution Procedure to impose a 30 day time limit for referral of complaints to the Monitoring Officer and to add a time limit to resolving complaints to 12 months.</p>		
Flintshire Council	County 1 March 2016	Governance	<p>Timing of Council Meetings To establish Members' views on when we hold committee meetings a survey is being carried out to enable preferences to be expressed. This will be reported back to the Democratic Services Committee on 27 April 2016.</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Flintshire County Council	1 March 2016		<p>Contracts Requiring Sealing Certain contracts are required by contract procedure rules to be “under seal”. That is to say, to have the Council’s official seal attached rather than being signed by a manager. One such category is contracts worth more than £250,000. Section 12.10 of the Constitution requires all contracts over £50,000 to be in writing and either signed by two officers or sealed. For the sake of clarity there should only be one set of rules.</p>		
Social & Health Care Overview & Scrutiny Committee	3 March 2016	Social Services	<p>CSSIW Inspection of Children’s Services in Flintshire progress update To receive a progress report on the action plan implementation to: i) ensure the required outcomes are being achieved ii) and to consider progress in reducing and managing repeat referrals</p>	Operational	Cabinet Member for Social Services

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	3 March 2016	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.		
Education and Youth Overview & Scrutiny Committee	15 March 2016	Education and Youth	Welsh Education Strategic Plan To consider the Councils response to the Welsh Education Strategic Plan		Cabinet Member for Education
Education and Youth Overview & Scrutiny Committee	15 March 2016	Education and Youth	Self-evaluation on education services To update Members on overall service performance	Operational	Cabinet Member for Education
Education and Youth Overview & Scrutiny Committee	15 March 2016	Education and Youth	Early Entitlement To consult with the Committee on proposed changes around early entitlement	Operational	Cabinet Member for Education

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Education and Youth Overview & Scrutiny Committee	15 March 2016	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee.		
Audit Committee	16 March 2016	Governance	INTERNAL AUDIT STRATEGIC PLAN To present the proposed Internal Audit Plan for the three year period 2016/17 to 2018/19 for Members' consideration.		
Audit Committee	16 March 2016	Finance	Wales Audit Office – Audit Plan 2016 To provide the Audit Committee with the Wales Audit Office - Audit Plan for 2016,		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	16 March 2016	Finance	Treasury Management Update 2015/16 To provide members with a quarterly update on matters relating to the Council's 2015/16 Treasury Management Strategy up to the end of February 2016.		
Audit Committee	16 March 2016	Governance	Internal Audit Progress Report To present to the Committee an update on the progress of the Internal Audit department.		
Audit Committee	16 March 2016	Internal Audit	Internal Audit Progress Report - supplementary report To receive the findings and recommendations of the 'red' review on E-Teach.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	16 March 2016	Governance	<p>AUDIT COMMITTEE SELF ASSESSMENT</p> <p>To inform Members of the results of the Audit Committee self assessment which will feed into the preparation of the Annual Governance Statement 2015/16. It will also form the basis for the provision of any further training required by the committee.</p>		
Audit Committee	16 March 2016	Governance	<p>PUBLIC SECTOR INTERNAL AUDIT STANDARDS</p> <p>To inform the committee of the results of the annual internal assessment of conformance with the Public Sector Internal Audit Standards (PSIAS).</p>		
Audit Committee	16 March 2016	Governance	<p>Action Tracking</p> <p>To inform the Committee of the actions resulting from points raised at previous Audit Committee meetings.</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	16 March 2016	Governance	Forward Work Programme To consider the Forward Work Programme for the Audit Committee.		
Community and Enterprise Overview & Scrutiny Committee	16 March 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Community & Enterprise) To enable Members to fulfil their scrutiny role in relation to performance monitoring		
Community and Enterprise Overview & Scrutiny Committee	16 March 2016	Community and Enterprise	Regional Economy To update on work being undertaken to strengthen the regional economy	Strategic	
Community and Enterprise Overview & Scrutiny Committee	16 March 2016	Community and Enterprise	Council Housing Programme Service - Housing Programmes Restructure To seek Committee support and recommend to Cabinet the proposed Housing Programmes staffing structure	Operational	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	16 March 2016	Community and Enterprise	Council Housing Service - Housing Management Restructure To seek Committee support and recommend to Cabinet the proposed Housing Management staffing structure	Operational	Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	16 March 2016	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee.		
Corporate Resources Overview & Scrutiny Committee	17 March 2016	Finance	Revenue Budget Monitoring 2015/16 (Month 9) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 9 and projected forward to year-end based on the most up to date information available		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	17 March 2016	Overview and Scrutiny	101 Service Presentation North Wales Police To receive a presentation by Superintendent Alex Goss from North Wales Police		Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	17 March 2016	Chief Executive's	Use of Consultants To demonstrate how and why the County Council uses consultants and achieves Value for Money in so doing.	Operational	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	17 March 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Corporate Resources) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Corporate Resources Overview & Scrutiny Committee	17 March 2016	People and Resources	Workforce Information Report - Quarter 3 To provide Members with an update for the third quarter for 2015/16		Cabinet Member for Corporate Management

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	17 March 2016	Overview and Scrutiny	Forward Work Programme (Corporate Resources) To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.		
Environment Overview & Scrutiny Committee	17 March 2016	Streetscene and Transportation	Business Case for Solar Farms at Brookhill and Standard Landfill Sites To provide details of the business case for the solar panels on Brookhill and Standard Landfill Site.		Deputy Leader of the Council and Cabinet Member for Environment
Environment Overview & Scrutiny Committee	17 March 2016	Planning and Development Control	Policy for Display of 'A' Board Advertisements – Pilot Scheme for Mold Town Centre To inform the committee regarding the intention to apply for a general Advertisement Consent for Mold Town Centre and next steps.	Operational	Deputy Leader of the Council and Cabinet Member for Environment

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	17 March 2016	Overview and Scrutiny	Quarter 3 Improvement Plan Monitoring Report To enable Members to fulfil their scrutiny role in relation to performance monitoring.		Cabinet Member for Corporate Management
Environment Overview & Scrutiny Committee	17 March 2016	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		
Cabinet	22 March 2016	Chief Executive's	URDD NATIONAL EISTEDDFOD 2016 Provide a progress report on the County Council's involvement in the Urdd National Eisteddfod which is being held in Flint between 30 May and 4 June 2016.	Operational	Cabinet Member for Education, Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	22 March 2016	Finance	<p>Revenue Budget Monitoring 2015/16 (Month 9) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 9 and projected forward to year-end based on the most up to date information available</p>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	22 March 2016	Chief Executive's	<p>Quarter 3 Improvement Plan Monitoring Report To receive the 2015/16 Quarter 3 Improvement Plan monitoring reports for the period July to September 2015.</p>	Strategic	Cabinet Member for Corporate Management
Cabinet	22 March 2016	Finance	<p>Capital Programme 2015/16 (Month 9) To provide the Month 9 (end of December) capital programme information for 2015/16.</p>	Operational	Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	22 March 2016	Education and Youth	<p>School Admission Arrangements 2017 To advise of the outcome of the statutory consultation exercise on the admission arrangements for September 2017</p>	Operational	Cabinet Member for Education
Cabinet	22 March 2016	Organisational Change	<p>Play Sufficiency Assessment 2016 Including Future Proposals for Summer Playschemes and Play Areas To advise on changes to funding for the county summer playscheme programme in partnership with local town and community councils, as a result of a potential reduction in the level of grant funding.</p>	Strategic	Cabinet Member for Waste Strategy, Public Protection and Leisure
Cabinet	22 March 2016	Organisational Change	<p>Community Asset Transfers To review progress with Community Asset Transfers and final arrangements for a number of transfers which are 'ready to go'.</p>	Strategic	Deputy Leader of the Council and Cabinet Member for Environment

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	22 March 2016	Organisational Change	Alternative Delivery Models To review the final business plans and agree whether to progress to Alternative Delivery Models.	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	22 March 2016	Streetscene and Transportation	Energy at Landfill Sites To provide the business case for the solar panels on Brookhill and Standard Landfill Site.	Strategic	Cabinet Member for Waste Strategy, Public Protection and Leisure
Cabinet	22 March 2016	Streetscene and Transportation	Review of Strategic Highway Improvement Schemes To review the Council's highway improvement list and remove schemes which are no longer deemed to be a priority releasing private land which has been designated for the new road.	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	22 March 2016	Community and Enterprise	Appointment of an independent Board Director to NEW Homes The appointment of a 3rd independent Board Member to NEW Homes.	Operational	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	22 March 2016	Community and Enterprise	Council Housing Service - Housing Management Restructure To seek support for the housing management staffing structure.	Operational	Cabinet Member for Housing
Cabinet	22 March 2016	Community and Enterprise	Council Housing Programme Service - Housing Programmes Restructure To seek support for the housing programmes staffing structure.	Operational	Cabinet Member for Housing
Cabinet	22 March 2016	Chief Executive's	Review of the Policy and Performance and Communications Teams This report proposes the amalgamation of the Policy and Performance and Communications Teams.		Leader of the Council and Cabinet Member for Finance
Joint Education and Youth and Social and Health Overview and Scrutiny Committee	24 March 2016	Education and Youth	Educational Attainment of Looked After Children To update Members on the attainment of Looked after Children in Flintshire in the 2014-15 Academic Year	Operational	Cabinet Member for Social Services, Cabinet Member for Education

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Joint Education and Youth and Social and Health Overview and Scrutiny Committee	24 March 2016	Social Services	Safeguarding and Child Protection Report To provide Members with statistical information in relation to Child Protection and Safeguarding	Operational	Cabinet Member for Social Services
Joint Education and Youth and Social and Health Overview and Scrutiny Committee	24 March 2016	Education and Youth	Early Years and Flying Start To provide Members with information to demonstrate how both the early years programme and family first programme operate in FCC to support families in line with the Welsh Government Strategy.	Operational	Cabinet Member for Education, Cabinet Member for Housing
Joint Education and Youth and Social and Health Overview and Scrutiny Committee	24 March 2016	Social Services	Corporate Parenting To advise and report on the progress of corporate parenting within the Local Authority	Operational	Cabinet Member for Social Services
Organisational Change Overview & Scrutiny Committee	29 March 2016	Organisational Change	Community Asset Transfers To review progress of the Community Asset Transfer Scheme.	Strategic	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Organisational Change Overview & Scrutiny Committee	29 March 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Organisational Change) To enable Members to fulfil their scrutiny role in relation to performance monitoring		
Organisational Change Overview & Scrutiny Committee Page 346	29 March 2016	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee.		
April					
Organisational Change Overview & Scrutiny Committee	11 April 2016	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	13 April 2016	Planning and Environment	<p>Design of drainage for new development sites To receive a report outlining the process for new development sites including flood risk mitigation measures.</p>	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Community and Enterprise Overview & Scrutiny Committee	13 April 2016	Community and Enterprise	<p>Strategic Housing and Regeneration Project (SHARP) To seek Members support on the first phase Housing schemes, tenure and mix size and funding arrangements</p>	Strategic	Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	13 April 2016	Community and Enterprise	<p>Housing (Wales) Act 2014 – Homelessness To review the implementation of the Housing (Wales) Act 2014 and how the Council undertakes its new homelessness prevention statutory duty</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	13 April 2016	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Community & Enterprise Overview & Scrutiny Committee.	Operational	Cabinet Member for Housing
Environment Overview & Scrutiny Committee	13 April 2016	Planning and Environment	Renewable Energy To receive a report outlining the developments to include the responses received following consultation.	Operational	Deputy Leader of the Council and Cabinet Member for Environment
Environment Overview & Scrutiny Committee	13 April 2016	Streetscene and Transportation	Outcome of Transportation Diagnostic and Proposed Changes to the Integrated Transport Unit To provide Scrutiny with details of the outcome of the diagnostic work carried out to identify savings within the Integrated Transport Unit	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Environment Overview & Scrutiny Committee	13 April 2016	Streetscene and Transportation	Regional Rail issues To provide the committee with an update on regional rail issues	Strategic	Deputy Leader of the Council and Cabinet Member for Environment

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	13 April 2016	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		
Social & Health Care Overview & Scrutiny Committee	14 April 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Social & Health Care) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Social & Health Care Overview & Scrutiny Committee	14 April 2016	Social Services	Residential Care Review To receive a report on the outcome of the Residential Care Review	Strategic	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	14 April 2016	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	14 April 2016	Overview and Scrutiny	Emergency Planning Update The Committee to receive an update from Emergency Planning	Operational	Cabinet Member for Corporate Management
Corporate Resources Overview & Scrutiny Committee	14 April 2016	Finance	Revenue Budget Monitoring 2015/16 (Month 10) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 10 and projected forward to year-end based on the most up to date information available.		
Corporate Resources Overview & Scrutiny Committee	14 April 2016	Overview and Scrutiny	Presentation by Regional Director of BT To receive a presentation from Miss Alwen Williams, Regional Director of BT	Operational	Cabinet Member for Corporate Management

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	14 April 2016	Overview and Scrutiny	Forward Work Programme (Corporate Resources) To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.		
Cabinet	19 April 2016	Community and Enterprise	The Welsh Housing Quality Standard (WHQS) - Verification in achieving and maintaining the standard : next steps Development of a Strategy and approach to verifying achievement of the Welsh Housing Quality Standards.	Strategic	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	19 April 2016	Finance	<p>Revenue Budget Monitoring 2015/16 (Month 10) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 10 and projected forward to year-end based on the most up to date information available</p>	Operational	Leader of the Council and Cabinet Member for Finance
Social & Health Care Overview & Scrutiny Committee	22 April 2016	Social Services	<p>The future of Residential Care, Specialist Nursing and Domiciliary Care in Flintshire To consider the issues facing the Council with regard to Residential Care, Specialist Nursing and Domiciliary Care</p>	Strategic	Cabinet Member for Social Services

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	22 April 2016	Overview and Scrutiny	Forward Work Programme (Social & Health Care) The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Social & Health Care Overview & Scrutiny Committee.	Operational	
Community and Enterprise Overview Scrutiny Committee Page 353	27 April 2016	Community and Enterprise	The Welsh Housing Quality Standard (WHQS) - Verification in achieving and maintaining the Standard : next Steps Development of a Strategy and approach to verifying achievement of the Welsh Housing Quality Standards.	Strategic	Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	27 April 2016	Finance	Review of Fair Debt Policy To review the impact of the Fair Debt Policy previously approved by Cabinet.	Operational	Cabinet Member for Corporate Management

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	27 April 2016	Community and Enterprise	Communities First To update Members on areas applicable for Communities First funding, the most deprived areas of Flintshire and information on the Communities 4 Work Programme.	Operational	Cabinet Member for Economic Development
Community and Enterprise Overview & Scrutiny Committee	27 April 2016	Community and Enterprise	New Homes To review the performance of New Homes	Operational	Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	27 April 2016	Community and Enterprise	Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee.		
Education and Youth Overview & Scrutiny Committee	28 April 2016	Education and Youth	Learner Outcomes To provide Members with a summary of learner outcomes across primary and secondary schools	Operational	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Education and Youth Overview & Scrutiny Committee	28 April 2016	Education and Youth	Regional School Effectiveness and Improvement Service (GwE) To receive an update on progress with the development of the regional school effectiveness and improvement service, to include a presentation from the Chief Officer of GwE.	Strategic	Cabinet Member for Education
Education and Youth Overview & Scrutiny Committee	28 April 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Education & Youth) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Education and Youth Overview & Scrutiny Committee	28 April 2016	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee.		
May					

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Flintshire County Council	10 May 2016	Governance	Schedule of Member Remuneration The purpose of this report is to approve the Council's Schedule of Member Remuneration for the Council year 2016/17.		
Corporate Resources Overview & Scrutiny Committee	12 May 2016	Chief Executive's	Flintshire Community Endowment Fund To note the annual report on the fund and be assured of progress.	Operational	Cabinet Member for Corporate Management
Corporate Resources Overview & Scrutiny Committee	12 May 2016	Chief Executive's	Welsh Language Standards Advise members of the proposed new Welsh Language Standards for Flintshire and seek endorsement of the Council's approach.		Cabinet Member for Corporate Management
Corporate Resources Overview & Scrutiny Committee	12 May 2016	Chief Executive's	Medium Term Financial Strategy To receive a verbal update on the progress of the Medium Term Financial Strategy for 2015-2018.		Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	12 May 2016	Finance	<p>Revenue Budget Monitoring 2015/16 (Month 11) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 11 and projected forward to year-end based on the most up to date information available.</p>		
Corporate Resources Overview & Scrutiny Committee	12 May 2016	Overview and Scrutiny	<p>Forward Work Programme (Corporate Resources) To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.</p>		
Organisational Change Overview & Scrutiny Committee	16 May 2016	Overview and Scrutiny	<p>Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee.</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	17 May 2016	Finance	Revenue Budget Monitoring 2015/16 (Month 11) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 11 and projected forward to year-end based on the most up to date information available.	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	17 May 2016	Community and Enterprise	Business Rates - Write Off above £25,000 Approve the write off of a single business rate debt above £25,000	Operational	Cabinet Member for Corporate Management
Environment Overview & Scrutiny Committee	18 May 2016	Streetscene and Transportation	Update on North Wales Waste Project To receive a progress update every 6 months	Strategic	Leader of the Council and Cabinet Member for Finance
Environment Overview & Scrutiny Committee	18 May 2016	Planning and Environment	Rogue Traders App To inform members of the rogue traders app available to members of the public in Flintshire	Operational	Cabinet Member for Waste Strategy, Public Protection and Leisure

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	18 May 2016	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		
Social & Health Care Overview & Scrutiny Committee	19 May 2016	Social Services	Comments, Compliments and Complaints To receive a report on the compliments, representations and complaints received by Social Services for the year April 2015 – March	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	19 May 2016	Social Services	Annual Council Reporting Framework To consider the draft report	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	19 May 2016	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
June					
Community and Enterprise Overview & Scrutiny Committee	8 June 2016	Community and Enterprise	Purchase of Ex Council Stock To consider proposals and criteria for the repurchase of ex council properties	Strategic	Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	8 June 2016	Overview and Scrutiny	2015/16 Year End Reporting and Data Submission, Improvement Plan Monitoring & Chief Officer Performance Reports (Community & Enterprise) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Community and Enterprise Overview & Scrutiny Committee	8 June 2016	Community and Enterprise	Welfare Reform – Including Universal Credit To update Members on the impact and risks of Welfare Reform and the cost to the Council.	Operational	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	8 June 2016	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee.		
Education and Youth Overview & Scrutiny Committee	9 June 2016	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee.	Operational	
Education and Youth Overview & Scrutiny Committee	9 June 2016	Education and Youth	2015/16 Year End Reporting and Data Submission, Improvement Plan Monitoring & Chief Officer Performance Reports (Education & Youth) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	9 June 2016	Overview and Scrutiny	Betsi Cadwaladr University Health Board and Welsh Ambulance Service.(Presentation) For the Committee to receive a presentation from Betsi Cadwaladr University Health Board and Welsh Ambulance Service		Cabinet Member for Social Services
Education and Youth Overview & Scrutiny Committee	9 June 2016	Education and Youth	Skills Shortage To enable the Committee to review what measures schools have in place to reduce the skills shortage	Operational	Cabinet Member for Education
Organisational Change Overview & Scrutiny Committee	13 June 2016	Overview and Scrutiny	2015/16 Year End Reporting and Data Submission, Improvement Plan Monitoring & Chief Officer Performance Reports (Organisational Change) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Organisational Change Overview & Scrutiny Committee	13 June 2016	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee.		
Environment Overview & Scrutiny Committee Page 363	15 June 2016	Overview and Scrutiny	2015/16 Year End Reporting and Data Submission, Improvement Plan Monitoring & Chief Officer Performance Reports (Environment) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Environment Overview & Scrutiny Committee	15 June 2016	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	16 June 2016	Finance	Revenue Budget Monitoring 2015/16 (Month 12) To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available		
Corporate Resources Overview & Scrutiny Committee	16 June 2016	Overview and Scrutiny	2015/16 Year End Reporting and Data Submission, Improvement Plan Monitoring & Chief Officer Performance Reports (Corporate Resources) To enable Members to fulfil their scrutiny role in relation to performance monitoring		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	16 June 2016	Overview and Scrutiny	Forward Work Programme (Corporate Resources) To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.		
Cabinet	21 June 2016	Chief Executive's	Year End Improvement Plan Monitoring Report To receive the 2015/16 Year End Improvement Plan monitoring reports for the period 1 April 2014 to 31 March 2016.		Cabinet Member for Corporate Management
Cabinet	21 June 2016	Finance	Revenue Budget Monitoring 2015/16 (Month 12) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 12 and projected forward to year-end based on the most up to date information available	Operational	Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	21 June 2016	Planning and Environment	Food Service Plan for Flintshire County Council 2016-17 To seek member approval for the Food Service Plan 2016-17.	Operational	Cllr Kevin Jones
Cabinet	21 June 2016	Community and Enterprise	Purchase of Ex Council Stock To consider proposals and criteria for the repurchase of ex council property.	Strategic	Cabinet Member for Housing
Social & Health Care Overview & Scrutiny Committee	23 June 2016	Overview and Scrutiny	2015/16 Year End Reporting and Data Submission, Improvement Plan Monitoring & Chief Officer Performance Reports (Social & Health Care) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Social & Health Care Overview & Scrutiny Committee	23 June 2016	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
July					
Education and Youth Overview & Scrutiny Committee	7 July 2016	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee.		
Organisational Change Overview & Scrutiny Committee	11 July 2016	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee.		
Community and Enterprise Overview & Scrutiny Committee	13 July 2016	Community and Enterprise	Strategic Housing and Regeneration Project (SHARP) To review progress on the Strategic Housing and Regeneration Project (SHARP)	Strategic	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	13 July 2016	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee.		
Corporate Resources Overview & Scrutiny Committee	14 July 2016	Chief Executive's	LSB and Strategic Partnerships Performance – End of Year Report To provide a summary of performance for 2015/16 and an overview of priorities for the Public Service Board.	Operational	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	14 July 2016	Finance	REVENUE BUDGET MONITORING 2015/16 (OUTTURN) To provide Members with the latest revenue budget monitoring information for 2014/15 for the Council Fund and Housing Revenue Account based on actual income and expenditure (subject to Audit)		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	14 July 2016	Overview and Scrutiny	Forward Work Programme (Corporate Resources) To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.		
Cabinet	19 July 2016	Finance	Capital Programme 2015/16 (Outturn) To provide Members with the outturn capital programme information for 2015/16.		
Cabinet	19 July 2016	Finance	Revenue Budget Monitoring 2015/16 (Outturn) To provide Members with the latest revenue budget monitoring information for 2014/15 for the Council Fund and Housing Revenue Account based on actual income and expenditure (subject to Audit)	Operational	Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	19 July 2016	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		
Social & Health Care Overview & Scrutiny Committee	21 July 2016	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.		
August					

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